

SUBJECT: Approval of FY 2003/04 McKinney Projects for Assistance in Transition from Homeless (PATH) Grant Application (Department of Mental Health, All Districts).

The McKinney PATH grant is for the Department's Adult System of Care program. This program provides outreach and referral services to homeless adults suffering from mental illness. The program currently has four Social Services Assistants, five Behavioral Health Specialists, one Supervising Behavioral Health Specialist, one Senior Accounting Assistant, and two Office Assistants. The Social Services Assistants provide access to available mental health services, food, clothing, shelter, health and dental benefits. The Behavioral Health Specialists interview and provide additional assistance with crisis intervention and, if needed, linkage to higher levels of care (i.e. inpatient psychiatric hospitalization, emergency assistance, etc.). The Supervising Behavioral Health Specialist serves as the Coordinator and is responsible for directing and supervising all program staff, and along with the Program Manager, serves as a liaison to other community organizations and agencies. The Senior Accounting Assistant tracks and monitors the financial, statistical, and fiscal records, and facilitates access to PATH funded food, clothing, and transportation assistance. The Office Assistants are responsible for maintaining accurate program records and for general office duties. The McKinney PATH Grant will fund overhead and a portion of the following positions: two Social Services Assistants, two Behavioral Health Specialists, one Office Assistant, one Senior Accounting Assistant, and the Supervising Behavioral Health Specialist.

The target population for the McKinney PATH Grant are those individuals who have had severe mental illness, or who have co-occurring severe mental illness and a substance abuse disorder, and who are homeless or at imminent risk of becoming homeless. The estimated number of clients to be served with McKinney PATH funds for FY 2003/04 is 500. These clients from the Western Region of the County will be provided outreach services and the following referral services: mental health and substance abuse, primary health, and relevant housing services such as housing security deposits.

Path Grant Funding			
	FY 03/04	\$149,668	
	FY 02/03	\$104,045	
43.8% Increase		\$45,623	

The Mental Health Board met on June 25, 2003 and reviewed the application for the renewal of this grant. The DMH PATH Grant Letter No. 2003-02 was approved by a unanimous vote of all members present, allowing for the initial increase of \$13,561 to the total grant fund. However, per DMH PATH Letter No. 2003-03, the State informed the Department of an additional increase of \$32,062. Approval of the second increase by the Mental Health Board is not required. The allocation is now \$149,668, \$45,623 more than FY 2002/03.

As a result of this increase, the program is scheduled to restructure staff and service areas to improve access and provide more comprehensive services to the entire County. The planned restructuring will introduce a Clinical Therapist to the existing multi-disciplined team. In addition to a licensed Clinical Therapist, each team will be assigned Behavioral Health Specialist IIIs, Behavioral Health Specialist IIs, Social Service Assistants, and Office Assistants. The restructuring of the Integrated Adult Systems of Care Program allows the Department of Mental Health to better service the Desert and Mid-County regions of the County in addition to the Western Region while maximizing the staff's direct client service time, increasing our estimated clients to be served from 500 to 750.

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The increase to the funding provided to the Department of Mental Health is a direct result of an increase in the state's PATH allotment for all counties of approximately \$700,000. A match of \$49,890 is required, one dollar (\$1.00) for each three dollars (\$3.00) of Federal and PATH funds provided. The Department of Mental Health will be utilizing State realignment as a match. There are sufficient appropriations in the Department's proposed budget for FY 2003/04 and no additional County funds are required.

RIVERSIDE COUNTY

JOHN J. RYAN, DIRECTOR



DEPARTMENT OF MENTAL HEALTH

Reply to:

Mental Health Fiscal Services
P.O. Box 7549
Riverside, CA 92513-7549

June 20, 2003

Peter Best
Planning, Grants & Revenue Enhancement
Department of Mental Health
1600 Ninth Street Room 130
Sacramento, CA 95814

Dear Mr. Best:

Enclosed is the Riverside County Department of Mental Health's McKinney Projects for Assistance in Transition from Homelessness (PATH) Grant Application for FY 2003/04. The package includes the following:

