

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

317



FROM: Director of Mental Health

SUBMITTAL DATE:
December 2, 2003

SUBJECT: Approval of Resolution #2003-538 for submission of Grant application to the California State Department of Housing and Community Development, Emergency Housing and Assistance Program (EHAP) to Riverside County Department of Mental Health (DOMH), Adult Integrated Systems of Care Program, Organization 644, All Districts

RECOMMENDED MOTION: Move that the Board of Supervisors approve the attached Resolution authorizing the Director of Mental Health to submit a grant application to the California State Department of Housing and Community Development for Emergency Shelter and Assistance Program (EHAP) for Round XI funding, and authorize the Chairman of the Board to sign the Standard Agreement, if awarded the grant, when submitted by the State.

BACKGROUND: On October 14, 2003, the Riverside County Designated Local Board (DLB) on behalf of the State of California Business, Transportation and Housing Agency, Department of Housing and Community Development, Division of Community Affairs, announced the availability of funds for the eleventh (11th) round of the Emergency Housing and Assistance Program (EHAP).

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Departmental Concurrence

JJR:JT

[Signature]
John J. Ryan, Director
Department of Mental Health

FINANCIAL DATA

Current F.Y. Total Cost:	\$ N/A	In Current Year Budget:	NO
Current F.Y. Net County Cost:	\$ N/A	Budget Adjustment:	N/A
Annual Net County Cost:	\$ N/A	For Fiscal Year:	03/04

SOURCE OF FUNDS: State 100% (Revenue Agreement)

Positions To Be Deleted Per A-30	<input type="checkbox"/>
Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

County Executive Office Signature

[Signature]

FORM APPROVED COUNTY CLERK
DEC 02 2003
Dept Recomm.:
Per Exec. Ofc.:

Policy Policy
Consent Consent

Prev. Agn. Ref.: 3.22 July 25, 2000; 3.15 Nov. 21, 2000; 3.21 July 17, 2001; 3.29 May 7, 2002

District: ALL

Agenda Number:

3.17

SUBJECT: Approval of Resolution #2003-538 for submission of Grant application to the California State Department of Housing and Community Development, Emergency Housing and Assistance Program (EHAP) to Riverside County Department of Mental Health (DOMH), Adult Integrated Systems of Care Program, Organization 644, All Districts

BACKGROUND (Continued)

The Emergency Housing Assistance Program (EHAP) was established by the State of California Health and Safety Code and is administered by the California Department of Housing and Community Development (HCD). HCD awards EHAP grants to eligible local organizations for activities that provide housing and related services to homeless persons and to persons threatened with the loss of their homes. The target population for the Department is homeless, mentally ill persons in Riverside County. The Department will continue to utilize EHAP grant funds to provide emergency shelter beds to homeless, mentally ill clients.

The Department has received three previous EHAP grant awards; Round VII in the amount of \$20,076 (Agenda #3.22 on July 25, 2000) and Round VIII in the amount of \$150,000 (Agenda #3.21 on July 17, 2001) and Round IX in the amount of \$66,814 (Agenda #3.29 on May 7, 2002). HCD requires that a Board approved resolution indicating the title of the person authorized to submit the application and to sign the State's standard agreement be included in the application's backup documentation.

In the previous funding round (#9), the Department requested \$100,000 in its application for FY 01/02 but was awarded \$66,814. In the current application, the Department will apply for \$30,000; the maximum allowed for Round XI funding. HCD allows a maximum of 93% for emergency vouchers and 5% for administration. Below is a breakdown of the proposed budget to be submitted in the application due on December 15, 2003:

<u>Budget Item</u>	<u>Amount to be Requested</u>	<u>% Total</u>
Outreach & Case Management Staff	\$18,600	62.0%
Administration	\$ 1,500	5.0%
Emergency Shelter Vouchers	<u>\$ 9,900</u>	<u>33.0%</u>
Total	\$30,000 (Max.)	100.0%

Period of Performance

The application for Round XI funding is due to the State on or before December 15, 2003. Successful bidders are normally notified of their awards in April or May. EHAP agreements are effective when the State signs the agreement, which typically occurs in the month of June or July. The Agreement then expires 14 months later. The Department anticipates the effective date of the Agreement for Round XI funding to be July 1, 2004 through August 31, 2005. The Department will submit a Form-11 to the Board of Supervisors accepting the grant award if successful in securing Round XI funding.

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3 RESOLUTION NO. 2003-538

4 RESOLUTION OF THE BOARD OF SUPERVISORS OF THE
5 COUNTY OF RIVERSIDE AUTHORIZING SUBMITTAL UNDER THE
6 EMERGENCY HOUSING AND ASSISTANCE PROGRAM (ROUND #EHAP-XI)

7 WHEREAS, the State of California, Department of Housing and Community Development,
8 Division of Community Affairs (Department), issued a Notice of Funding Availability (NOFA) for the
9 Emergency Housing and Assistance Program (EHAP) (Round #EHAP-XI); and

10 WHEREAS, Riverside County, Department of Mental Health is a local government agency which is
11 eligible and wishes to apply for and receive an EHAP grant;

12 NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of
13 Riverside, State of California, in regular session assembled on December 9, 2003, does hereby authorize
14 the Director of Mental Health or his designee to apply for an EHAP grant in an amount not more than the
15 maximum amount permitted by the NOFA, and in accordance with the program statute(s), Regulations, and
16 Local Emergency Shelter Strategy, where applicable.

17 BE IT FURTHER RESOLVED AND ORDERED that if the grant application is approved,
18 Riverside County, Department of Mental Health does hereby agree to use the EHAP funds for eligible
19 activities in the manner presented in the application as approved by the Department and in accordance with
20 the program statutes (California Health and Safety Code Section 50800 – 50806.5) and Regulations (25
21 California Code of Regulations Sections 7950 – 7976), and Chapter 106, Statutes of 2001, and the Standard
22 Agreement;.

23 BE IT FURTHER RESOLVED AND ORDERED if the grant application is approved, the
24 Chairman of the Board of Supervisors is the authorized agent to sign the Standard Agreement and any
25 subsequent amendments with the Department for the purposes of this grant.
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