

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

312



**FROM:** Community Health Agency/  
Department of Public Health

**SUBMITTAL DATE:** 10/14/03

**SUBJECT:** Ratify Second Amendment to Agreement with Desert AIDS Project for Testing Services DPH02K.024

**RECOMMENDED MOTION:** That the Board of Supervisors:

- 1) Ratify the Second Amendment to the Agreement with Desert AIDS Project (DAP) for HIV Testing Services, for July 1, 2003 to June 30, 2004, in the amount of \$25,000; and
- 2) Authorize the Chairperson to execute said agreement on behalf of the County; and
- 3) Return the executed contract to the Department of Health Contracts Administration for processing.

**BACKGROUND:** Desert AIDS Project (DAP) has provided HIV Testing services since 1996. DAP has the facility and experienced staff needed to provide the optimum provision of testing services for the residents of Riverside County. Funding is provided by the State Office of AIDS.

**JUSTIFICATION FOR DELAY:** Negotiations regarding the amount of this contract were not finalized until late July, 2003. This Form 11 and attachments were subsequently submitted to County Counsel and through the County approval process.

VJB:rc

*Susan Harrington*

Susan Harrington, Director  
Department of Public Health

**FINANCIAL DATA:**

CURRENT YEAR COST: \$25,000  
NET COUNTY COST: \$ 0

ANNUAL COST: \$ 0  
IN CURRENT BUDGET: YES 2003/2004  
BUDGET ADJUSTMENT: NO

**SOURCE OF FUNDS:** California Department of Health Services Office of AIDS

**C.E.O. RECOMMENDATIONS:**

**APPROVE**

County Executive Officer Signature

*Dan Marting*

**Prev.Agn.ref.**  
7/1/03, item # 2.3

**Dist.**  
ALL

**AGENDA NO.**

3.9

FORM APPROVED  
COUNTY COUNSEL  
NOV 05 2003

Policy  Policy  
Consent  Consent

Department Recommendation:  
Per Executive Office:

**Form 11 Attachment  
Contract/Lease/Purchase Summary Data**

- |   |   |   |
|---|---|---|
| <input checked="" type="checkbox"/> <b>Contract</b> | <input type="checkbox"/> <b>Lease</b>     | <input type="checkbox"/> <b>Purchase</b>    |
| Approval/Renewal                                    | <input type="checkbox"/> Approval/Renewal | <input type="checkbox"/> Sole Source        |
| <input type="checkbox"/> Sole Source                | <input type="checkbox"/> Mult-Year Lease  | <input type="checkbox"/> Other Than Low Bid |
| <input type="checkbox"/> Personal Services          | <input type="checkbox"/> Equipment        | <input type="checkbox"/> Change Order       |
| <input type="checkbox"/> Independent Contractor     | <input type="checkbox"/> Real Property    |   |
| <input type="checkbox"/> Other than low Bid         | <input type="checkbox"/> Change Order     |   |
| <input type="checkbox"/> Change Order               |   |   |

|                         |                         |
|-------------------------|-------------------------|
| <b>User Department:</b> | Community Health Agency |
|-------------------------|-------------------------|

|                            |                     |
|----------------------------|---------------------|
| <b>Vendor/Lessor Name:</b> | Desert AIDS Project |
|----------------------------|---------------------|

|                                |  |
|--------------------------------|--|
| <b>Vendor/Lessor Location:</b> | P.O. BOX 2890<br>Palm Springs, CA 92263-2890 |
|--------------------------------|--|

|   |
|---|
| Selection Committee Member Names (RFP=s Only) |
|   |
| Minority                                      |

**Applicable Board Policy #**

**Comments:** Minority

**RFQ/RFP Process:**

- Date Mailed:
- Response Date:
- # of Responses:
- # of Qualified Responses:

**Bidding Process:**

- |  |    |        |
|--|----|--------|
| Bid Range:   | \$ | To: \$ |
| Local Bid Range:                                     | \$ | To: \$ |
| Responsive and Responsible Bid Range:                | \$ | To: \$ |
| Local Performance Award Cost (5% maximum preference) | \$ | To: \$ |
| Local Preference FYTD: Cost                          | \$ | To: \$ |

**Contract/Lease Renewals Only  
Proposed Differences**

**Existing Agreement Items**

**Proposed Agreement Items**

1. Rates
2. Terms
3. Conditions
4. Legal Issues
5. Accountability