

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

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**FROM:** Purchasing and Fleet Services Department

**SUBMITTAL DATE:**  
November 18, 2003

**SUBJECT: PROFESSIONAL SERVICE AGREEMENT WITH WEST COAST ARBORISTS, INC. FOR  
BARK BEETLE INFESTED, DEAD AND DYING TREE ABATEMENT SERVICES**

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Ratify and execute the attached independent contractor agreement with West Coast Arborists for \$500,000, pursuant to the applicable California Code; and
2. Authorize the Purchasing Agent to exercise the option to renew the agreement for two one-year periods not to exceed \$500,000 annually.

**BACKGROUND:** On March 5, 2002, the Board of Supervisors declared a local emergency due to the epidemic infestation of bark beetles in the mountain communities of Idyllwild and Pine Cove (resolution number 2002-97). The Board revised the resolution on September 10, 2002, to include "severe drought and fire hazard."

The Riverside County Fire Department has reviewed the emergency conditions necessitating the declaration of March 5, 2002, and as revised on September 10, 2002, and finds that these conditions still exist.


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 ROBERT J. HOWDYSHELL, Director  
 Purchasing and Fleet Services Dept.

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$500,000	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ -0-	Budget Adjustment:	No
	Annual Net County Cost:	\$	For Fiscal Year:	FY 03/04

<b>SOURCE OF FUNDS:</b> Federal Grants	<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
	<b>Requires 4/5 Vote</b>	<input type="checkbox"/>

**C.E.O. RECOMMENDATION: APPROVE.**

**County Executive Office Signature** 

Dep't Recomm.:  Policy  Policy  
 Per Exec. Ofc.:  Consent  Consent

**Prev. Agn. Ref.:** 3.47 a & b on 3/5/02 and 3.48 on 9/10/02  
**District:** \_\_\_\_\_ **Agenda Number:** **3.41**

**Board of Supervisors**

**Form 11: PROFESSIONAL SERVICE AGREEMENT WITH WEST COAST ARBORISTS, INC.  
FOR BARK BEETLE INFESTED, DEAD AND DYING TREE ABATEMENT  
SERVICES**

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**BACKGROUND (Continued)**

On behalf of the Riverside County Fire Department and in conjunction with the California Department of Forestry and Fire Protection, County Purchasing issued Request for Proposal number PUARC235 on August 26, 2003, with the intent to contract for a qualified vendor to provide Bark Beetle Infested, Dead and Dying Tree Abatement Services. A well attended pre-bid conference was held on September 9, 2003, at the Mountain Resource Center in Idyllwild.

Ten proposals were received on September 16, 2003, and evaluated according to the criteria listed in Appendix A of the RFP, including overall cost to the County and the ability to meet the specifications, conditions, and other requirements described within the RFP's scope of services. Additional information was requested from the three highest ranked proposals. The additional information clarified the vendor's capacity to fell trees based on current commitments. The proposal submitted by West Coast Arborists represented the lowest cost to the County, and the most expeditious means to stop the spread of the Bark Beetle. West Coast Arborists' maximum capacity to fell trees is ten times faster than that of the other bidders.

Due to the declared emergency, and in light of the recent fires that have plagued the San Bernardino mountain communities, the contract process was expedited and a purchase order issued to initiate work.

The contract authorizes the period of performance for the duration of the local emergency due to the epidemic infestation of bark beetles. The Purchasing Agent is requesting authority to initiate the contract for the first year and two one year options, and will return to the Board for additional authority if the situation continues past the 3 year period.

**PRICE REASONABLENESS:**

The lowest responsible and responsive bidder was selected based on vendor qualifications and the competitiveness of the bids.