

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

274



FROM: Bob Doyle, Sheriff-Coroner-PA

SUBMITTAL DATE: August 19, 2003

SUBJECT: Approval of an Agreement with the Riverside Community College District for the Provision of a Continuity Officer to the Modular Reserve Course and Adoption of Resolution No. 440- 8498

RECOMMENDED MOTION: Move that the Board of Supervisors:

1. Approve the two-year Agreement with the Riverside Community College District (RCCD) for the provision of a Continuity Officer, and authorize the Chairperson to sign all copies of the Agreement on behalf of the County.
2. Amend Ordinance No. 440 Pursuant to Resolution No. 440- 8498 submitted herewith. Per the Resolution add the following position:

Ord. 440	Class Code	+/-	Class Title	Salary Plan	Grade	Salary
54(j)	37611	+1	Sheriff's Sergeant	LEM	154	\$57,781-\$75,520

3. Approve and direct the Auditor-Controller to make the budget adjustments on the attached Schedule A.

BACKGROUND: The Sheriff's Department currently provides one Sergeant to act as a Continuity Officer for the Basic Peace Officer's Course sponsored by RCCD at the Ben Clark Public Safety Training Center. RCCD has recently agreed to fund a second Continuity Officer to serve as a teacher and advisor for students enrolled in the Modular Reserve course.

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BR 04-018

William J. Doyle
Bob Doyle, Sheriff-Coroner-PA

**REQUIRES
4/5 VOTE**

FINANCIAL DATA:

CURRENT YEAR COST: \$91,574
NET COUNTY COST: -0-
SOURCE OF FUNDS: Consulting Fees

ANNUAL COST: \$130,038
IN CURRENT YEAR BUDGET: NO positions to be Deleted
BUDGET ADJUSTMENT: YES per A-30
FOR FY 2003-04

C.E.O. RECOMMENDATION: **APPROVE**

COUNTY EXECUTIVE OFFICER SIGNATURE: *Lisa Brandt*

J. Komers
Approved by Ronald W. Komers
Asst. County Executive Officer/
Human Resources Director

Consent [X] Policy
 Consent [] Policy

FISCAL PROCEDURES APPROVED
ROBERT E. BYRD, Auditor-Controller
Department Recommendation:
Per Executive Officer: *Robert E. Byrd*
BY *Robert E. Byrd* Deputy

Sheriff's Accounting & Finance
James R. Conklyn

The Sergeant in this position shall meet minimum State qualifications to teach the Modular Reserve Course. Position duties will include: development of close relationships between student officers and their parent agencies; coordination of instructor assignments in physical training, defense tactics and academic courses; presentations on practical field problems and overall coordination of facilities used at the training center.

All costs for this position will be fully recovered at Board-approved rates. The Agreement, which encompasses the period from July 1, 2003 through June 30, 2005, has been approved as to form by County Counsel.

Schedule A

Increase Appropriations:

10000-2500700000-510040	Regular Salaries	\$65,421
10000-2500700000-518100	Budgeted Benefits	22,753
10000-2500700000-520105	Protective Gear	850
10000-2500700000-520115	Uniforms/Replacement Clothing	1,500
10000-2500700000-527460	Firearm Equipment and Supplies	1,000
10000-2500700000-527500	Handcuffs	<u>50</u>
	Total	\$91,574

Increase Estimated Revenues:

10000-2500700000-776510	Consulting Fees	\$91,574
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