

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**FROM:** Office on Aging

**SUBMITTAL DATE:** June 3, 2003

**SUBJECT:** FY 2003/2004 Title III E, National Caregiver Contract with California Department of Aging- Amendment 2 and approve Resolution No. 440-8490.

**RECOMMENDED MOTION:** That your Honorable Board:

1. Authorize Chair to Execute Title III E, National Caregiver Contract, Amendment 2 for FY 2003-2004 (July 1, 2003 to June 30, 2004) with the California Department of Aging (CDA).
2. Direct the Auditor-Controller to increase Estimated Revenue and Appropriations by \$101,052 as outlined in Attachment "A"
3. Return all Copies to the Office on Aging for further processing.
4. Amend Ordinance No. 440 pursuant to Resolution No. 440-8490.

**BACKGROUND:** The National Family Caregiver Support Program of the Older Americans Act is a newly federal program designed to assist family members who are the informal caregivers of frail older persons, grandparents raising grandchildren, and relatives caring for persons with developmental disabilities. The Caregiver Program identifies service areas to assist family members to maintain their care giving roles: These service areas include:

- **Information and Access:** Information to caregivers about available services / resources and assistance in gaining access to those services.
- **Education and Training:** Resource materials and training to assist family members acquire care-giving skills to provide safe and confident care.
- **Counseling:** Peer counseling to allow people of similar circumstances to visit and share experiences.
- **Respite:** To enable Caregivers to be temporarily relieved of care giving responsibilities.
- **Supplemental Services:** A variety of services on a limited basis to complement care provided by caregivers.

The term of this Agreement with the National Caregiver Program is a two years contract from July 1, 2002 through June 30, 2004 in the amount of \$1,646,327. It was originally approved on August 13, 2002 as Agenda Item 3.5 and amended on April 15, 2003 as Agenda Item 3.2. The amended contracted amounts for Fiscal Year 2002/2003 totaled \$942,340.

We are requesting authorization of \$703,987 for fiscal Year 2003/2004. This amended agreement shows

*[Signature]*

**FINANCIAL DATA:**

**CURRENT YEAR COST** \$101,052  
**NET COUNTY COST** \$-0-

**ANNUAL COST: \$-0-**

**IN CURRENT YEAR BUDGET:** Yes/ No/X

**BUDGET ADJUSTMENT FY:03-04** Yes/X No/

**REQUIRES  
4/5 VOTE**

**SOURCE OF FUNDS:** Federal Funds (100%)

**C.E.O. RECOMMENDATION:**

**APPROVE**      **Positions to be Deleted**  
County Executive Officer Signature      *Alex Lano*  
per A-30

FORM APPROVED COUNTY COUNSEL  
 JUN 09 2003  
 Approved by Ronald W. Komers Asst. County Executive Officer/ Human Resources Director  
 BY *[Signature]*  
 FISCAL PROCEDURES APPROVED  
 DEPARTMENT RECOMMENDATION:  Consent  Policy  
 PER EXECUTIVE OFFICER:  Consent  Policy  
 6/16/03

additional funding of \$101,052 from our original budget submitted to the Executive Office and the Board for Fiscal Year 2003/2004 and an adjustment to our Agency's budget is needed. This increase funding includes \$57,744 of baseline funding and \$43,308 of One Time Only (OTO) funding. The baseline funding will be use to supplement the permanent hiring of additional staff to expand information and outreach caregiver services.

Under our agreement with California Department on Aging, OTO funds can be used for the following purposes:

- Purchase of equipment which enhances the delivery of services to the eligible service population
- Short Term Home and Community based projects, which assist caregivers to maintain care receivers in the home environment, as approved by CDA.
- Innovative pilot projects, as approved by the CDA

OTO funding cannot be used for ongoing services.

Our Leadership Team and Advisory Council recommended the use of these OTO funds for a variety of direct and contractor service projects that enhances our delivery of services to the caregiver population of Riverside. These funds will be use to enhance program development for the Caregivers Peer Counseling Program.

There are no additional match requirement and no impact on the county general fund.

Position will be deleted when funds are exhausted, pursuant to Board Policy A-30.

**OFFICE ON AGING  
ATTACHMENT A**

**INCREASED ESTIMATED REVENUE**

21450-5300100000-767140	Fed-Misc Reimbursement	101,052
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<b>TOTAL INCREASED ESTIMATED REVENUE</b>		<b>\$101,052</b>
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**INCREASED APPROPRIATIONS**

21450-5300100000-510040	Regular Salaries	33,847
21450-5300100000-518100	Budgeted Benefits	12,698
21450-5300100000-523230	Miscellaneous Expense	2,051
21450-5300100000-523700	Office Supplies	6,520
21450-5300100000-524660	Consultants	40,936
21450-5300100000-526420	Advertising	2,000
21450-5300100000-537000	Interfnd Exp-Leases	3,000

<b>TOTAL INCREASED APPROPRIATIONS</b>		<b>\$101,052</b>
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Attachement A: Title III E Amend-2 FY 03-04

5/20/2003

Title III-E Augmentation

**\$21,816**

Volunteer Services Coordinator Position

Job Code 79781

Step 3	Grade 229	<u>Hourly Rate</u>	<u># Hours</u>	<u>Benefits (28%)</u>	<u>Annual Salary</u>	<u>Total:</u>
		15.193	2080	8848.4032	31,601.44	40,449.84

Title III-E

Supplemental Services: Peer Counseling

54% of annual salary to be budgeted under III-E	6,108.00	15,708.00	21,816.00
Balance to be paid from another funding source	5,217.48	13,416.16	18,633.84
			=====
			40,449.84

RESOLUTION NO. 440-8490

BE IT RESOLVED by the Board of Supervisors of the County of Riverside, State of California, in regular session assembled on July 29, 2003, that pursuant to Section 5.A. of Ordinance No. 440, the Director of Senior Service Systems of Office on Aging of Ordinance No. 440, is authorized to make the following listed change(s), operative on the date of approval, as follows:

<u>Job Code</u>	<u>+/-</u>	<u>Department ID</u>	<u>Class Title</u>
79781	+ 1	5300100000	Volunteer Services Coordinator