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**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

403



**FROM:** Department of Facilities Management **SUBMITTAL DATE:** May 28, 2003

**SUBJECT:** NOTICE OF COMPLETION: PURCHASING AND FLEET SERVICES  
DEPARTMENT, RIVERSIDE – LOBBY ADDITION

**RECOMMENDED MOTION:** That the Board accepts the construction of the Purchasing and Fleet Services Department, Riverside – Lobby Addition, performed by Paul W. Crabtree, General Contractor, as complete and authorize the Clerk of the Board to file the Notice of Completion.

**BACKGROUND:** Minute Order 3.17, dated March 26, 2002, awarded the construction contract to Paul W. Crabtree for the construction of the Purchasing and Fleet Services Department, Riverside – Lobby Addition.

Paul W. Crabtree has successfully completed the Purchasing and Fleet Services Department, Riverside – Lobby Addition project. The project has been inspected and found to comply with all contract documents. The project was completed within the Board approved project budget of \$593,003. This Board action will release to Paul W. Crabtree the balance of the contract retention funds of \$49,438.22.

MJS:BB:MD

MICHAEL J. SYLVESTER, Director  
Department of Facilities Management

FORM APPROVED  
COUNTY COUNSEL

JUN 09 2003

BY

- Policy
- Policy
- Consent
- Consent

Department Recommendation:  
Per Executive Office:

**FINANCIAL DATA:** \$49,438.22  
**CURRENT YEAR COST**  
**NET COUNTY COST**

**ANNUAL COST:** N/A  
**IN CURRENT YEAR BUDGET:** Yes  
**BUDGET ADJUSTMENT:** No **FOR FY:** 2003

**SOURCE OF FUNDS:** 30100-7200800000-542040 Deferred Maintenance Funds

**C.E.O. RECOMMENDATION:** **APPROVE.**

County Executive Officer Signature

03 JUN 18 AM 3:11

COUNTY OF RIVERSIDE  
03 JUN 10 6A 5:19

Prev. Agn. ref.  
M.O. 3.17, 3/26/02

Dist. 1

AGENDA NO.

3.15