

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

464



**FROM:** PROBATION DEPARTMENT

**SUBMITTAL DATE:** June 17, 2003

**SUBJECT:** .FY 2002/03 Year-end Adjustments to Appropriations and Estimated Revenues

**RECOMMENDED MOTION:** Approve and direct the Auditor-Controller to make the budget adjustments shown on Schedule A, attached.

**BACKGROUND:** In the Third Quarter Budget Report, the Probation Department projected an overrun of more than \$1 million due to unfunded increases in salaries and benefits. Since that time, the costs have been impacted further by a 5% salary increase for all safety unit employees and a spike in leave balance payoffs for employees retiring or separating. As a result, the overrun is now projected to exceed \$2.4 million. However, to offset this, the Department has identified additional revenue of about \$1.8 million in one-time TANF Incentive Funds and \$277,000 in fee revenue. In addition, savings in the cost of California Youth Authority fees will reduce the overall deficit by another \$400,000. The Department requests approval of the adjustments shown on Schedule A to fund the salary and benefit increases and reflect the revenue enhancements and cost containment actions cited above. This will balance the Probation budget without additional Net County Cost based on current projections, but some further adjustment may be necessary in the year-end cleanup.

FISCAL PROCEDURES APPROVED  
ROBERT E. BYRD, Auditor-Controller

BY Edward Vazquez Deputy  
6/19/03

*Edward Vazquez*  
for MARIE WHITTINGTON, Chief Probation Officer

**FINANCIAL DATA:**

<b>CURRENT YEAR COST</b>	\$2,087,000	<b>ANNUAL COST:</b>	\$ 0
<b>NET COUNTY COST</b>	\$0	<b>IN CURRENT YEAR BUDGET:</b>	Yes/ No/ X
		<b>BUDGET ADJUSTMENT FY: 02/03</b>	Yes/ X No/

**SOURCE OF FUNDS:** Federal - \$1,810,000; Fees - \$277,000

**C.E.O. RECOMMENDATION:**

**APPROVE**

**REQUIRES  
4/5 VOTE**

*Sally A. Deauan*

County Executive Officer Signature

Policy

Policy

Consent

Consent

Department Recommendation:

Per Executive Office:

Prev. Agn. ref.

Dist. All

AGENDA NO

**3.41**

## SCHEDULE A

### BUDGET ADJUSTMENTS PROBATION DEPARTMENT

#### Juvenile Institutions

Increase Appropriations:

10000-2600100000-510040	Regular Salaries	285,000
10000-2600100000-510200	Pay Off Permanent-Seasonal	400,000
10000-2600100000-518100	Budgeted Benefits	855,000

Increase Estimated Revenues:

10000-2600100000-767020	Fed-Entitlements (TANF Incentive)	1,540,000
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#### Probation Field Services

Increase Appropriations:

10000-2600200000-510040	Regular Salaries	170,000
10000-2600200000-518100	Budgeted Benefits	507,000

Increase Estimated Revenues:

10000-2600200000-777430	Reimbursement for Probation Services	277,000
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#### Probation Administration

Increase Appropriations:

10000-2600700000-510040	Regular Salaries	68,000
10000-2600700000-518100	Budgeted Benefits	202,000

Increase Estimated Revenues:

10000-2600700000-767020	Fed-Entitlements (TANF Incentive)	270,000
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#### Care of Court Wards

Increase Appropriations:

10000-2600400000-530100	Institutional Housing	400,000
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Decrease Appropriations:

10000-2600400000-530220	Support & Care (CYA Fees)	400,000
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Increase Intrafund Transfer:

10000-2600400000-572000	Intrafund-DPSS	(400,000)
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