

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



FROM: TLMA –Transportation Department

SUBMITTAL DATE: July 25, 2003

SUBJECT: APPROVAL OF A MULTI-YEAR PERSONAL SERVICE AGREEMENT FOR LANDSCAPE SERVICES, FROM OTHER THAN THE LOW BID, FOR THE TRANSPORTATION DEPARTMENT.

RECOMMENDED MOTION: That the Board of Supervisors:

Pursuant to the applicable California Code;

1. That the Board of Supervisors receive and file notice of the multi-year personal service agreement, from other than the low bidder, for landscape services for the Transportation Department, and;
2. Authorize the Purchasing Agent to execute the agreement on behalf of the County, and exercise the option to renew annually for up to two (2) additional one-year periods, and;
3. Approve the annual amount of \$155,976.00

BACKGROUND: The County of Riverside Transportation Department through Landscaping and Lighting Maintenance District No. 89-1-Consolidated (L&LMD No 89-1-C) is ultimately responsible for the maintenance of 39 landscape projects in 15 zones. These projects consist of landscaped parkways and medians, entrances, entry monuments, weed abatement, multi-purpose trails, fencing and street lighting.

The service required is for Landscape Maintenance in Zone 4; sections 1 & 2, Mira Loma landscape median on Limonite Ave., between Van Buren Blvd and Pacific Ave and Camino Real between Limonite Avenue and 300 feet northerly of Lake Side Drive and Van Buren Boulevard between Santa Ana River and 200 feet northerly of Clay Street. This project was constructed by the Riverside County Economic Development Agency and subsequently turned over to the L&LMD No 89-1-C for maintenance and upkeep of the vegetation and irrigation system. The maintenance for this project is funded by a special assessment to the property owners within the zone. Therefore, it is imperative that the maintenance of this project remains in an excellent and thriving condition.

(Continued on Page 2)


 George A. Johnson
 Director of Transportation

X Policy
 Policy

Consent
 Consent

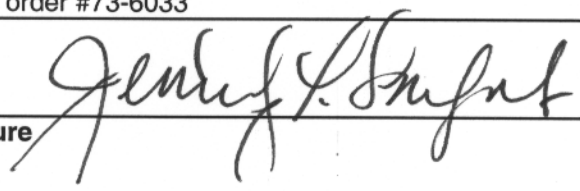
FINANCIAL DATA:

CURRENT YEAR COST: \$ 155,976.00
NET COUNTY COST: \$ -0-

ANNUAL COST: \$155,976.00
IN CURRENT YEAR BUDGET: YES
BUDGET ADJUSTMENT: NO FOR FY: 03/04

SOURCE OF FUNDS: L&LMD No 89-1-C, 68-1136 & work order #73-6033

C.E.O. RECOMMENDATION: **APPROVE**



 County Executive Officer Signature

Department Recommendation:
Per Executive Office:

COUNTY OF RIVERSIDE
 03 JUL 25 6W 3:22
 EXECUTIVE
 COUNTY BOARD OF SUPERVISORS
 RECEIVED VIA US MAIL

3.71

Purchasing: 
Director

Board of Supervisors

Form 11: APPROVAL OF A MULTI-YEAR PERSONAL SERVICE AGREEMENT FOR LANDSCAPE SERVICES, FROM OTHER THAN THE LOW BID, FOR THE TRANSPORTATION DEPARTMENT

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BACKGROUND (Continued)

In October 1995, the Board of Supervisors approved a local vendor preference program. Transportation issued a formal Request for Proposal (RFP). Solicitations were sent to twenty-one vendors and advertised on the Internet. Six (6) responses were received with a cost ranging from \$151,650.00 to \$222,888.00 per year. The two low responsive and responsible vendors were Mariposa Horticultural of Irwindale, and Azteca Landscape of Ontario. The low responsive and responsible Riverside County firm, Earthscaping of Riverside, CA submitted a bid of \$155,976.00 for a difference of \$4,326.00. This differential is within the five percent approved by the Board. Representatives from the Transportation Department evaluated all proposals and recommend Earthscaping receive the award.

PRICE REASONABLENESS: After application of the Local Vendor Preference, the lowest and most responsive/responsible local vendor was selected based on the competitive bids received and their vendor qualifications.

REVIEW/APPROVAL: Purchasing concurs with this request.

Form 11 Attachment

Contract/Lease/Purchase Summary Data

Contract
 Approval/Renewal
 Sole Source
 Personal Services
 Independent Contractor
 Other than low Bid
 Change Order

Lease
 Approval/Renewal
 Multi-Year Lease
 Equipment
 Real Property
 Change Order

Purchase
 Sole Source
 Other Than Low Bid
 Change Order

User Department:	Transportation Department
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Vendor/Lessor Name:	Earthscaping
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Vendor/Lessor Location:	3894 Brotherton Street Corona, CA 92879
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Selection Committee Member Names (RFP's Only) Judy Watterlond, Annette Paturzo, Mike Penhall

Minority Status: M W DV None

Local Preferences Applied:

Yes No

Effected Award? Yes No

Applicable Board Policy # California Code 459.4

Comments:

RFQ/RFP Process:

Date Mailed: 7/10/03
 Response Date: 7/24/03
 # of Responses: 6
 # of Qualified Responses: 6

Bidding Process:

Bid Range: \$151,650.00 to \$222,888.00
 Local Bid Range: \$155,976.00. to \$222,888.00
 Responsive and
 Responsible Bid Range: \$151,650.00 to \$222,888.00
 Local Preference FYTD: Cost \$3,256.50

Contract/Lease Renewals Only

Proposed Differences

Existing Agreement Items

Proposed Agreement

Items

1. Rates
2. Terms
3. Conditions
4. Legal Issues
5. Accountability
6. Other

(Continue on blank sheet, if necessary)