

323



SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

FROM: Community Health Agency/ Department of Public Health

SUBMITTAL DATE:
11/20/03

SUBJECT: Ratify the Agreement with the State Department of Health Services Center for Health Statistics, Office of Vital Records for Automated Vital Statistics Systems

RECOMMENDED MOTION: That the Board of Supervisors:

- 1) Ratify the Agreement between the County of Riverside and the State Department of Health Services, Center for Health Statistics, Office of Vital Records (OVR) in the amount of \$12,249 for Automated Vital Statistics System funding for the period of July 1, 2003 through June 30, 2004;
- 2) Authorize the Chairperson of the Board of Supervisors to sign said Agreement on behalf of the County; and
- 3) Direct the Clerk of the Board to return all six (6) Agreements to the Community Health Agency Contracts Administration for further processing.

BACKGROUND: (Continued)

Attachments

VJB:la

Susan Harrington

 Susan Harrington, Director of Public Health

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 12,249	In Current Year Budget:	YES
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	NO
	Annual Net County Cost:	\$ 0	For Fiscal Year:	03/04

SOURCE OF FUNDS: 100% funded by the California Department of Health Services	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

County Executive Office Signature *Dan Martin*

- Dept't Recomm.:
- Per Exec. Ofc.:
- Consent:
- Consent:
- Policy:
- Policy:

Prev. Agn. Ref.: 11/26/02, item 3.20 | District: All | Agenda Number:

FORM APPROVED
 COUNTY COUNSEL
[Signature]
 NOV 25 2003

Departmental Concurrence

SUBJECT: Ratify the Agreement with the State Department of Health Services Center for Health Statistics, Office of Vital Records for Automated Vital Statistics Systems

BACKGROUND: (Continued).

The Automated Vital Statistics System (AVSS) is used by the Community Health Agency, Department of Health (DOH), Vital Statistics Program to report births and communicable diseases to the State of California, Department of Health Services. Effective January 1, 2001, the Vital Statistics Program began using AVSS to enter and report the issuance of death certificates. Under this Agreement, the OVR reimburses the County of Riverside one dollar for each death certificate that is entered into AVSS. This Agreement is established pursuant to the Health and Safety Code §102250, the Health Statistics Special Fund.

JUSTIFICATION FOR DELAY: The Riverside County Community Health Agency received this Agreement from the State late August 2003. This Form 11 and attachments were subsequently submitted through the County approval process.

**Form 11 Attachment
Contract/Lease/Purchase Summary Data**

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Contract | <input type="checkbox"/> Lease | <input type="checkbox"/> Purchase |
| <input type="checkbox"/> Approval/Renewal | <input type="checkbox"/> Approval/Renewal | <input type="checkbox"/> Sole Source |
| <input type="checkbox"/> Sole Source | <input type="checkbox"/> Multi-Year Lease | <input type="checkbox"/> Other Than Low Bid |
| <input type="checkbox"/> Personal Services | <input type="checkbox"/> Equipment | <input type="checkbox"/> Change Order |
| <input type="checkbox"/> Independent Contractor | <input type="checkbox"/> Real Property | |
| <input type="checkbox"/> Other than low Bid | <input type="checkbox"/> Change Order | |
| <input type="checkbox"/> Change Order | | |

User Department:	Community Health Agency
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Vendor/Lessor Name:	California Department of Health Services Center for Vital Statistics, MS 5102
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Vendor/Lessor Location:	P.O. BOX 997410 Sacramento, CA 95899-7410
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Selection Committee Member Names (RFP=s Only)
Minority

Applicable Board Policy #

Comments:

RFQ/RFP Process:

- Date Mailed:
- Response Date:
- # of Responses:
- # of Qualified Responses:

Bidding Process:

- | | | |
|--|----|--------|
| Bid Range: | \$ | To: \$ |
| Local Bid Range: | \$ | To: \$ |
| Responsive and Responsible Bid Range: | \$ | To: \$ |
| Local Performance Award Cost (5% maximum preference) | \$ | To: \$ |
| Local Preference FYTD: Cost | \$ | To: \$ |

**Contract/Lease Renewals Only
Proposed Differences**

Existing Agreement Items

Proposed Agreement Items

1. Rates
2. Terms
3. Conditions
4. Legal Issues
5. Accountability