

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

417



FROM: Community Health Agency/ Department of Public Health

SUBMITTAL DATE:
1/21/04

SUBJECT: Approve the Agreement No. CBO407 between Riverside County Community Health Agency and the State of California Office of Traffic Safety and Amend Ordinance No. 440 pursuant to Resolution No. 440- 8536.

RECOMMENDED MOTION: That the Board of Supervisors:

- 1) Approve the Agreement No. CBO407 with the State of California Office of Traffic Safety for the grant period of October 1, 2003 through September 30, 2005 in the amount of \$671,973;
- 2) Amend Ordinance No. 440 pursuant to Resolution No. 440- 8536 submitted herewith;
- 3) Direct the Auditor-Controller to adjust the budget as detailed in Schedule A;
- 3) Authorize the Chairperson of the Board to sign four (4) originals of the Agreement on behalf of the County; and
- 3) Direct the Clerk of the Board to return all four (4) originals to the Community Health Agency Contracts Administrator for further processing.

Attachments

OB:gp

Susan D. Harrington
Susan Harrington, Director of Public Health

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 245,621	In Current Year Budget:	NO
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	YES
	Annual Net County Cost:	\$ 0	For Fiscal Year:	03/04

SOURCE OF FUNDS: 100% funded by the State of California Office of Traffic Safety from Federal Block	Positions To Be Deleted Per A-30	<input checked="" type="checkbox"/>
	Requires 4/5 Vote	<input checked="" type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

County Executive Office Signature *Dan Martin*

Prev. Agn. Ref.: | **District:** All | **Agenda Number:**

**ATTACHMENTS FILED
WITH THE CLERK OF THE BOARD**

3.15

FISCAL PROCEDURES APPROVED
 ROBERT E. BYRD, Auditor-Controller
 Approved by Ronald W. Komers
 Asst. County Executive Officer/
 Human Resources Director
 BY *Susan D. Harrington* 2/11/04
 Deputy

FORM APPROVED
 COUNTY COUNSEL
M. X. Lopez
 JAN 23 2004

Dep't Recomm.: Consent Policy
 Per Exec. Ofc.: Consent Policy

COUNTY OF RIVERSIDE
 OFFICE OF THE CLERK OF THE BOARD
 EXECUTIVE OFFICE

SUBJECT: Approve the Agreement No. CBO407 between Riverside County Community Health Agency and the State of California Office of Traffic Safety and Amend Ordinance No. 440 pursuant to Resolution No. 440- 8536 .

BACKGROUND: (Continued).

The County of Riverside Community Health Agency Department of Public Health, Injury Prevention Services has been awarded funding to develop and implement a comprehensive traffic safety mini-grants outreach program. The Request for Proposal (RFP) process will be a competitive one, which will highlight the culturally and economically unique cities in Riverside County. A maximum of twenty (20) one thousand dollars (\$1,000) grants will be awarded per year to County-wide non-profit agencies interested in creating or expanding on an existing traffic safety program.

CHA will be working with community based organizations in the incorporated cities of Riverside County to reach as many residents as possible on the importance of traffic safety. In addition, Injury Prevention Services will coordinate the production of a teen theatrical play by contracting with two artistic directors to implement ten (10) theatrical productions through-out Riverside County. This program will focus on developing two "train the trainer" workshops to teach interested individuals how to establish an anti-Driving Under the Influence teen theatrical production in their community.

<u>Classification</u>	<u>Class Code</u>	<u>No. of Positions</u>	<u>Grade</u>	<u>Salary Range</u>
Program Coordinator I	74107	1.0	415	\$40,681-\$51,650

The new contract consists of funding to hire staff to collaborate with community based organizations and school sites through-out the County of Riverside. One Health Education Assistant and one Office Assistant are assigned to work with these different agencies in coordinating traffic safety programs. An additional Program Coordinator I position will be assigned to oversee program activities and to submit quarterly performance reports to the Office of Traffic Safety.

Form 11 Attachment
Contract/Lease/Purchase Summary Data

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Contract | <input type="checkbox"/> Lease | <input type="checkbox"/> Purchase |
| <input type="checkbox"/> Approval/Renewal | <input type="checkbox"/> Approval/Renewal | <input type="checkbox"/> Sole Source |
| <input type="checkbox"/> Sole Source | <input type="checkbox"/> Mult-Year Lease | <input type="checkbox"/> Other Than Low Bid |
| <input type="checkbox"/> Personal Services | <input type="checkbox"/> Equipment | <input type="checkbox"/> Change Order |
| <input type="checkbox"/> Independent Contractor | <input type="checkbox"/> Real Property | |
| <input type="checkbox"/> Other than low Bid | <input type="checkbox"/> Change Order | |
| <input type="checkbox"/> Change Order | | |

User Department:	Community Health Agency
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Vendor/Lessor Name:	California Business, Transportation, & Housing Agency Office of Traffic Safety
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Vendor/Lessor Location:	7000 Franklin Blvd., Ste 440 MS14 Sacramento, CA 95823-1899
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Selection Committee Member Names (RFP=s Only)
Minority

Applicable Board Policy #

Comments:

RFQ/RFP Process:

Date Mailed:
 Response Date:
 # of Responses:
 # of Qualified Responses:

Bidding Process:

Bid Range:	\$	To: \$
Local Bid Range:	\$	To: \$
Responsive and Responsible Bid Range:	\$	To: \$
Local Performance Award Cost (5% maximum preference)	\$	To: \$
Local Preference FYTD: Cost	\$	To: \$

Contract/Lease Renewals Only
Proposed Differences

Existing Agreement Items

Proposed Agreement Items

1. Rates
2. Terms
3. Conditions
4. Legal Issues
5. Accountability