

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

822



**FROM:** Bob Doyle, Sheriff-Coroner-PA

**SUBMITTAL DATE:**  
04/06/04

**SUBJECT:** Approval of the Law Enforcement Services Agreement with the City of San Jacinto and Adoption of Resolution No. 440- 8540

**RECOMMENDED MOTION:** Move that the Board of Supervisors:

1. Approve the law enforcement services Agreement with the City of San Jacinto, and authorize the Chairman to sign all copies of the document.
2. Amend Ordinance No. 440 pursuant to Resolution 440-8540 submitted herewith. Per the Resolution add the following positions:

Ord. 440	Class Code	+/-	Class Title	Salary Plan	Grade	Salary
2500300000	37614	+1	Sheriff's Lieutenant	LEMU	133	\$74,588-\$97,448
2500300000	37611	+5	Sheriff's Sergeant	LEMU	112	\$62,483-\$81,681
2500300000	37608	+2	Sheriff's Investigator	RSA	181	\$50,419-\$67,704
2500300000	37602	+20	Deputy Sheriff	RSA	163	\$46,549-\$62,467
2500300000	13868	+1	Supv. Office Asst. II	SEIU	175	\$28,361-\$36,883
2500300000	13866	+1	Office Assistant III	UPEC	208	\$20,573-\$26,782
2500300000	52265	+2	Community Svc Ofcr II	UPEC	475	\$35,023-\$45,644
2500300000	52262	+1	Sheriff's Service Ofcr II	UPEC	238	\$24,099-\$31,352
2500200000	13807	+3	Pub Sfty Comm Ofcr II	UPEC	442	\$33,228-\$45,637

3. Approve and direct the Auditor-Controller to make the budget adjustments on Schedule A.

(Continued on Page 2) BR 04-071

*Bob Doyle*  
Bob Doyle, Sheriff-Coroner-PA

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$257,916	In Current Year Budget:	No
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	Yes
	Annual Net County Cost:	\$ 0	For Fiscal Year:	FY 2003-04

<b>SOURCE OF FUNDS: Contract City Law Enforcement</b>	Positions To Be Deleted Per A-30	<b>X</b>
	Requires 4/5 Vote	<b>X</b>

**C.E.O. RECOMMENDATION:**

**APPROVE**

County Executive Office Signature *Janis A. Conkle*

Approved by Ronald W. Komers  
 Asst. County Executive Officer/  
 Human Resources Director  
 Dep't Recomm.:  Consent  Policy  Poffequity  
 BY *Janis A. Conkle* 3/29/04  
 Per Exec. Ofc.:  Consent  Poffequity

Prev. Agn. Ref.: \_\_\_\_\_ | District: 3 | Agenda Number: **3.26**  
**ATTACHMENTS FILED WITH THE CLERK OF THE BOARD**



**BACKGROUND:**

On March 18, 2004 the City Council for the City of San Jacinto approved a five-year law enforcement services contract with the County for the Sheriff to provide Municipal Police services to the City. This agreement provides 24-hour per day patrol service within the City. In order to meet the agreed upon service level the Sheriff is requesting the addition of 20 full time Deputy positions. These position will be deployed as follows: 15 Officers for daily patrol, 2 motor Officers, 1 Narcotics Task Force Officer, 1 School Resource Officer and 1 DARE Officer. In order to provide the required support and supervision the request also includes 1 Lieutenant, 5 Sergeants, 2 Investigators, 1 Supervising Office Assistant II, 1 Office Assistant III, 2 Community Service Officer II's and 1 Sheriff's Service Officer II. In addition, the Department will add 3 Public Safety Communication Officer II positions in Dispatch to handle the increased call volume.

This contract will be serviced out of a station facility provided by the City of San Jacinto that has been the location of the City of San Jacinto Police Department. Staff currently working for the San Jacinto Police Department will be offered employment with the County contingent upon their meeting the minimum qualifications for comparable positions and successfully completing a probation period applicable to the County positions they will fill.

