

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

907



**FROM:** TLMA-Transportation Department

**SUBMITTAL DATE:**

January 26, 2004

**SUBJECT:** Approval of a Personal Service Agreement for Landscape Services for the Transportation Department

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve and execute the multi-purpose personal service agreement from the lowest responsive/responsible vendor based on competitive bids plus the 5% local preference differential for landscape services for the Transportation Department , and;
2. Authorize the Purchasing Agent to execute the agreement on behalf of the County with the option to renew annually for up to two (2) additional one-year periods, and;
3. Approve the amount of \$34,375.00 for the remainder of FY 2003-2004, and the annual amount of \$48,125.00 for FY 2004-2005.

**BACKGROUND:** The service required is for landscape maintenance of the median on Magnolia Ave. in the Home Gardens area between the City limits of Riverside and Corona in Zone 8 of Landscaping and Lighting Maintenance District No. 89-1-Consolidated (L&LMD No. 89-1-C). This project was constructed by the Riverside County Economic Development Agency and subsequently turned over to the L&LMD No 89-1-C for maintenance and upkeep of the vegetation and irrigation system.

*George A. Johnson*  
George A. Johnson  
Director of Transportation

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 34,375.00	In Current Year Budget:	Yes
	2004/05 F.Y. Total Cost:	\$ 48,125.00	Budget Adjustment:	No
	Current F.Y. Net County Cost:	\$ 0	For Fiscal Year:	2003/04 & 2004/05
	Annual Net County Cost:	\$ 0		

<b>SOURCE OF FUNDS:</b> L&LMD No 89-1-C assessments	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:** APPROVE

County Executive Office Signature

*Jennifer Siefert*

Dep't Recomm.:  Consent  Policy  X Policy   
Per Exec. Ofc.:  Consent  Policy

3007 7th St WND-28  
RECEIVED WINDSIDE COMMUNITY

ATTACHMENTS FILED WITH THE CLERK OF THE BOARD

District: 2

Agenda Number:

3.14

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The maintenance for this project is funded by a special assessment to the property owners within Zone 8. Therefore, it is imperative that the maintenance of this project remains in an excellent and thriving condition.

Transportation Dept. issued a formal Request for Proposal (RFP). Solicitations were sent to twenty-one vendors and advertised on the Internet. Six (6) responses were received with a cost range of \$75,000.00 to \$417,388.32.00 per year. Earthscaping of Costa Mesa was the lowest responsive/responsible bidder at \$75,000.00 annually. Earthscaping provided a proposal to fulfill the necessary requirements mandatory for landscaping services. Local preference was applied and did not affect the low bid. This bid includes prevailing wage rates. Representatives from the Transportation Department evaluated all proposals and recommend that the lowest vendor, Earthscaping, receive the award.

The annual amount of \$82,500.00 includes a contingency amount not to exceed \$7,500.00 annually to supplement the annual maintenance contract of \$75,000.00 for Zone 8. The types of services to be covered by the contingency amount are repair and/or replacement of plant material, irrigation system and hardscape in Zone 8.

County Counsel has approved the Agreement as to form.