

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

590



FROM: Purchasing & Fleet Services

SUBMITTAL DATE:
August 25, 2003

**SUBJECT: APPROVAL OF THE AGREEMENT FOR CUSTODIAL SERVICES WITH AMERICAN
BUILDING MAINTENANCE FOR THE BEN CLARK TRAINING CENTER**

RECOMMENDED MOTION:

- 1) Pursuant to the applicable California Code, move that the Board of Supervisors approve and execute the personal service agreement, and;
- 2) Approve the annual aggregate amount of \$221,600, and;
- 3) Authorize the Purchasing Agent to exercise the option to renew annually for up to two (2) additional one-year periods.

Departmental Concurrence

BACKGROUND: The Sheriff Department's Ben Clark Training Center requires a cleaning service to maintain the facility throughout the year due to the high volume of cadets from the Fire, Sheriff, and other agencies utilizing the facilities. On behalf of the Sheriff, the Purchasing Department issued a formal request for proposal for custodial services. The RFP was sent to 49 potential bidders and advertised on the Internet. Eight responses were received, with a cost to the county ranging from \$221,600 to \$378,513, with the recommendation that the award go to the lowest responsive/responsible bidder,

(Continued on Page 2)

[Signature]
BOB DOYLE
Sheriff, Coroner, & PA

[Signature]
ROBERT J. HOWDYSHELL, Director
Purchasing and Fleet Services

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 166,200	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 166,200	Budget Adjustment:	No
	Annual Net County Cost:	\$ 221,600	For Fiscal Year:	FY 03/04

SOURCE OF FUNDS: General Fund	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION: APPROVE.

County Executive Office Signature *[Signature]*

- Dep't Recomm.: Policy
- Per Exec. Ofc.: Consent
- Policy
- Consent

Prev. Agn. Ref.: | **District:** | **Agenda Number:**

**ATTACHMENTS FILED
WITH THE CLERK OF THE BOARD**

3.52

FORM APPROVED
COUNTY COUNSEL

SEP 3.0 2003
48 Victor

BACKGROUND (Continued)

American Building Maintenance Services, located in Riverside. The proposals were evaluated on the overall responsiveness to the requirements of the scope of work, experience, the bidders written action plan, and overall cost. The evaluation team consisted of members from the Sheriff's Department.

PRICE REASONABLENESS: The lowest responsive/responsible vendor was selected based on the competitive bids received and their qualifications.