

FLOOD CONTROL AND WATER CONSERVATION DISTRICT BOARD SUBMITTAL  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

842 B



FROM: General Manager-Chief Engineer      SUBMITTAL DATE: August 19, 2003

SUBJECT: FY 2003-04 Budget Adjustments

RECOMMENDED MOTION:

The Board authorize the Auditor-Controller to process FY 2003-04 budget adjustments for the purchase of items referenced on Attachment A.

JUSTIFICATION:

The County of Riverside Purchasing and Fleet Services Department awarded the purchase of the FY 2002-03 budget approved items referenced on Attachment A on March 28, 2003, December 26, 2002 and February 19, 2003, respectively. The vendors, however, were unable to deliver the goods prior to June 30, 2003 as originally planned. Pursuant to the issuance of Purchase Orders FCA0001252, FCA0000835 and FCA0001814, a formal commitment was made with the vendors to accept delivery of the referenced items in the current Fiscal Year 2003-04.

In accordance with Generally Accepted Accounting Principles (GAAP), the establishment of a reserve for encumbrance within a proprietary fund is not recommended. Therefore, a budget adjustment is necessary to re-establish a Class 4 appropriation in the current Fiscal Year 2003-04 to fulfill the purchase commitments made with the vendors and to process the payments accordingly.

**WARREN D. WILLIAMS**  
General Manager-Chief Engineer

FINANCIAL DATA: FY 2003-2004

CURRENT YEAR COST      48020-947260 \$285,800  
NET COUNTY COST      \$-0-

ANNUAL COST      \$-0-  
IN CURRENT YEAR BUDGET:      NO  
BUDGET ADJUSTMENT:      YES

REQUIRES  
4/5th's VOTE

SOURCE OF FUNDS:

Sufficient retained earnings exist in the Internal Service Funds referenced above. The Board approved the fixed asset items referenced on Attachment A in the formal budgeting process for fiscal year ending 2002-03.

C.E.O. RECOMMENDATION

**APPROVE**

County Executive Officer Signature

FISCAL PROCEDURES APPROVED  
ROBERT E. BYRD, Auditor-Controller

BY Sue Ulane Deputy  
8/13/03

FISCAL PROCEDURES APPROVED  
Sandi Henry, Finance Director  
By Sandi Henry Date 8/13/03

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**ATTACHMENT A  
FY03-04 BUDGET ADJUSTMENTS**

Increase Class 4 Appropriations

<b>Fund</b>	<b>Dept ID</b>	<b>Account</b>	<b>Description</b>	<b>Amount</b>	<b>PO</b>	<b>Date Approved</b>
48020	947260	546360	(4) 2-Axle Dump Trucks	\$199,980	FCA0001252	03/28/03
48020	947260	546160	(7) Truck Particulate Traps	\$ 48,190	FCA0000835	12/26/02
48020	947260	546320	(1) F350 1 Ton Crew Cab	\$ 37,630	FCA0001814	02/19/03
			<b>TOTAL</b>	<b>\$285,800</b>		