

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

A01



FROM: TLMA-Transportation Department

SUBMITTAL DATE:
February 23, 2004

SUBJECT: Approval of a Personal Service Agreement with Earthscaping for Landscape Maintenance Services for the Van Buren Median

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the multi-purpose personal service agreement from the lowest responsive/responsible vendor based on competitive bids plus the 5% local preference differential for landscape services for the Transportation Department in the annual amount of \$50,160, with the option to renew annually for up to two (2) additional one-year periods (authorizing the aggregate amount not to exceed \$150,480 for the period covering the remainder of FY 2003-04 through a portion of FY 2006-07), and Authorize the Chairman to Execute the agreement on behalf of the Board; and
2. Authorize the Auditor-Controller to Amend the Transportation Department's FY 2003-04 budget to include the budget adjustments reflected in Attachment "A."

BACKGROUND: Under the terms of this agreement, the contractor would provide landscape maintenance of the median on Van Buren Blvd. in the Mira Loma area. This project was constructed by the Riverside County Economic Development Agency and was subsequently turned over to the Transportation Department for maintenance and upkeep of the vegetation and irrigation system.

(Continued on Page 2)

George A. Johnson
George A. Johnson
Director of Transportation

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 20,900.00	In Current Year Budget:	No
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	Yes
	Annual Net County Cost:	\$ 0	For Fiscal Year:	2003/04

SOURCE OF FUNDS: Monies transferred from EDA	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	X

C.E.O. RECOMMENDATION: APPROVE

County Executive Office Signature

James J. Duff

FISCAL PROCEDURES APPROVED
ROBERT E. BYRD, Auditor-Controller

Sue Ward 2/25/04
Deputy

Consent
 Policy
 Consent
 Policy
 Dep't Recomm.:
 Per Exec. Ofc.:

Prev. Agn. Ref.: | District: 2 | Agenda Number:

**ATTACHMENTS FILED
WITH THE CLERK OF THE BOARD**

3.38

COUNTY OF RIVERSIDE
OFFICE EXECUTIVE

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The maintenance for this project is funded by EDA.

Recently, the Transportation Department issued a formal Request for Proposal (RFP). Solicitations were sent to twenty-one vendors and advertised on the Internet. Five (5) responses were received with a cost range of \$45,600 to \$94,430 per year. Earthscaping of Costa Mesa was the lowest responsive/responsible bidder at \$45,600 annually. Earthscaping provided a proposal to fulfill the necessary requirements mandatory for landscaping services. Local preference was applied and did not affect the low bid. This bid includes prevailing wage rates. Representatives from the Transportation Department evaluated all proposals and recommend that the lowest vendor, Earthscaping, receive the award.

The annual amount of \$50,160 includes a contingency amount not to exceed \$4,560 annually to supplement the annual maintenance contract of \$45,600 for the Van Buren median. The types of services to be covered by the contingency amount are repair and/or replacement of plant material, irrigation system and hardscape in the median. The term of the agreement would secure landscape maintenance services from Earthscaping for a one-year period with the option to renew annually for up to two (2) additional one-year periods. Costs are not to exceed the aggregate amount of \$150,480 for the period covering the remainder of FY 2003-04 through a portion of FY 2006-07. All costs would be covered through funding provided by EDA, so there would be no additional Net County Cost needed in support of this agreement.

County Counsel has approved the Agreement as to form.

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ATTACHMENT "A"

Increase Estimated Revenues

20000-3130100000-778270	Interfund-RDA	\$20,900
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Increase Appropriations

20000-3130100000-527980	Contracts	\$20,900
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