

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



SUBMITTAL DATE:
November 05, 2003

FROM: COUNTY AUDITOR-CONTROLLER

SUBJECT: Fiscal Year 2002/2003 Reserve For Encumbrance

RECOMMENDED MOTION: That the Board authorizes a Reserve for Encumbrance for Fiscal Year 2002/03 for County General Fund and Special Revenue Funds as listed in attachment A.

BACKGROUND: Departments were instructed to submit lists of outstanding encumbrances at the end of the fiscal year, and were reviewed by the Executive Office and subsequently by the Auditor-Controller's Office. The reserve for encumbrance recommended totals \$10,967,122 for General Fund, and \$1,298,515 for Special Revenue funds; \$645,285 of reserve for encumbrance recommended for the General Fund and \$219,870 recommended for Special Revenue Funds are contingent on the Board's approval of the year-end appropriation cleanup Form 11. The year-end fund balances will be restricted by the amounts approved by the Board of Supervisors to provide for payment of these encumbrances in Fiscal Year 2003/04.

FISCAL PROCEDURES APPROVED
ROBERT E. BYRD, Auditor-Controller

BY *Robert E. Byrd*
11/5/03
Deputy
Departmental Concurrence

Robert E. Byrd
Robert E. Byrd, County Auditor-Controller

FINANCIAL DATA	Current F.Y. Total Cost:	\$	In Current Year Budget:	
	Current F.Y. Net County Cost:	\$	Budget Adjustment:	
	Annual Net County Cost:	\$	For Fiscal Year:	2003-04
SOURCE OF FUNDS:				Positions To Be Deleted Per A-30 <input type="checkbox"/>
				Requires 4/5 Vote <input type="checkbox"/>

C.E.O. RECOMMENDATION: APPROVE.

County Executive Office Signature *Dennis C. Hardin*

Dep't Recommend.: Policy Policy
Per Exec. Ofc.: Consent Consent

Prev. Agn. Ref.: | **District:** | **Agenda Number:**

3.5

Attachment A
 Reserve for Encumbrance Recommended
 Fiscal Year 2002-2003

Fund	DeptID	Dept Name	Account	Amount	Account	Amount	Account	Amount	Account	Amount	Account	Amount	Reserve For Encumbrance Recommended
10000	1101000000	Contribution to Other Funds											
10000	1200200000	County Clerk-Recorder	520000	199,031					550000	623,356		623,356	199,031
10000	2200100000	District Attorney - Criminal	520000	139,148								139,148	139,148
10000	2500200000	Sheriff - Support	520000	739,270								739,270	739,270
10000	2500300000	Sheriff - Patrol	520000	157,206								540,000	506,137
10000	2500400000	Sheriff - Correction	520000	97,547								540,000	199,654
10000	2500700000	Sheriff - Ben Clark Training Center	520000	16,636									16,636
10000	2600200000	Probation			530000	546,200							546,200
10000	2700200000	Fire Protection - Forest	520000	232,559									4,695,400
10000	3120100000	TLMA - Planning	520000	16,809									16,809
10000	3130200000	TLMA - Transportation	520000	8,580									8,580
10000	4200100000	CHA - Public Health	520000	2,469,182									2,469,182
10000	4200300000	CHA - Administration	520000	323,455									332,770
10000	4200400000	CHA - Environmental Health	520000	413,000									413,000
10000	4200600000	CHA - Animal Control	520000	10,196									10,196
10000	7300100000	Purchasing											30,817
10000	7300200000	Central Mail	520000	15,880	530000	5,056							20,936
		Total		4,838,499		551,256				4,954,011		623,356	10,967,122

20000	3130100000	TLMA - Transportation	520000	12,991									12,991
20000	3130700000	TLMA - Transportation Garage	520000	16,598									368,558
21200	1100400000	Construction & Land Acq-Library											660,000
21550	1900300000	EDA - Workforce Development											179,136
22250	2505100000	Sheriff - Ca-ID											21,535
24100	910401	CSA 104	520000	56,295									56,295
		Total		85,884						1,212,631			1,298,515