

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

707



**FROM:** Purchasing and Fleet Services Dept.

**SUBMITTAL DATE:**  
January 13, 2004

**SUBJECT: APPROVAL OF AGREEMENT WITH MASK SYSTEMS, INC.**

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve the attached maintenance agreement with Mask Systems, Inc. in the amount of \$770,500 covering the remainder of FY03/04 and the entire FY 04/05, pursuant to the applicable California Code;
2. Authorize the Purchasing Agent to exercise the priced options to renew for up to three (3) additional one (1) year periods.

**BACKGROUND:** On behalf of the Sheriff's Department, Purchasing issued a formal RFP for maintenance and repairs to the electronic security systems located at the Justice and Detention Centers throughout the County. Systems include locking controls, fire alarms, smoke and heat detectors, security alarms, intercoms, resident alert monitoring, perimeter security systems, and other related systems. The centers include Robert Presley Detention Center and Hall of Justice, Smith Corrections Facility, Indio Jail, Larson Justice Center, and the Blythe Jail. Due to different software technology, Southwest Detention and Justice Centers were bid separately.

(Continued on Page 2)

*William J. ...*  
BOB DOYLE, Sheriff-Coroner-PA

*Robert J. Howdysmell*  
ROBERT J. HOWDYSMELL, Director  
Purchasing and Fleet Services Dept.

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 249,500	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 192,614	Budget Adjustment:	No
	Annual Net Co. Cost FY04/05:	\$ 402,212	For Fiscal Year:	FY 03/04

<b>SOURCE OF FUNDS:</b> Department Budget	<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
	<b>Requires 4/5 Vote</b>	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:**

**APPROVE**

**County Executive Office Signature** *Robert Howdysmell*

- Dept Recomm.:  Consent  Policy
- Per Exec. Ofc.:  Consent  Policy

**Prev. Agn. Ref.:** \_\_\_\_\_ **District:** ALL **Agenda Number:** \_\_\_\_\_

COUNTY OF RIVERSIDE  
OFFICE EXECUTIVE

**3.30**

FORM APPROVED  
COUNTY COUNSEL

JAN 06 2004

*M. ...*

Departmental Concurrence

**BACKGROUND (Continued)**

Requests for Proposals were sent to all known reputable firms in the industry and advertised on the Internet. Although five responses were received ranging from \$904,726 to \$2,202,744, the responsive and responsible bid range was from \$1,020,000 to \$2,202,744.

Mask Systems, Inc. had a contract with the County of Riverside from 1998 through last June. In the interim period between contracts, Mask has been providing maintenance services on a month-to-month basis.

The proposed Mask Systems contract will cover the remainder of FY 03/04 and the entire FY 04/05 expiring June 30, 2005, but is extendable for three additional years, in one-year increments.

The Net County Cost of this contract is equivalent to 77.2% of the total cost. The remainder is funded by Trial Court Funding through Sheriff's Court Services for RP-HOJ and the Larson Justice Center, and Inmate Welfare Funds for the RSAT Unit at the Smith Correctional Facility.

<b>YEAR</b>	<b>TOTAL COST</b>	<b>NET COUNTY COST</b>
Year 1	\$249,500	\$192,614
Year 2	\$521,000	\$402,212
Year 3	\$546,000	\$421,512
Year 4	\$575,700	\$444,440
Year 5	\$609,000	\$470,148

County Counsel has reviewed and approved this Form 11 as to form.

**PRICE REASONABLENESS:** The lowest cost and most responsible and responsive vendor was selected based on vendor qualifications and the competitiveness of the bids. Mask Systems is the lowest cost and most responsive and responsible vendor.

**REVIEW/APPROVAL:** This procurement was reviewed and approved by the County Purchasing Agent.

## Form 11 Attachment Contract/Lease/Purchase Summary Data

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> <b>Contract</b><br><input type="checkbox"/> Approval/Renewal<br><input type="checkbox"/> Sole Source<br><br><input checked="" type="checkbox"/> <b>Personal Services</b><br><input type="checkbox"/> Independent Contractor<br><input type="checkbox"/> Other than low Bid<br><input type="checkbox"/> Change Order | <input type="checkbox"/> <b>Lease</b><br><input type="checkbox"/> Approval/Renewal<br><input type="checkbox"/> Multi-Year Lease<br>Bid<br><input type="checkbox"/> Equipment<br><input type="checkbox"/> Real Property<br><input type="checkbox"/> Change Order | <input type="checkbox"/> <b>Purchase</b><br><input type="checkbox"/> Sole Source<br><input type="checkbox"/> Other Than Low<br><br><input type="checkbox"/> Change Order |
|--|---|--|

<b>User Department:</b>	Sheriff's Department
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Selection Committee Member Names  
Dana Fredendall, Daniel Ybarra & Dave Nordstrom

Minority Status:  M    W    DV    None

Local Preferences Applied:  Yes    No

Effectuated Award?                       Yes    No

<b>Vendor/Lessor Name:</b>	Mask Systems Inc.
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<b>Vendor/Lessor Location:</b>	Moorpark, CA
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**Applicable Board Policy #**

**Comments:**

**RFQ/RFP Process:**

Date Mailed: 6/9/03  
 Response Date: 8/8/03  
 # of Responses: five  
 # of Qualified Responses: five

**Bidding Process:**

2 yr Bid Range:                      **\$904,726**                      to                      **\$2,202,744**  
 Local Bid Range:                      **none**  
 Responsive and  
 Responsible Bid Range: **\$1,020,000**                      to                      **\$2,202,744**  
 Local Preference Award Cost:    N/A  
 Local Preference FYTD Cost      N/A

### Contract/Lease Renewals Only Proposed Differences

**Existing Agreement Items**

N/A

**Proposed Agreement Items**

N/A