Sheriff's staff will be working with County Purchasing/Fleet and evaluating the San Jacinto Police Department fleet and related law enforcement equipment. The Department anticipates another request for Board action after negotiations for the fleet and other equipment are concluded.

Sheriff's staff will also be working with County Human Resources to develop a benefit agreement with the City of San Jacinto to establish procedures for transfer of retirement benefits, vacation, sick and holiday/administrative leave banks of former City of San Jacinto Police Department employees. For any safety employee of the San Jacinto Police Department who is hired by the County in a safety position and has paid into PERS for three (3) years of continuous service, the County will pay the entire portion of the employee's required contribution after transition to County employment. This agreement will be presented to the Board for final approval.

Per the City's request, the Department has scheduled to start providing service on June 1, 2004. Accordingly, Schedule A reflects expenses for the last month of the fiscal year.

County Counsel has approved the document as to form.

**Schedule A**

**Increase Appropriations:**

10000-2500200000-510040	Regular Salaries	\$9,470
10000-2500200000-518100	Budgeted Benefits	3,344
10000-2500200000-520220	800 MHz Radios/System Backbone	<u>8,415</u>
	<b>Subtotal</b>	<b>\$21,229</b>

10000-2500300000-510040	Regular Salaries	\$134,735
10000-2500300000-510420	Overtime	12,960
10000-2500300000-518080	Other Budgeted Benefits	504
10000-2500300000-518100	Budgeted Benefits	46,923
10000-2500300000-520105	Protective Gear	5,950
10000-2500300000-520115	Uniforms/Replacement Clothing	10,500
10000-2500300000-527460	Firearm Equipment and Supplies	7,000
10000-2500300000-528920	Carpool Expense	<u>18,115</u>
	<b>Subtotal</b>	<b>\$236,687</b>
	<b>Total</b>	<b>\$257,916</b>

**Increase Estimated Revenues:**

10000-2500200000-773520	Contract City Law Enforcement	\$21,229
10000-2500300000-773520	Contract City Law Enforcement	<u>236,687</u>
	<b>Total</b>	<b>\$257,916</b>

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RESOLUTION NO. 440-8540

BE IT RESOLVED by the Board of Supervisors of the County of Riverside, State of California, in regular session assembled on April 20, 2004, that pursuant to Section 5.A. of Ordinance No. 440, the Sheriff/Coroner/Public Administrator of Ordinance No. 440, is authorized to make the following listed change(s), operative on the date of approval, as follows:

<u>Job Code</u>	<u>+/-</u>	<u>Department ID</u>	<u>Class Title</u>
52265	+ 2	2500300000	Community Services Officer II
37602	+ 20	2500300000	Deputy Sheriff
13866	+ 1	2500300000	Office Assistant III
13807	+ 3	2500200000	Public Safety Communications Officer II
37608	+ 2	2500300000	Sheriff Investigator
37614	+ 1	2500300000	Sheriff Lieutenant
37611	+ 5	2500300000	Sheriff Sergeant
52262	+ 1	2500300000	Sheriff Service Officer II
13868	+ 1	2500300000	Supervising Office Assistant II

MINUTES OF THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



**3.25**

On motion of Supervisor Buster, seconded by Supervisor Venable and duly carried by unanimous vote, IT WAS ORDERED that the recommendation from the Sheriff-Coroner-PA regarding Approval of the Law Enforcement Services Agreement with the City of San Jacinto, Adoption of Resolution 440-8540 for Additional Positions, and Budget Adjustments is continued to Tuesday, April 20, 2004.

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I hereby certify that the foregoing is a full true, and correct copy of an order made and entered on April 13, 2004 of Supervisors Minutes.

WITNESS my hand and the seal of the Board of Supervisors

Dated: April 13, 2004  
Nancy Romero, Clerk to the Board of Supervisors, in  
and for the County of Riverside, State of California.

By:  Deputy

AGENDA NO.

**3.25**

**xc: Sheriff-Coroner-PA, COB**