

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

115



FROM: TLMA/Building and Safety

SUBMITTAL DATE: February 19, 2003

SUBJECT: Transfer of General Fund Resources from Code Enforcement to County Counsel

RECOMMENDED MOTION: That the Board of Supervisors approve the transfer of General Fund (NCC) amounts from Building & Safety/Code Enforcement to County Counsel for the remainder of the current fiscal year, and that this transfer of General Funds (NCC) become permanent for future fiscal years. Further, that the Board direct the Auditor/Controller to make the budget adjustments shown in Attachment A.

BACKGROUND: On December 18, 1990, the Board of Supervisors approved the transfer of Code Enforcement County Ordinance prosecutions and related functions from the Office of the District Attorney to the Office of County Counsel. At that time, it was considered to be advantageous to the Code Enforcement program to have monthly billings from County Counsel to Code Enforcement for verification purposes, to ensure that only those activities associated with Code Enforcement were billed to this function. After years of this practice, it has become clear that County Counsel is fully committed to the Code Enforcement process, and with the additional staff members who have been added to County Counsel to handle this function, the billing process has become cumbersome for all parties involved. Additionally, it is advantageous to County Counsel to have direct responsibility for these funds, so that as work loads increase or decrease, adjustments to this funding source can be addressed by County Counsel management. The current fiscal year remaining balance of General Fund allocation for County Counsel is \$357,855; annually this amount is \$645,667.

FISCAL PROCEDURES APPROVED
ROBERT E. BYRD, Auditor-Controller

BY Lee Ward Deputy
3/17/03

FORM APPROVED
COUNTY COUNSEL

Richard Lashbrook
Richard Lashbrook
TLMA Director

MAR 11 2003

BY [Signature]
ASSISTANT COUNTY COU

**REQUIRES
4/5 VOTE**

FINANCIAL DATA:

CURRENT YEAR COST \$ 357,856 **ANNUAL COST:** \$645,667

NET COUNTY COST \$ -0- **IN CURRENT YEAR BUDGET:** Yes/ X No/
BUDGET ADJUSTMENT FY: 02/03 Yes/ X No/

SOURCE OF FUNDS: County General Funds

C.E.O. RECOMMENDATION:

APPROVE

County Executive Officer Signature

[Signature]

- Consent
- Policy
- Consent
- Policy

Department Recommendation:
Per Executive Office:

Attachment "A"

**Request for Budget Adjustment
FY 02/03**

*** Adjust to transfer General Fund contribution between Departments ***

Decrease Appropriations:

10000-311020000-524700	County Counsel	<u>\$ 357,855</u>
	Total decrease to appropriations	<u><u>\$ 357,855</u></u>

Decrease Appropriations:

10000-1500100000-571300	Intrafund-Code Enforcement	<u>\$ 357,855</u>
	Total decrease to appropriations	<u><u>\$ 357,855</u></u>