

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

224



FROM: TLMA - Transportation Dept.

SUBMITTAL DATE:
April 19, 2004

SUBJECT: On-call Engineering Services Agreement with the firm of SC Engineering.

RECOMMENDED MOTION: That the Board approve the attached Engineering Services Agreement with SC Engineering and authorize the Chairman to execute same.

BACKGROUND: The Transportation Department needs additional engineering support services to deliver all the necessary road improvement projects identified and funded in the Transportation Improvement Program (TIP). In addition to the currently identified and funded projects in the TIP, new projects continue to surface. The growth occurring in Riverside County continues to strain our road system. Safety improvements need to be provided, whether the demand is for a new traffic signal, intersection channelization or road widening. We need to respond in a timely manner to meet the public needs.

FORM APPROVED
COUNTY COUNSEL

APR 13 2004

Departmental Concurrence

BY *[Signature]*

(Continued on Page 2)

[Signature]
George A. Johnson
Director of Transportation

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 500,000 / year	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	FY 03/04

SOURCE OF FUNDS: Varies by project	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION: **APPROVE**

County Executive Office Signature

[Signature]

- Dep't Recomm.: Consent Policy
- Per Exec. Ofc.: Consent Policy

Prev. Agn. Ref.:

District: All

Agenda Number:

ATTACHMENTS FILED
WITH THE CLERK OF THE BOARD

3.20

The Department needs to use outside consulting firms to assist in all phases of project delivery to supplement the currently available Department staff.

A request for proposals was advertised in the Press Enterprise and notice was directly mailed to 90+ firms. Thirty one firms submitted proposals and the top nine firms (based on evaluation of the proposals) were interviewed. The written proposals and interviews were evaluated by representatives from the Riverside County Transportation Commission and the Riverside County Transportation Department.

SC Engineering was ranked as one of the top five firms and has been selected to provide on-call services. SC Engineering will be directed to furnish specific project related tasks to support County staff with the delivery of approved TIP projects. This contract is for an annual amount not-to-exceed \$500,000. It is for a 3-year term (total aggregate of \$1,500,000). The County has the option to extend the contract for two (2) additional one (1) year terms following the close of the initial three (3) year term. Funding for the services provided for each assignment will come from the respective project funds. These on-call engineering services will afford the Department the ability to respond more quickly to the public demands on our road system, as well as obtaining specific engineering expertise in areas that will supplement our staff resources.

The terms of the agreement also provide the County with the option to terminate the agreement within 30 days without cause.