- 1) PATH Allocation Worksheet (MH 1772B (2/03), Enclosure I)
- 2) Checklist For PATH Application (Enclosure I-A)
- 3) Certifications - (Enclosure II)
- 4) Compliance Assurances - (Enclosure III)
- 5) Assurances - Non-Construction Programs (Enclosure IV)
- 6) Provider Face Sheet (Enclosure V) & Program Narrative
- 7) Federal Grant Detailed Provider Budget (MH 1779A Rev.03/2002) (Enclosure VI)

The Application will be reviewed by the Planning and Budget Committee of the Mental Health Board (MHB) and will be presented to the MHB after advance public notification. The Application will be scheduled for the County Board of Supervisor's (BOS) Agenda. Required documents that signify MHB review and BOS approval will be forwarded to you when signed.

If you have any questions, please call me at (909) 358-4504 or Stephanie Johnson-Creswell at (909) 358-4553.

Sincerely,

Joe Zamora, Principal Accountant
Mental Health Fiscal Services

cc: Ted Kubota, Assistant Director
Maria Mabey, Administrative Manager II
Cathy Lovell, Supervising Accountant

FILE h:\FY 0304\Grants\PATH\letter

Checklist for PATH Application

Before mailing the application, please use this checklist to be sure your application addresses the following issues as required in the Intended Use Plan.

- Have you described how the major existing programs provide services to PATH eligible clients and gaps in the current service system?
- Have you identified specific services to be provided with PATH funds?
- Have you described how the special needs of homeless clients with co-occurring serious mental illness and substance abuse disorders will be met?
- Have you described the coordination between the PATH local providers and the HUD Continuum of Care program as well as any other similar programs and activities of public and private entities?
- Have you described how consumers and family members are appropriately involved in the planning, implementation and evaluation of PATH funded services?
- Have you described how the staffing is sensitive to the age, gender, and racial/ethnic characteristics of the target population?
- Have you included a detailed budget and budget narrative?

point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

- (f) Taking one of the following actions, within 30 calendar days of receiving notice under paragraph (d) (2), with respect to any employee who is so convicted--
- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
- (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

For purposes of paragraph (e) regarding agency notification of criminal drug convictions, the DHHS has designated the following central point for receipt of such notices:

Office of Grants and Acquisition Management
Office of Grants Management
Office of the Assistant Secretary for Management and Budget
Department of Health and Human Services
200 Independence Avenue, S.W., Room 517-D
Washington, D.C. 20201

3. CERTIFICATION REGARDING LOBBYING

Title 31, United States Code, Section 1352, entitled "Limitation on use of appropriated funds to influence certain Federal contracting and financial transactions," generally prohibits recipients of Federal grants and cooperative agreements from using Federal (appropriated) funds for lobbying the Executive or Legislative Branches of the Federal Government in connection with a SPECIFIC grant or cooperative agreement. Section 1352 also requires that each person who requests or receives a Federal grant or cooperative agreement must disclose lobbying undertaken with non-Federal (non-appropriated) funds. These requirements apply to grants and cooperative agreements EXCEEDING \$100,000 in total costs (45 CFR Part 93).

The undersigned (authorized official signing for the applicant organization) certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the under-

signed, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

- (2) If any funds other than Federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. (If needed, Standard Form-LLL, "Disclosure of Lobbying Activities," its instructions, and continuation sheet are included at the end of this application form.)
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

4. CERTIFICATION REGARDING PROGRAM FRAUD CIVIL REMEDIES ACT (PFCRA)

The undersigned (authorized official signing for the applicant organization) certifies that the statements herein are true, complete, and accurate to the best of his or her knowledge, and that he or she is aware that any false, fictitious, or fraudulent statements or claims may subject him or her to criminal, civil, or administrative penalties. The undersigned agrees that the applicant organization will comply with the Public Health Service terms and conditions of award if a grant is awarded as a result of this application.

