

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



FROM: Community Health Agency/
Department of Public Health

SUBMITTAL DATE: 10/01/03

SUBJECT: Ratify Fourth Amendment to Agreement with Desert AIDS Project
DPH02K.033

RECOMMENDED MOTION: That the Board of Supervisors:

- 1) Ratify the Fourth Amendment to the Agreement with Desert AIDS Project (DAP) for HIV Education and Prevention Services for the performance period of July 1, 2003 through June 30, 2004 in the amount of \$239,361; and
- 2) Authorize the Chairperson of the Board to execute four (4) originals of said Amendment on behalf of the County; and
- 3) Direct the Clerk of the Board to retain one (1) original Amendment and return three (3) executed original Amendments to Community Health Agency Contracts Administration for further processing and distribution.

BACKGROUND: Desert AIDS Project (DAP) has provided HIV prevention services since 1996. DAP has the facility and experienced staff needed for the optimum provision of education services for the residents of Riverside County. The state has increased Riverside County Education and Prevention funding allocation which is being passed on to sub-contractors proportionate to their original award. On August 7, 2001, the Board of Supervisors approved an Agreement with DAP in the amount of \$166,529 for HIV education and prevention services from July 1, 2001 to June 30, 2002. On June 18, 2002, a First Amendment was executed decreasing that amount to \$163,529 as a result of State budget cuts.

(Continued on Page 2)

VJB:rc

Susan Harrington, Director
Department of Public Health

FINANCIAL DATA:

CURRENT YEAR COST: \$239,361
NET COUNTY COST: \$0

ANNUAL COST: \$0
IN CURRENT BUDGET: YES
BUDGET ADJUSTMENT: NO, for FY 03/04

SOURCE OF FUNDS: 100% funded by the California Department of Health Services Office of AIDS

C.E.O. RECOMMENDATIONS: **APPROVE**

County Executive Officer Signature:

Prev.Agn.ref.

8/7/01, item 3.8; 6/18/02, item 3.12;
9/24/02, item 3.6 & 6/24/03, 3.5

Dist.
ALL

AGENDA NO.

3.8

FORM APPROVED
COUNTY COUNSEL
OCT 07 2003
VJB:rc

Department Recommendation: Consent Policy
Per Executive Office: Consent Policy

SUBJECT: Ratify Fourth Amendment to Agreement with Desert AIDS Project DPH02K.033

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BACKGROUND: (Continued) A Second Amendment was executed on September 24, 2002 to continue funding and extend the Agreement to June 30, 2003. A Third Amendment was executed on June 24, 2003 for FY 02/03 to increase the total amount by \$12,500. The California Department of Health Services, Office of AIDS has increased Riverside County's award for Fiscal Year 03/04. This Fourth Amendment increases DAP's funding for a total amount of \$239,361 for the period July 1, 2003 through June 30, 2004. Funding is provided by the State Office of AIDS.

JUSTIFICATION FOR DELAY: Negotiations regarding the amount of this contract were not finalized until September, 2003. This Form 11 and attachments were subsequently submitted to County Counsel and through the County approval process.

This Amendment has been approved as to form by the Office of County Counsel.

Form 11 Attachment
Contract/Lease/Purchase Summary Data

Contract

- Approval/Renewal
- Sole Source
- Personal Services
- Independent Contractor
- Other than low Bid
- Change Order

Lease

- Approval/Renewal
- Multi-Year Lease
- Equipment
- Real Property
- Change Order

Purchase

- Sole Source
- Other Than Low Bid
- Change Order

User Department:	Community Health Agency
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Vendor/Lessor Name:	Desert AIDS Project
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Vendor/Lessor Location:	P.O. BOX 2890 Palm Springs, CA 92263-2890
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Selection Committee Member Names (RFP=s Only)
Minority

Applicable Board Policy #

Comments:

RFQ/RFP Process:

- Date Mailed:
- Response Date:
- # of Responses:
- # of Qualified Responses:

Bidding Process:

- Bid Range: \$ To: \$
- Local Bid Range: \$ To: \$
- Responsive and Responsible Bid Range: \$ To: \$
- Local Performance Award Cost (5% maximum preference) \$ To: \$
- Local Preference FYTD: Cost \$ To: \$

Contract/Lease Renewals Only
Proposed Differences

Existing Agreement Items

Proposed Agreement Items

1. Rates
2. Terms
3. Conditions
4. Legal Issues
5. Accountability