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SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



FROM: TLMA -Transportation Department

SUBMITTAL DATE: September 15, 2003

SUBJECT: APPROVAL OF A MULTI-YEAR PERSONAL SERVICE AGREEMENT FOR LANDSCAPE SERVICES FOR THE TRANSPORTATION DEPARTMENT.

RECOMMENDED MOTION: That the Board of Supervisors:

Pursuant to the applicable California Code;

1. That the Board of Supervisors approve and execute the multi-year personal service agreement, from the lowest responsive/responsible vendor based on competitive bids plus the 5% local preference differential, for landscape services for the Transportation Department, and;
2. Authorize the Purchasing Agent to execute the agreement on behalf of the County, and exercise the option to renew annually for up to two (2) additional one-year periods, and;
3. Approve the annual amount of \$141,996.00

**BACKGROUND:** The County of Riverside Transportation Department through Landscaping and Lighting Maintenance District No. 89-1-Consolidated (L&LMD No 89-1-C) is ultimately responsible for the maintenance of 39 landscape projects in 15 zones. These projects consist of landscaped parkways and medians, entrances, entry monuments, weed abatement, multi-purpose trails, fencing and street lighting.

The service required is for Landscape Maintenance in Zone 4; sections 1 & 2, Mira Loma landscape median on Limonite Ave., between Van Buren Blvd and Pacific Ave and Camino Real between Limonite Avenue and 300 feet northerly of Lake Side Drive and Van Buren Boulevard between Santa Ana River and 200 feet northerly of Clay Street. This project was constructed by the Riverside County Economic Development Agency and subsequently turned over to the L&LMD No 89-1-C for maintenance and upkeep of the vegetation and irrigation system. The maintenance for this project is funded by a special assessment to the property owners within the zone. Therefore, it is imperative that the maintenance of this project remains in an excellent and thriving condition.

(Continued on Page 2)

*George A. Johnson*  
George A. Johnson  
Director of Transportation

**FINANCIAL DATA:**

CURRENT YEAR COST: \$ 141,996.00  
NET COUNTY COST: \$ -0-

ANNUAL COST: \$141,996.00  
IN CURRENT YEAR BUDGET: YES  
BUDGET ADJUSTMENT: NO FOR FY: 03/04

SOURCE OF FUNDS: L&LMD No 89-1-C, 68-1136 & work order #73-6033

C.E.O. RECOMMENDATION:

**APPROVE**

*Jennifer Blunt*

County Executive Officer Signature

ATTACHMENTS FILED  
WITH THE CLERK OF THE BOARD

Dist. 2

3.38

Purchasing: *J. Mudgett*  
Director

Department Recommendation:  
Per Executive Office:  
 X Policy  
 Policy  
 Consent  
 Consent

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**BACKGROUND (Continued)**

In October 1995, the Board of Supervisors approved a local vendor preference program. Transportation issued a formal Request for Proposal (RFP). Solicitations were sent to twenty-one vendors and advertised on the internet. Four (4) responses were received with a cost ranging from \$141,996.00 to \$326,640.00 per year. The two low responsive and responsible vendors were Earthscaping of Costa Mesa and Trugreen of Riverside. The low responsive and responsible firm, Earthscaping of Costa Mesa, submitted a bid of \$141,996.00; after the 5% local preference of \$7,099.80 was applied, the bid totaled \$149,095.80. Trugreen, a Riverside County vendor submitted a bid of \$151,380.00. Therefore with the 5% local preference added, Earthscaping is still the lowest responsive and responsible bidder. This bid includes prevailing wage rates. Representatives from the Transportation Department evaluated all proposals and recommend Earthscaping receive the award.

**PRICE REASONABLENESS:** The lowest responsive/responsible vendor was selected based on the competitive bids received and their vendor qualifications.

**REVIEW/APPROVAL:** Purchasing concurs with this request.