COMPLIANCE ASSURANCES

I hereby certify that the County of Riverside agrees to the following:

- A. Amounts received under the PATH Formula Grant will be expended solely to provide services to persons who have a serious mental illness, or have a co-occurring serious mental illness and substance abuse disorder, and who are homeless or at imminent risk of becoming homeless.
- B. Grant funds shall be expended only for the following services:
 1. Outreach services;
 2. Screening and diagnostic treatment services;
 3. Habilitation and rehabilitation services;
 4. Community mental health services;
 5. Alcohol or drug treatment services;
 6. Staff training, including the training of individuals who work in sites where homeless individuals require services;
 7. Case management services;
 8. Supportive and supervisory services in residential settings;
 9. Referrals for primary health services, job training, education services, and relevant housing services; and
 10. Housing services including minor revision, expansion, and repair of housing; planning of housing, technical assistance in applying for housing assistance, improving the coordination of housing services, security deposits, costs associated with matching eligible homeless individuals with appropriate housing situations, and one-time rental payments to prevent eviction.
- C. Grants will be made pursuant to subsection (a) only to entities that have the capacity to provide, directly or through arrangements, the specified service(s) including coordinating the provision of service(s) in order to meet the needs of eligible homeless individuals who are both mentally ill and suffering from substance abuse.
- D. Special consideration will be given to funding entities with a demonstrated effectiveness in serving veterans who are homeless.
- E. Grant funds will not be given to any entity that has a policy of excluding individuals from mental health services due to the existence or suspicion of substance abuse or which excludes individuals from substance abuse services due to the existence or suspicion of mental illness.
- F. Not more than 2.0 percent of the payments under PATH will be expended for administrative expenses.

ASSURANCES - CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title, or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal interest in the title of real property in accordance with awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progress reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

ASSURANCES - NON-CONSTRUCTION PROGRAMS

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NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

PATH PROGRAM

PROVIDER INTENDED USE PLAN - FACE SHEET

Rev(3/02)

County RiversideFiscal Year: 2003/2004Provider Mental HealthAllocation: \$117,606Provider Type Community Mental HealthService Area (county, city, region, neighborhood, etc) CountyCounty Contact Person: Maria Marquez, M.H. Service MgrTelephone: (909) 358-4549FAX: (909) 358-6924email: MIMARQUEZ@co.riverside.ca.us

Indicate which of the following essential services will be provided by the provider with PATH funding:

- Outreach
- Housing
- Staff Training
- Community Mental Health Services
- Screening and Diagnostic Services
- Supportive and Supervisory Services in Residential Settings
- Referrals for Primary Health Services, Job Training, Education Services and Relevant Housing Services
- Case Management
- Alcohol or Drug Treatment

Indicate which budget categories are funded by PATH:

- | | | |
|---|--|--|
| <input checked="" type="checkbox"/> Personnel | <input type="checkbox"/> Equipment | <input checked="" type="checkbox"/> Travel |
| <input type="checkbox"/> Consultants | <input checked="" type="checkbox"/> Supplies | <input checked="" type="checkbox"/> Other |

Description of the flow of federal PATH funds in California:

PATH funding in California is allocated to the counties from the California State Department of Mental Health. Each county has a Mental Health Program that provides services to the public sector in California; the PATH funds are distributed at the county level to either county or contract

Additional Required Items (ITEMS 1 - 6 OF THE INTENDED USE PLAN)

To complete the INTENDED USE PLAN, please submit Items 1 thru 6 as outlined in the Guidelines of these instructions. Limit is THREE additional sheets of plain (not letterhead) paper, with name of county indicated at the top of the sheet.

DOMH would provide services as follows:

- a. Eight hundred seventy-six (876) clients will be assisted in accessing existing mental and medical health services; an unduplicated count of persons receiving the services will be tracked by computer database.
- b. Three hundred eighty-eight (388) clients will be assisted in applying for income assistance, of all types. An unduplicated count of persons receiving the services will be tracked by computer database.
- c. Seven hundred forty-one (741) clients will be assisted in securing emergency services. Six hundred and one (601) clients will be assisted for long-term shelter. An unduplicated count of persons receiving services will be tracked by computer database.
- d. There will be one thousand four hundred (1400) unduplicated contacts with clients to be served with PATH funding during the year. An unduplicated count of persons receiving the services will be tracked by computer database.

