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**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**FROM:** Department of Facilities Management

**SUBMITTAL DATE:**  
January 8, 2004

**SUBJECT:** ELEVENTH FLOOR REMODEL - CHANGE ORDER NO. 3 AND NOTICE OF COMPLETION

**RECOMMENDED MOTION:** That the Board:

- 1). Approve Change Order No 3. for construction services with TASCOC Construction in the amount of \$15,579.08 (Attachment A), and authorize the Chairperson to execute the Amendment on behalf of the County.
- 2). Accepts the Eleventh Floor renovation work at the Riverside County Administration Center, performed by TASCOC Construction as complete, and authorize the Clerk of the Board to file the Notice of Completion.

**BACKGROUND:** Minute Order 3.15, dated April 8, 2003, approved the plans and specifications for the remodel of the offices of the Auditor-Controller on the eleventh floor of the County Administration Center, Riverside, and authorized the Clerk of the Board to solicit Bids. TASCOC Construction was the apparent low bidder and awarded the Construction contract.

During the course of construction three (3) change orders were issued totaling \$50,350.20, which is approximately 11.5% of the original construction amount of \$435,739.92 and bringing TASCOC Construction's contract to \$486,090.12.

Continued on Page 2

*Michael J. Sylvester*  
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 MICHAEL J. SYLVESTER, Director  
 Department of Facilities Management

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 1,661,224	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:		For Fiscal Year:	03/04
<b>SOURCE OF FUNDS:</b> Deferred Maintenance 30100-72008000000-542060 (\$1,225,000) and Designated FB-Capital Projects 10000-1101000000-320109 (\$436,224)				<input type="checkbox"/>
				<b>Requires 4/5 Vote</b> <input checked="" type="checkbox"/>

**C.E.O. RECOMMENDATION:** **APPROVE**

**County Executive Office Signature**

*[Signature]*  
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**Prev. Agn. Ref.:** M.O. 3.15, 4/8/03;  
 M.O. 3.34, 11/26/02; M.O. 3.66,  
 8/27/02; M.O. 3.28, 12/4/01; M.O. 3.22,  
 9/25/01; M.O. 3.31, 8/28/01

**District:** 2

**Agenda Number:**

ATTACHMENTS FILED  
WITH THE CLERK OF THE BOARD

3.11

FORM APPROVED  
 COUNTY COUNSEL  
*[Signature]*  
 JAN 22 2004

Policy  
 Policy  
 Consent  
 Consent  
 Dept't Recomm.:  
 Per Exec. Ofc.:

COUNTY OF RIVERSIDE  
 OFFICE EXECUTIVE

**Board of Supervisors**

**Form 11: ELEVENTH FLOOR REMODEL - CHANGE ORDER NO. 3 AND NOTICE OF COMPLETION**

**January 8, 2004**

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**BACKGROUND (continued)**

Change Order No. 3 was necessary to complete additional work due to unforeseen conditions, such as, additional asbestos abatement, and electrical and plumbing work necessary to meet construction code requirements.

The project has been inspected and found to comply with all contract documents. The project was completed within the Board approved budget. This Board action will release to TASCOC Construction the balance of the contract retention funds of \$4,860.90.