

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

44



FROM: Community Health Agency

SUBMITTAL DATE: June 11, 2003

SUBJECT: Approve sole source Agreement for Public Health Foundation Enterprises, Inc. for the Community Health Agency

RECOMMENDED MOTION: That the Board of Supervisors :

1. Pursuant to the applicable County code 459.4, authorize the Purchasing Agent to execute the Agreement with Public Health Foundation Enterprises, Inc. (PHFE) without securing competitive bids, in an amount not to exceed \$113,264, from execution date through June 30, 2004.

BACKGROUND: On October 8, 2002, agenda item 3.12, the Board of Supervisors authorized the submission of the Public Health Preparedness and Response to Bioterrorism Grant Application to the California Department of Health Services (DHS). The Agreement for this grant with DHS was submitted to the Board of Supervisors for approval at their regular meeting of June 17, 2003.

(Continued on Page 2)

Gary M. Feldman
 Gary M. Feldman, M.D., Director
 Community Health Agency

mw

FINANCIAL DATA:

CURRENT YEAR COST: \$113,264 FY 02/03
NET COUNTY COST: \$ 0

ANNUAL COST: \$0 FY 03/04
IN CURRENT BUDGET: YES
BUDGET ADJUSTMENT: NO

SOURCE OF FUNDS: 100% Funding by Federal Centers for Disease Control and Prevention through the California Department of Health Services.

C.E.O. RECOMMENDATIONS:

APPROVE

County Executive Officer Signature: *Regan U...*

FORM 11 (Rev 8/96)

(3.12 10.8.02)

3.4

FORM APPROVED
COUNTY COUNSEL

JUN 12 2003

BY *[Signature]*

IT DEPT

Department Recommendation: Consent X Policy

Per Executive Office: Consent Policy

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Per Executive Office: Consent Policy

COMMIA DE RIVERSIDE
 COUNTY OF RIVERSIDE
 EXECUTIVE OFFICE

Board of Supervisors

**Form 11: Approve sole source Agreement for Public Health Foundation Enterprises, Inc. for the
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BACKGROUND (Continued)

The funding and activities in Public Health Preparedness and Response to Bioterrorism grant are divided into six Focus Areas. This Agreement with PHFE is for support related to Focus Area E which is Health Alert Network/Communications and Information Technology. Progress at DHS and the Centers for Disease Control and Prevention (CDC) on the alerting and surveillance systems envisioned to make up an integrated, responsive and secure electronic information sharing environment has been slow. This has resulted in a delay in the necessary IT standards and protocols which all counties will be required to follow. DHS has recently released the California Health Alert Network (CAHAN) application for sending and receiving Public Health alerts. All California Counties except Los Angeles County have agreed to implement CAHAN to meet the alerting requirements of the Public Health Preparedness and Response to Bioterrorism grant. PHFE has been retained by DHS to assist the State with the roll out of CAHAN to the local public health jurisdictions. CHA's introduction to PHFE's services as an option for implementation support at the local public health jurisdictions came from DHS and Health Officers Association of California (HOAC).

JUSTIFICATION: PHFE is offering a project manager who developed the vision, designed and created the Public Health directory, and worked on the implementation of the Health Alert Network, NEDSS and Laboratory technology for the State of Washington. He is working with DHS on the State level rollout of CAHAN to the local Public Health Departments. PHFE project manager was referred to CHA by DHS because of their involvement with DHS. PHFE is also assisting Monterey and Santa Cruz Counties with Focus Area E activities.

PRICE REASONABLENESS: PHFE has agreed to charge Riverside County \$10 less per hour than they are charging DHS.

REVIEW/APPROVAL: The proposed agreement was reviewed by the County Purchasing Agent.

Appendix (A)

Date: June 9, 2002

From: Gary M. Feldman, M.D. *PR for GF*
Department/Agency: Community Health Agency

To: Board of Supervisors

Via: Purchasing Agent

Subject: **Request for Sole Source Procurement:**
PHFE Management Solutions
13200 Crossroads Parkway, Suite 135
City of Industry, CA 91746

The information below is provided in support of my Department requesting approval for a sole source contract. Outside of a duly declared emergency, the time to develop a statement of work or specifications is not in itself justification for sole source.