Non-PATH Supported Organizations Within The Service Area Serving PATH Eligible Clients

ABC Recovery Resources, Alternatives to Domestic Violence, Catholic Charities, Coachella Valley Housing Coalition, Coachella Valley Rescue Mission, Community Pantry, Desert AIDS Project, Friends of Jefferson House, God's Helping Hand, H.E.L.P. Inc., Riverside County Housing Authority, I Care Shelter, Idyllwild HELP Center, Lutheran Social Services, Operation Safehouse, Our Lady of Perpetual Help, Queen of Angels, Richard Allen Community Services, Riverside Recovery Resources, Salvation Army, Shelter From the Storm, Tender Loving Mission, Valley Restart Shelter, Volunteer Center of Greater Riverside, Arlington Temporary Assistance, LSU Church Community Services, Lakeland Victory Ranch, Survival Ministries-Emergency Assistance, Allen Chapel AME Church, Calvary Presbyterian Church, Veteran's Services, House of Decision and New Hope Ministries. (Not all-inclusive)

Service Coordination

Continuous coordination is carried out between DOMH and these organizations with the understanding that all of their clients needing mental health services will be referred to this Department.

RIVERSIDE COUNTY DEPARTMENT OF MENTAL HEALTH
A NON-PROFIT ORGANIZATION

Revised PATH Allocation Narrative

The McKinney PATH Grant is for the Riverside County Department of Mental Health's Integrated Adult Systems of Care Program. This program provides outreach and referral services to homeless adults suffering from mental illness. The program currently has four Social Services Assistants, five Behavioral Health Specialists, one Supervising Behavioral Health Specialist, one Senior Accounting Assistant, and two Office Assistants. The Social Services Assistants provide access to available mental health services, food, clothing, shelter, health and dental benefits. The Behavioral Health Specialists interview and provide additional assistance with crisis intervention and, if needed, linkage to higher levels of care (i.e. inpatient psychiatric hospitalization, emergency assistance, etc.). The Supervising Behavioral Health Specialist serves as the Coordinator and is responsible for directing and supervising all program staff, and along with the Mental Health Services Supervisor, serves as a liaison to other community organizations and agencies. The Senior Accounting Assistant tracks and monitors the financial, statistical, and fiscal records, and facilitates access to PATH funded food, clothing, and transportation assistance. The Office Assistants are responsible for maintaining accurate program records and for general office duties.

With receipt of additional funding as provided by the McKinney PATH Grant as per DMH PATH Grant Letter No. 2003-03, the Riverside County Department of Mental Health has decided that to better serve the clientele, the program that is currently in place needs to undergo restructuring. This restructuring will enhance the multi-discipline structure by adding licensed clinicians and establishing two distinct comprehensive service delivery teams. The first team will be located in the city of Riverside to provide services to the Western Region of Riverside County. The Western Region team will consist of one Mental Health Services Supervisor, one Supervising Behavioral Health Specialist, one Behavioral Health Specialist III, five Behavioral Health Specialist IIs, one Clinical Therapist (MFT/LCSW), two Social Service Assistants, and two Office Assistants. The second team will be located closer to the Desert/Mid-County Region (the current plan is to locate in the city of Banning; however alternative sites are under consideration) to better provide services to those regions of Riverside County. This unit will consist of one Mental Health Services Supervisor, one Behavioral Health Specialist III, four Behavioral Health Specialist IIs, one Clinical Therapist, two Social Service Assistants, and two Office Assistants. The addition of the Clinical Therapist positions will provide the program with evaluation, treatment planning, and counseling services.

The restructuring of the Integrated Adult Systems of Care Program allows the Department of Mental Health to better service multiple areas of the County while maximizing the staff's direct client service time.

The Senior Accounting Assistant will be located with the program in the Western Region of Riverside County and be responsible for tracking and monitoring county-wide records, and will facilitate access to PATH funded assistance to clients for both program units.

As a result of this restructuring, the funding currently allocated for postage, travel, and housing deposits will be shifted to compensate for staff time. Alternative funding sources will be used to pay for expenses left uncovered by this shift in allocation. The PATH Grant will provide funding for a portion of each position listed below. Please see chart for detail of funding split.

