

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



SUBMITTAL DATE:
March 24, 2004

FROM: Department of Facilities Management

SUBJECT: SMITH CORRECTIONAL FACILITY – CONTINGENCY BUDGET (Project #50331)

RECOMMENDED MOTION: That the Board:

1. Increase the Project's Contingency Budget by \$500,000; and
2. Direct the Auditor-Controller to:
 - Increase appropriation: 30100-7200800000-542040 (Capital Projects) by \$500,000
 - Increase estimated revenue: 30100-7200800000-781540 (Contributions other Funds) by \$500,000
3. Delegate Change Order authority for this increased Project Contingency to the Director of Facilities Management.

BACKGROUND: Minute Order 3.14, dated July 17, 2001 approved in concept the project for the Inmate Education and Counseling Center at the Smith Correctional Facility. Minute Order 3.11, dated October 30, 2001, approved the agreement with TRG Consulting Inc. for the design of the facility. Over a period of two years, our consultants had numerous meetings with the planning and engineering staff at the City of Banning to develop and design the various off-site improvements required by the City for project. Minute Order 3.28, dated July 29, 2003, then approved the project's plans and specifications, and authorized advertisement for bids. The low bid contractor, Parkwest Construction, entered into contract with the County on October 29, 2003, and the Notice to Proceed was issued on November 6, 2003.

Continued on Page 2
Michael J. Sylvester
MICHAEL J. SYLVESTER, Director
Department of Facilities Management

for [Signature]
BOB DOYLE, Sheriff
Sheriff Department

FINANCIAL DATA	Current F.Y. Total Cost:	\$500,000	In Current Year Budget:	No
	Current F.Y. Net County Cost:	\$0	Budget Adjustment:	Yes
	Annual Net County Cost:	\$0	For Fiscal Year:	03/04

SOURCE OF FUNDS: Inmate Welfare Funds	<input type="checkbox"/>
	Requires 4/5 Vote <input checked="" type="checkbox"/>

C.E.O. RECOMMENDATION:
APPROVE
County Executive Office Signature *[Signature]*

- Policy
- Policy
- Consent
- Consent

FISCAL PROCEDURES APPROVED
 ROBERT E. BYRD, Auditor-Controller
 BY *[Signature]* 4/12/04
 Deputy

APR 06 2004
 BY *[Signature]*

Dep't Recomm.: 3.19, 3/9/04; 3.28, 7/29/03; 3.12, 4/15/03;
 Per Exec. Ofc.: 3.11, 10/30/01; 3.14, 7/17/01

**ATTACHMENTS FILED
WITH THE CLERK OF THE BOARD**

3.15

FORM APPROVED COUNTY COUNSEL

670
 Reviewed by
 CIP TEAM

132

COUNTY OF RIVERSIDE
 CLERK OF THE BOARD
 RECEIVED
 5th Dist.

BOARD OF SUPERVISORS

Form 11: SMITH CORRECTIONAL FACILITY – CONTINGENCY BUDGET

Date: March 24, 2004

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BACKGROUND: (Continued)

When the contractor attempted to obtain the required City of Banning permits per the drawings and specifications prepared by our consultants, he was informed that City requirements had changed and that new drawings would have to be submitted for utilities, fire and street off-site improvements.

Change orders were issued for the redesign and additional unforeseen construction issues for these off-site requirements, causing the project to exhaust the budgeted construction contingency. The Inmate Welfare Committee addressed the request for an additional \$500,000 to reimburse the project's contingency, and they approved the requested funding during the Inmate Welfare Committee Meeting on February 20, 2004. The entire cost of this project is funded by Inmate Welfare Funds.

Board approval of this Form 11 will increase the project's contingency budget by \$500,000, which will also increase the project's total budget by the same amount for a total project budget of \$8,200,000.

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MARCH 24 2004