

901

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



FROM: Director of Mental Health

SUBMITTAL DATE: October 17, 2003

SUBJECT: IN-PRINCIPLE APPROVAL FOR NEW LEASED SPACE, DEPARTMENT OF MENTAL HEALTH, WESTERN REGION ADULT (District 1)

RECOMMENDED MOTION: Move that the Board of Supervisors authorize, in-principle, the County Leasing Officer to seek office space and negotiate a full-service, five-year lease for approximately 10,000 square feet in the Moreno Valley area.

BACKGROUND: The Department of Mental Health must relocate Western Region Adult Integrated Systems of Care staff to new office space in the Moreno Valley area.

Continued on next page . . .

for John J. Ryan, Director
Department of Mental Health

JJR:JLT

FINANCIAL DATA: FY 03/04

CURRENT YEAR COST:	\$120,900	ANNUAL COST:	N/A
NET COUNTY COST:	N/A	IN CURRENT YEAR BUDGET:	YES
		BUDGET ADJUSTMENT:	NO

SOURCE OF FUNDS: 22.83% FFP, 34.14% State, 22.66% Realignment, 8.84% VLF, 5.80% Other, 5.11% Federal, 0.62% County

C.E.O. RECOMMENDATION: The Executive Office will verify funding source before leasing arrangement is presented to the Board for approval.

APPROVE

County Executive Officer Signature Dan Matting

Prev. Agn. ref.

Dist.

AGENDA NO.

3.23

Reviewed by
CIP TEAM

Department Recommendation: Policy Policy
Per Executive Office: Consent Consent

3003 NOV 15 AM 1:30
COUNTY OF RIVERSIDE

SUBJECT: IN-PRINCIPLE APPROVAL FOR NEW LEASED SPACE, DEPARTMENT OF MENTAL HEALTH, WESTERN REGION ADULT (District 1)

BACKGROUND (Continued):

Presently, the Adult Integrated Systems of Care Program (AISoC), formerly known as the Homeless Intervention Team, is located at 3600 Lime Street, Suite 525 in Riverside. With the receipt of an expansion grant from the U.S. Department of Housing and Urban Development (HUD), the AISoC will be expanding their services to include the Mid-County and Desert Regions of Riverside County. This program serves the County's mentally ill homeless community by providing supportive services designed to help clients achieve residential stability, increase income or skills and increase self-sufficiency.

To establish the expanded version of the Riverside based program, the Department would like to establish a central base of operations in the Moreno Valley area. Staff that performs outreach and provides direct services to clients in Banning, Cathedral City, and Hemet will be stationed out of the Moreno Valley office.

In order to better serve clients in the Western Region, the Department has restructured its Adult programs so that services currently offered at various locations throughout Riverside, can now be accessed at one of three (3) fully integrated, full-service clinics within the region. The Moreno Valley facility will act as one of the three (3) full-service clinics. Therefore, in addition to homeless staff, the facility will also house staff providing crisis resolution, older adult, continuing community care and intensive case management services to Western County residents residing in the easternmost part of the region.

The Department will need approximately 10,000 square feet of space to house twenty-six (26) staff persons and their related files. Additionally, furniture will need to be purchased. Estimated relocation costs are: Moving \$2,600, Data/Communications \$37,050, Systems Furniture \$65,000, Panic Alarm Buttons \$5,000, Lobby Furniture \$5,250, and \$6,000 for four Keyless Entry Systems.

There are sufficient funds in the Department of Mental Health FY 03/04 budget to fund this lease acquisition. No additional County funds are required.