

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

127



**FROM:** TLMA - Transportation Department

**SUBMITTAL DATE:**

April 12, 2004

**SUBJECT:** Engineering Services Agreement Between the County of Riverside and Willdan.

**RECOMMENDED MOTION:** That the Board approve a three year Engineering Services Agreement between the County of Riverside and Willdan for professional engineering services on an as-needed basis for development plan check, and authorize the Chairman to execute the agreement on behalf of the County.

**BACKGROUND:** The Transportation Department has traditionally used consultants to supplement our core in-house plan check staff to allow us to keep pace with the development activity. Development activity continues at a very high rate. The use of a plan-checking consultant will assist the Department to continue to provide plan check services during periods of peak workloads. The County Transportation Department recently issued a Request for Proposals to engineering consulting firms. A total of 12 proposals were received and evaluated for plan check services.

Departmental Concurrence

*George A. Johnson*  
George A. Johnson  
Director of Transportation

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 700,000	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	2003/04

<b>SOURCE OF FUNDS:</b> Developer Related fees (Plan Check Fees)	<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
	<b>Requires 4/5 Vote</b>	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:**  
**APPROVE**

**County Executive Office Signature**  
*Janice L. Bufort*

Dep't Recomm.:  Policy  Policy  
Per Exec. Ofc.:  Consent  Consent

**Prev. Agn. Ref.:** | **District:** All | **Agenda Number:**

**ATTACHMENTS FILED  
WITH THE CLERK OF THE BOARD**

3.31

The Honorable Board of Supervisors

RE: Engineering Services Agreement Between the  
County of Riverside and Willdan.

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In addition to this contract with Willdan, the Department is processing Engineering Services Agreements between the County and Boyle Engineering Corporation and PBS&J to provide similar plan checking services.

This contract is for an annual amount not-to-exceed \$700,000. It is for a 3-year term (total aggregate of \$2,100,000). The County has the option to extend the contract for 2 additional years after the initial term. The County retains the right to terminate this contract at the County's discretion and without cause with a 30-day notice.