

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

512



FROM: Community Health Agency/
Department of Public Health

SUBMITTAL DATE: Aug. 26, 2003

SUBJECT: Approval of the Second Amendment to Agreement with First Chance Y-Chow, Inc. DPH02K.031

RECOMMENDED MOTION: That the Board of Supervisors:

- 1) Approve the Second Amendment to the Agreement with First Chance Y-Chow, Inc. for HIV Education and Prevention Services for the performance period of July 1, 2003 through June 30, 2004 in the amount of \$48,758;
- 2) Authorize the Chairperson to execute said Amendment on behalf on the County; and
- 3) Direct the Clerk of the Board to retain one executed Amendment and return three (3) signed originals to the Community Health Agency Contracts Administrator for further processing.

BACKGROUND: First Chance Y-Chow, Inc. (FCYC) has provided HIV prevention services since 1996. FCYC has the facility and experienced staff needed to provide the optimum provision of education services for the residents of Riverside County. FCYC was selected through a Request For Proposal (RFP) process facilitated by the Community Health Agency, Department of Health during May 2001. Funded agencies were selected using an independent review panel comprised of community members experienced with HIV services, resulting in a multi-year award to be disbursed over a 3-year period. Agencies were notified of the results on June 5, 2001. On August 27, 2002 the BOS executed the First Amendment to extend the period of performance through June 30, 2003. This Second Amendment will increase funding by \$17,132 and extend the period of performance beginning July 1, 2003 through June 30, 2004. Funding is provided by the State Office of AIDS.

JUSTIFICATION FOR DELAY: The necessary Scope of Work and budget was not received until late June, 2003. This Amendment has been approved as to form by the Office of County Counsel.

VJB:rc

Susan Harrington

 Susan Harrington, Director
 Department of Public Health

FINANCIAL DATA:

CURRENT YEAR COST: \$ 48,758
 NET COUNTY COST: \$ - 0 -

ANNUAL COST: \$ - 0 -
 IN CURRENT BUDGET: YES 2003/2004
 BUDGET ADJUSTMENT: NO

SOURCE OF FUNDS: 100% Funded by the California Department of Health Services Office of AIDS

C.E.O. RECOMMENDATIONS:

APPROVE

County Executive Officer Signature: *Dan Marting*

Prev.Agn.ref.
 9/25/02 item 3.8 and 8/27/02, item 3.16

Dist. All

AGENDA NO.
3.11

FORM APPROVED
 COUNTY COUNSEL
 SEP 11 2003
 BY *[Signature]*
 Department Recommendation:
 Per Executive Office:
 Consent
 Policy
 Consent
 Policy