Supply/Service being requested: Service requested is to provide consulting expertise in support of the Public Health Preparedness and Response to Bioterrorism Grant with the California Department of Health Services (DHS).

Supplier being requested: Public Health Foundation Enterprises, Inc., a non-profit corporation dba PHFE Management Solutions.

Alternative suppliers that can or might be able to provide supply/service: PHFE's work for DHS and their relationship with DHS places PHFE in a unique position to provide relevant expertise and insight other vendors can not provide. PHFE is the vendor that DHS is using to help them roll out the State's public health alerting and surveillance systems to all the local Public Health Departments except Los Angeles County. PHFE will be coordinating the functional requirements to interface the State's public health alerting system and Los Angeles County's separate public health alerting system. PHFE is also managing the National Electronic Disease Surveillance System (NEDSS) grant, the Epidemiology grant and the Laboratory Capacity grant for DHS.


Extent of market search conducted: PHFE is a non profit corporation working in Public Health since 1968. PHFE is working for DHS on the Public Health Preparedness and Response to Bioterrorism Grant and has agreements with other Public Health agencies including Santa Cruz and Monterey Counties. Extensive market research was not undertaken due to the unique position that PHFE has with regard to the work it is doing for DHS.

Unique features of the supply/service being requested from this supplier that no alternative supplier can provide: PHFE's project manager developed the vision, designed and created the Public Health Directory, and worked on the implementation of the Health Alert Network, the National Electronic Disease Surveillance System (NEDSS) and Laboratory technology for the State of Washington. He is contracting with DHS on the California State level rollout of California's Health Alert Network (CAHAN), to the local Public Health Departments. He is in a unique position in a new field, Public Health Preparedness and Response to Bioterrorism, of having practical experience in State and Local level public health specifically related to the issues at hand for information technology and this grant.

Reasons why my department requires these unique features and what benefit will accrue to the county: The Country has been at a level Orange Security alert for the threat of terrorism. It is important that Riverside County make progress quickly towards preparedness. PHFE's expertise will speed up CHA's ability to move ahead more quickly to meet the requirements of the Public Health Preparedness and Response to Bioterrorism grant.

Price Reasonableness: The hourly rate to be charged by the Project Manger from PHFE to County is \$10 less per hour than the rate charged to DHS.

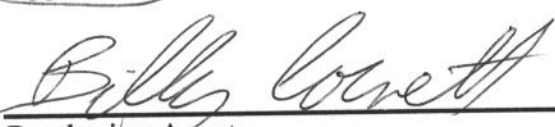
Does moving forward on this product or service further obligate the county to future similar contractual arrangements? No, the expertise and assistance that PHFE is providing will assist Riverside County to comply with DHS requirements and will help Riverside County communicate to DHS when the County finds issues with DHS's requirements. PHFE does not own and will not be writing any of the systems.

 for GP

Department Head Signature 6-11-03
Date

Purchasing Department Comments

Approve Approve with Condition/s Disapprove



Purchasing Agent 6-11-03
Date

**FORM 11 Review - Department of Information
Technology**

**SUBJECT: Community Health Agency – PHFE
Agreement**



Review Date: June 11, 2003

- Conforms/meets County technology standards*
- Outside County technology standards*
- Outside County technology standards - compatible with standards*
- Standards do not exist for this County Technology*

Comments:

The Community Health Agency requires professional services support from PHFE to ensure compliance with the technical requirements and architecture required to support the implementation of the California Health Alert Network at the County of Riverside.

The Information Technology (IT) Department will not serve in a project management capacity and the project will be coordinated and overseen by Community Health Agency staff.

CIO RECOMMENDATION:

IT concurs with this request from the Community Health Agency.

A handwritten signature in black ink, appearing to be "Steve [unclear]", written over a horizontal line.

Chief Information Officer Signature