Position	FTE
BEHAVIORAL HEALTH SPECIALIST II	1.0639
BEHAVIORAL HEALTH SPECIALIST III	0.2364
SOCIAL SERVICES ASSISTANT	0.4728
SUPV BHS/MHSS B	0.1182
LICENSED PSYCHIATRIC TECH	0.2364
CLINICAL THERAPIST II	0.2364
OFFICE ASSISTANT II	0.4728
SENIOR ACCOUNTING ASSISTANT	0.1182
TOTAL FTEs	2.9552

PATH GRANT
State Fiscal Year 2003-2004

Submission Date: August 29, 2003

COUNTY:	RIVERSIDE	Telephone Number:	(909) 358-4554
COUNTY CONTACT:	JOE ZAMORA	Co. Internet address:	n/a
PROVIDER NAME:	RIVERSIDE COUNTY DMH		
PROVIDER ADDRESS:	P.O. BOX 7549		
	RIVERSIDE, CA		
PROVIDER NUMBER	AY01/4100204637-83550	Mode/Cost Centers:	45/02-06-637

	Staff (List by title of position and number of FTE	FTE	FTE	Column 1	Column 2
		03/04	03/04	Initial Budget	Revised Budget
				SFY 2003/04	SFY 2003/04
1	BEHAVIORAL HEALTH SPECIALIST II *	0.6840	1.0639	33,887	51,237
2	BEHAVIORAL HEALTH SPECIALIST III *	0.0000	0.2364	0	11,192
3	SOCIAL SERVICES ASSISTANT *	0.6840	0.4728	23,812	17,463
4	SUPV BHS/MHSS B *	0.3420	0.1182	24,696	19,999
5	LICENSED PSYCHIATRIC TECH	0.0000	0.2364	0	10,918
6	CLINICAL THERAPIST II	0.0000	0.2364	0	19,725
7	OFFICE ASSISTANT II	0.3420	0.4728	10,266	14,037
8	SENIOR ACCOUNTING ASSISTANT	0.3420	0.1182	14,745	5,097
9	TOTAL FTEs	2.3940	2.9552		
10	* FTEs are based upon ratio of salary charged to PATH Grant.			107,406	149,668
11	Total staff expenses (Sum lines 1 thru 10):				
12	Consultant Costs:			0	0
13					
14					
15	Equipment (Where feasible lease or rent) (Itemize):			0	0
16					
17					
18					
19					
20					
21	Supplies (itemize):				
22	Postage/Mailing			100	0
23					
24					
25					
26	Travel:			5,100	0
27					
28	Other Expenses (itemize):				
29	Legal Documents			0	0
30	Housing (Security Deposits & One-Time Rental Assistance)			5,000	0
31					
32					
33					
34					
35	Total Provider Expenses (sum lines 11 thru 34)			117,606	149,668
36	Administrative Costs (see Instructions)			0	0
37	Total costs Funded From Grant (sum lines 35 thru 36)			117,606	149,668

DMH APPROVAL BY: Peter Best

TELEPHONE: (916) 657-3487

DATE:

State of California
 Department of Mental Health

Health and Human Services Agency

REVISED PATH ALLOCATION WORKSHEET - PLANNING ESTIMATE
 MH 1772B (2/03)

STATE FISCAL YEAR: 2003/2004

FEDERAL CATALOG NO. 93.150

COUNTY: RIVERSIDE	REVISION NO: Planning Estimate
<p>The State Department of Mental Health (DMH) provides (for planning purposes) the Federal Projects For Assistance in Transition From Homelessness (PATH) Formula Grant funds to counties for State Fiscal Year (SFY) 2003/2004. Your Planning Estimate is identified below.</p>	
PATH Funds SFY 2003/2004 (Previous Amount):	\$117,606
Additional Funds:	\$ 32,062
Revised Total PATH Program SFY 2003/2004:	\$149,668
PURPOSE: PLANNING ESTIMATE	Date: July 31, 2003

I, the undersigned Director of Mental Health for RIVERSIDE County, have accepted the Federal PATH funds for the county under the specific conditions included in the positive and negative assurances as part of the County Application Package (CAP), as well as those conditions established by other governing federal and state laws, policies, regulations, and guidelines. The CAP, as approved by DMH, will be followed in expending these funds.



 County Mental Health Director



 Date