

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA** 124



FROM: Community Health Agency/
Department of Animal Services **SUBMITTAL DATE:**

SUBJECT: Ratify the Agreement with the City of Palm Desert and amend ordinance
No.440 pursuant to Resolution No. 440-8520 .

- RECOMMENDED MOTION:** Move that the Board of Supervisors:
- 1) Ratify the Agreement between the City of Palm Desert and the County of Riverside for the performance period of July 1, 2003 through June 30, 2004 in the amount of \$114,782; and
 - 2) Authorize the Chairman of the Board of Supervisors to sign four (4) original copies of the Agreement on behalf of the County of Riverside; and
 - 3) Authorize the Auditor Controller to adjust the budget as detailed in Schedule A; and
 - 4) Amend ordinance No. 440 pursuant to Resolution No. 440-8520 submitted as Attachment A; and
 - 5) Amend schedule 23 of the FY03/04 budget to allow the Department to purchase one animal control vehicle; and
 - 6) Direct the Clerk of the Board to return all four (4) original copies of the Agreement to the Community Health Agency Contracts Administration for further processing.

BACKGROUND: In June of 2003, the Department of Animal Services responded to an "Invitation to Bid" from the City of Palm Desert. Animal Services has been awarded the contract and will be providing a broad range of animal control activities for the purpose of safeguarding the City of Palm Desert's domestic and wild animals; promoting the humane treatment of animals; and enforcing the City of Palm Desert's Ordinances and State laws relating to animal control.

Continued...

JU:hh

Janis G. McLaughlin, Director
Department of Animal Services

FINANCIAL DATA:

CURRENT YEAR COST:\$114,782	ANNUAL COST: \$-0-	REQUIRES 4/5 VOTE
NET COUNTY COST: \$-0-	IN CURRENT BUDGET: No	
	BUDGET ADJUSTMENT: Yes For FY: 03/04	

SOURCE OF FUNDS: 100% funded by the City of Palm Desert

C.E.O. RECOMMENDATIONS:

APPROVE **Positions to be Deleted per A-30**

County Executive Officer Signature:

FORM APPROVED
COUNTY COUNSEL
M. J. V. [Signature]
OCT 20 2003

xPolicy
Policy

o Consent
o Consent

Department Recommendation:
Per Executive Office:

RECEIVED RIVERSIDE COUNTY
OCT 20 2003

SUBJECT: Ratify the Agreement with the City of Palm Desert and amend ordinance No.440 pursuant to Resolution No. 440-8520 .

BACKGROUND, continued: This is a revenue contract in which the Department of Animal Services will be providing both field services and sheltering services for the City of Palm Desert. The City of Palm Desert's animals will be housed at the County's Indio Shelter. Field Services will be provided through a new Animal Control Officer position with funding for that position delineated in the contract budget. Additionally, funding for an animal control vehicle and an animal carrying box is also provided for in the contract budget as well.

Due to exigent circumstances, the County began providing animal services for the City of Palm Desert on July 1, 2003, although the contract would not be officially ratified until a later date. The City of Palm Desert offered compelling evidence that the public safety would be jeopardized without the immediate rendering of our services. Due to issues of quality control, efficiency and effectiveness of services, the City of Palm Desert opted out of the contract with their prior animal services provider. This left the City without legally mandated services.

ATTACHMENT "A"
AMEND ORDINANCE 440

By Resolution amend Ordinance 440, Department 4200600000 to add the following staff in the Department of Animal Services, assigned to Department 4200600200-2936-2936-40464:

Classification	Class Code	No. of Positions	Range	Salary Range
Animal Control Officer	73510	1.0 FTE	10	\$24,816 -\$31,435

Position added by this funding award will remain only so long as funding is available to sustain the position.

SCHEDULE A
Budget Adjustment
Fiscal Year 2003/04

INCREASE IN APPROPRIATIONS:

10000-4200600000-510040	Regular Salaries	\$29,965
10000-4200600000-510500	Standby Pay	5,640
10000-4200600000-518100	Budgeted Benefits	15,426
10000-4200600000-528920	Car Pool Expense	6,874
10000-4200600000-520100	Institutional Clothing	700
10000-4200600000-520105	Protective Gear	500
10000-4200600000-522890	Pharmaceuticals	700
10000-4200600000-523700	Office Supplies	1,300
10000-4200600000-520800	Household Expenses	2,300
10000-4200600000-520710	Feed-Animal	4,200
10000-4200600000-527780	Special Program Expense	21,728
10000-4200600000-524500	Administrative Support	7,072
10000-4200600000-524740	County Supportive Services	377
10000-4200600000-546160	Equipment-Other	18,000
	TOTAL INCREASE IN APPROPRIATION	<u>\$114,782</u>

INCREASE IN ESTIMATED REVENUE:

10000-4200600000-773210	City Billings - Animal Shelter	\$24,528
10000-4200600000-773220	City Billings - Field Service	90,254
	TOTAL INCREASE IN ESTIMATED REVENUE	<u>\$114,782</u>