

**SUBMITTAL TO THE RIVERSIDE COUNTY  
IN HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**FROM:** DPSS

**SUBMITTAL DATE:** July 19, 2003

**SUBJECT:** FY 03/04 Proposed Budget for the Public Authority

**RECOMMENDED MOTION:** That the Public Authority Board of Directors:

1. Approve the FY03/04 Proposed Budget for the Public Authority (Attachment A).
2. Authorize the Director of DPSS to submit the Budget/Rate Package to the State for Approval.
3. Direct the Auditor-Controller to establish the line item budget as identified in Attachment B.
4. Approve an annual working capital loan from the County General Fund for the Public Authority in the amount of \$525,536 for the purpose of covering operating expenditures pending reimbursement from the State. Any amount borrowed this fiscal year will be repaid to the County General Fund by 6/30/04 (Attachment C).

**BACKGROUND:** On July 3, 2003 the IHSS Advisory Committee approved the proposed budget for the Public Authority with the adoption of resolution No. 03-01 (Attachment D). The proposed budget reflects projected costs associated with second year start-up, implementation, mandated functions, and on-going activities to establish a Public Authority. The budget assumes that existing county support services and DPSS support services will be utilized where needed to minimize the need for additional staffing within the Public Authority.

(Continued on Page 2)

*[Handwritten signature]*

Dennis J. Boyle, Director

**FINANCIAL DATA:**

<b>CURRENT YEAR COST:</b>	\$2,798,829	<b>ANNUAL COST</b>	\$ 2,300,033
<b>NET COUNTY COST:</b>	\$ 396,686	<b>IN CURRENT YEAR BUDGET:</b>	No
		<b>BUDGET ADJUSTMENT:</b>	Yes FOR FY: 03/04

**SOURCE OF FUNDS:** Federal (35%), State (40%), and County Funds (25%)

**C.E.O. RECOMMENDATION:**

**APPROVE**

County Executive Officer Signature

*[Handwritten signature: Dan Marting]*

FISCAL PROCEDURES APPROVED  
ROBERT E. BYRD, Auditor-Controller

BY *[Handwritten signature]*  
8/11/03 Deputy

Department Recommendation:  Consent  Policy  
Per Executive Office  Consent  Policy

Prev. Agn. ref.

Dist. ALL

AGENDA NO.

To: Board of Supervisors  
Subject: FY 03/04 Proposed Budget for the Public Authority  
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Date: July 19, 2003

**BACKGROUND: (Continued)**

The total proposed Public Authority Administrative Budget is estimated to be \$2,798,829 (including \$498,796 for start-up costs) for FY 03/04 second year operations, with an estimated ongoing operating budget of \$2,300,033. If approved by your Board, this budget will be submitted to the California Department of Social Services (CDSS) for approval. CDSS will convert this budget into an hourly rate based on the number of hours of services rendered by individual providers to IHSS clients. We estimate that it will be \$0.24 per hour of service provided.

The estimated Public Authority Administrative Budget funding ratios are as following:

Public Authority Administration-Federal Share	35%
Public Authority Administration-State Share	40%
Public Authority Administration-County Share	<u>25%</u>
<b>Total</b>	<b>100%</b>

The county share is estimated to be \$396,686 to be funded by County General funds allocated in the FY 03/04 DPSS budget. Public Authority Administration is included in IHSS program expenditures covered by Realignment caseload growth, normally received 2 years in arrears. Due to the current economic conditions, receipt of these Realignment revenues may be delayed further into the future.

**Attachments:**

Attachment A-Budget Summary  
Attachment B-Line item budget  
Attachment C-Cash Flow Statement  
Attachment D-Resolution Statement adopted by the IHSS Advisory Committee

**Concur/Execute:** Auditor-Controller