

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

117



**FROM:** Office on Aging

**SUBMITTAL DATE:**  
December 18, 2003

**SUBJECT:** California Senior Legislature contract with California Department of Aging

**RECOMMENDED MOTION:** That your Honorable Board:

1. Authorize Chair to Execute California Senior Legislature Contract, for the period January 1, 2004 through June 30, 2004 with the California Department of Aging (CDA).
2. Direct the Auditor-Controller to increase Estimated Revenue and Appropriations by \$2,972 as outlined in Attachment "A"
3. Return all Copies to the Office on Aging for further processing

**BACKGROUND:** On a bi-annually basis the Office on Aging Advisory Council on Aging conducts a process to recruit, interview and appoint the Riverside County representative to the California Senior Legislature. California Department on Aging provides \$2,972 to help defray the costs to the elections process. The funds will be used to cover staff and advertising costs. The elections must be completed by April 30, 2004.

There are no additional matching requirement and no impact to the county general fund.

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LuVerne Molberg

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 2,972	In Current Year Budget:	No
	Current F.Y. Net County Cost:	\$ -0-	Budget Adjustment:	Yes
	Annual Net County Cost:	\$ -0-	For Fiscal Year:	FY2003/2004

<b>SOURCE OF FUNDS: State</b>	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input checked="" type="checkbox"/>

**C.E.O. RECOMMENDATION:**

APPROVE

**County Executive Office Signature**

Dep't Recomm.:  Consent  Policy

Per Exec. Ofc.:  Consent  Policy

**Prev. Agn. Ref.:** District: All **Agenda Number:** 3.9

FISCAL PROCEDURES APPROVED  
 ROBERT E. BYRD, Auditor-Controller  
 BY:   
 Deputy Departmental Conference  
 15/04  
 FORM APPROVED  
 COUNTY COUNSEL  
  
 DEC 22 2003

**OFFICE ON AGING  
ATTACHMENT A**

**INCREASED ESTIMATED REVENUE**

21450-5300100000-755320	CA-Misc State Reimbursements	2,972
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<b>TOTAL INCREASED ESTIMATED REVENUE</b>		<b>\$2,972</b>
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**INCREASED APPROPRIATIONS**

21450-5300100000-510040	Regular Salaries	488
21450-5300100000-518100	Budgeted Benefits	192
21450-5300100000-523700	Office Supplies	500
21450-5300100000-523720	Photocopying	500
21450-5300100000-526420	Advertising	1,000
21450-5300100000-528980	Meals	120
21450-5300100000-529040	Private Mileage Reimbursement	72
21450-5300100000-536820	Interfund Exp - Central Mail	100

<b>TOTAL INCREASED APPROPRIATIONS</b>		<b>\$2,972</b>
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Attachment A: CSL Elections

OFFICE ON AGING  
 CBSP Supplemental Budgets per Amendment 1

FUND: 21450  
 DEPT: 530010000  
 ORGANIZATION: Office on Aging

DETAIL LINE JUSTIFICATION

ACCOUNT	DESCRIPTION	Current Admin OA10171	Adjust Admin OA10171	Revised Admin OA10171
<b>510000</b>	<b>SALARIES AND EMPLOYEE BENEFITS</b>			
	<b>Salaries and Wages</b>			
510040	Regular Salaries	0	488	488
510320	Temporary Salaries	0		0
	<b>Other Benefits</b>			
517000	Workers Comp Insurance	0		0
518100	Budgeted Benefits	0	192	192
	<b>SUBTOTAL SALARIES AND BENEFITS</b>	<b>0</b>	<b>680</b>	<b>680</b>
<b>520000</b>	<b>SERVICES AND SUPPLIES</b>			
	<b>Communications</b>			
520200	Communications	0		0
520230	Cellular Phone	0		0
520250	Communications Equip-Install	0		0
520260	Computer Lines	0		0
520270	County Delivery Service	0		0
520300	Pager Service	0		0
	<b>Food</b>			
520705	Food	0		0
	<b>Household Expense</b>			
520825	Kitchen and Dining Supplies	0		0
	<b>Insurance</b>			
520930	Insurance-Liability	0		0
520945	Insurance-Property	0		0
	<b>Maintenance-Equipment</b>			
521360	Maint-Computer Equip	0		0
521360	Maint-Other	0		0
521640	Maint-Software	0		0
521660	Maint-Telephone	0		0
	<b>Memberships/Subscriptions</b>			
523100	Memberships/Subscriptions	0		0
	<b>Miscellaneous Expense</b>			
523230	Miscellaneous Expense	0		0
	<b>Office Expense</b>			
523640	Computer Equip-Non Fixed Asset	0		0
523700	Office Supplies	0	500	500
523720	Photocopying	0	500	500
523760	Postage-Mailing	0		0
523820	Subscriptions	0		0
523840	Computer Equipment-Software	0		0
	<b>Professional and Specialized Services</b>			
524660	Consultants	0		0
525060	Medical Examinations-Physicals	0		0
525140	Personnel Services	0		0
525280	RIFMIS Processing	0		0
525300	OASIS Processing	0		0
525340	Temporary Help Services	0		0
525440	Professional Services	0		0
	<b>Publications and Legal Notices</b>			
526420	Advertising	0	1,000	1,000
	<b>Rent and Leases - Equipment</b>			
526530	Rent / Lease Equipment	0		0
	<b>Rent and Leases - Building &amp; Imprmnts</b>			
526700	Rent / Lease Building	0		0
	<b>Special Departmental Expense</b>			
527280	Awards/Recognition	0		0
527880	Training-Other	0		0
528140	Conference/Registration Fees	0		0
	<b>Transportation and Travel</b>			
528920	Car Pool Expenses	0		0
528960	Lodging	0		0
528980	Meals	0	120	120
529000	Miscellaneous Travel Expense	0		0
529040	Private Mileage Reimbursement	0	72	72
529080	Rental Vehicles	0		0
529160	Volunteer Expense Reimb	0		0
	<b>Utilities</b>			
529540	Utilities	0		0
	<b>SUBTOTAL SERVICES AND SUPPLIES</b>	<b>0</b>	<b>2,192</b>	<b>2,192</b>
<b>530000</b>	<b>OTHER CHARGES</b>			
	<b>Contributions to Non-Co Agency</b>			
536200	Contributions to Non-Co Agency	0		0
	<b>Interfund Expenditures</b>			
536820	Interfund Exp-Central Mail	0	100	100
536840	Interfund Exp-Co Support Svc	0		0
537000	Interfund Exp-Leases	0		0
537080	Interfund Exp-Miscellaneous	0		0
537200	Interfund Exp-Supportive Services	0		0
537240	Interfund Exp-Utilities	0		0
	<b>SUBTOTAL OTHER CHARGES</b>	<b>0</b>	<b>100</b>	<b>100</b>
<b>540000</b>	<b>CAPITAL ASSETS</b>			
	<b>Equipment</b>			
546080	Equipment-Computer	0		0
546140	Equipment-Office	0		0
546160	Equipment-Other	0		0
	<b>SUBTOTAL CAPITAL ASSETS</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>AGENCY TOTAL</b>	<b>0</b>	<b>2,972</b>	<b>2,972</b>