

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

131



**FROM:** Community Health Agency

**SUBMITTAL DATE:**

March 25, 2004

**SUBJECT:** Ratify the Agreement #03-75495 between the State of California Department of Health Services and the Riverside County Community Health Agency, Department of Public Health for the California Nutrition Network Physical Activity award, and Amend Ordinance 440 pursuant to Resolution No. 440- 8544 .

**RECOMMENDED MOTION:** That the Board of Supervisors:

- 1) Ratify the Agreement #03-75495 between the State of California Department of Health Services and the Riverside County Community Health Agency, Department of Public Health in the amount of \$201,000 for the period of December 1, 2003 through September 30, 2005;
- 2) Amend Ordinance No. 440 pursuant to Resolution No. 440- 8544 submitted as Attachment A;
- 3) Authorize the Auditor-Controller to adjust the budget, as detailed in Schedule A;
- 4) Authorize the Chairman of the Board to sign seven (7) originals of the contract; and

Motions continued on page 2...

*Susan D. Harrington*  
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Susan Harrington, Director of Public Health

GH:nw

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$60,795	In Current Year Budget:	No
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	Yes
	Annual Net County Cost:	\$ 0	For Fiscal Year:	03/04

<b>SOURCE OF FUNDS:</b> 100% Federal/State Funds	Positions To Be Deleted Per A-30	<input checked="" type="checkbox"/>
	Requires 4/5 Vote	<input checked="" type="checkbox"/>

**C.E.O. RECOMMENDATION:**

**APPROVE**

**County Executive Office Signature**

*Dan Marting*  
\_\_\_\_\_

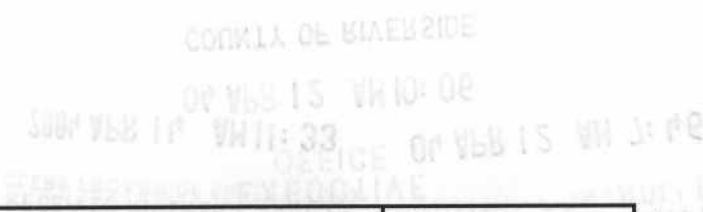
**Prev. Agn. Ref.:** 01/28/03, item 3.7 | **District:** | **Agenda Number:**

FISCAL PROCEDURES APPROVED  
ROBERT E. BYRD, Auditor-Controller  
BY *Robert E. Byrd* 4/2/04  
Deputy

Applied by Ronald W. Komers is  
Assist County Executive Officer/  
Human Resources Director

FORM APPROVED COUNTY COUNSEL  
APR 01 2004  
BY *[Signature]*

Dept's Recomm.:  Consent  Policy  
Per Exec. Ofc.:  Consent  Policy



**SUBJECT:** Ratify the Agreement #03-75495 between the State of California Department of Health Services and the Riverside County Community Health Agency, Department of Public Health, and Amend Ordinance 440 pursuant to Resolution No. 440- 8544.

**RECOMMENDED MOTION:** (continued)

5) Direct the Clerk of the Board to return seven (7) originals to the Community Health Agency Contracts Administration.

**BACKGROUND:** The Riverside County Community Health Agency, Department of Public Health, Nutrition Services Branch, is awarded a second year incentive award for Physical Activity under the California Nutrition Network for Healthy, Active Families (Network). Riverside County is selected as a region for implementation of this community-based program that targets low-income mothers, age 18-50, and their families. Nutrition Services will act as the resource center for physical activity for local incentive awardees and community partners in Riverside County to promote the California 5 A Day Be Active program. Nutrition Services has partnered with the YMCA, YWCA, Headstart, Parks and Recreation, Alvord Unified School District and Riverside Unified School District to establish walking clubs, conduct walking clinics and promote walk to school days. In addition, the program will develop new community partners in the east and mid county regions of the County to promote the 5 A Day Be Active message in their communities.

With this increased funding, the following new positions are requested: One (1) Health Education Assistant II to be funded 50% by this program and 50% by our Latino 5 A Day grant. The .5 FTE Health Education Assistant will develop curriculum and conduct community walking clinics that promote the Network message.

On January 14, 2004, this Agreement was received from the State of California Department of Health Services and preparation of this Form 11 began.

This amendment has been approved as to form by County Counsel.

**FINANCIAL IMPACT:** No County General funds will be required.

**FINANCIAL INFORMATION:** The Network program is funded through the USDA Food Stamps program and is based on the Federal Fiscal Year, October 1 – September 30. The following table depicts allocations for both Federal Fiscal Year and County Fiscal Year.

Federal Fiscal Year		County Fiscal Year	
FFY 2003/2004	\$89,981	FY 2003/2004	\$60,795
FFY 2004/2005	\$111,019	FY 2004/2005	\$112,450
		FY 2005/2006	\$27,755
TOTAL	\$201,000	TOTAL	\$201,000

**Attachment "A"**  
Amend Ordinance 440

By Resolution amend Ordinance 440, Department 4200101300 to add the following staff in the Department of Public Health, Nutrition Services Branch:

<u>Classification</u>	<u>Class Code</u>	<u>No. of Positions</u>	<u>Range</u>	<u>Salary Range</u>
Health Education Assistant II	73458	1.0	241	\$30,604-\$38,794

Pursuant to Board Policy A-30, positions will be added by this funding award remain only so long as funding is available to sustain the positions.

**SCHEDULE A**  
 Community Health Agency  
 Department of Public Health  
 Budget Adjustment  
 Fiscal Year 2003/04

INCREASE IN APPROPRIATIONS:

	<b>Account</b>	<b>Fund</b>	<b>DeptID</b>	<b>Class</b>	
Regular Salaries	510040	10000	4200100000	6572-	35,536
Budgeted Benefits	518100	10000	4200100000	6572-	10,661
Communication Services	520330	10000	4200100000	6572-	450
Computer Equip (Non Fixed Asset)	523640	10000	4200100000	6572-	1,425
Office Supplies	523700	10000	4200100000	6572-	360
Printing/Binding	523800	10000	4200100000	6572-	880
Computer Equipment Software	523840	10000	4200100000	6572-	150
Administrative Supt-Direct	524500	10000	4200100000	6572-	1,188
Auditing and Accounting	524560	10000	4200100000	6572-	1,000
Professional Services	525440	10000	4200100000	6572-	1,000
Advertising	526420	10000	4200100000	6572-	2,668
Building Rent/Lease	526700	10000	4200100000	6572-	1,000
Special Project Expense	527780	10000	4200100000	6572-	2,668
Air Transportation	528900	10000	4200100000	6572-	1,173
Lodging	528960	10000	4200100000	6572-	112
Meals	528980	10000	4200100000	6572-	73
Miscellaneous Travel Expenses	529000	10000	4200100000	6572-	68
Private Mileage	529040	10000	4200100000	6572-	383

**Total Increase in Appropriations:**

**\$60,795**

**Increase in Estimated Revenue:**

Fed- Health Grant

762040

10000

4200100000

6572-

**\$60,795**

RESOLUTION NO. 440-8544

BE IT RESOLVED by the Board of Supervisors of the County of Riverside, State of California, in regular session assembled on April 20, 2004, 2004, that pursuant to Section 5.A. of Ordinance No. 440, the Director of Public Health of Ordinance No. 440, is authorized to make the following listed change(s), operative on the date of approval, as follows:

<u>Job Code</u>	<u>+/-</u>	<u>Department ID</u>	<u>Class Title</u>
73458	+ 1	4200101300	Health Education Assistant II

/kc  
04/09/2004  
440 Resolutions\KC

04 APR 15 10 11 AM '04  
RIVERSIDE COUNTY