

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

546



**FROM:** Department of Public Social Services

**SUBMITTAL DATE:**  
5/7/04

**SUBJECT:** Agreement with Solutions West for C-IV Implementation Support Staff

**RECOMMENDED MOTION:** That the Board of Supervisors approve and:

- 1) Authorize the Chairman of the Board to sign the attached Sole Source Agreement between Solutions West and the Department of Public Social Services (DPSS) for C-IV implementation support staff covering the term May 18, 2004 through August 31, 2004, not to exceed \$312,704;
- 2) Authorize the Director of DPSS to administer the program; and
- 3) Authorize the Purchasing Agent to sign any amendments not to exceed the Board approved amount of the Agreement.

*Dennis J. Boyle*  
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Dennis J. Boyle, Director

Purchasing: *Matt...* Director

FORM APPROVED  
COUNTY COUNSEL  
MAY 10 2004

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 134,016	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	FY 03/04

<b>SOURCE OF FUNDS:</b> Federal 63%, State 37%	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:**  
**APPROVE**

**County Executive Office Signature** *Dan Martin*

Consent  
 Policy  
 Consent  
 Policy  
 Dept't Recomm.:  
 Per Exec. Ofc.:

**Prev. Agn. Ref.:**      **District:** All      **Agenda Number:**

**3.21**

**FROM:** Department of Public Social Services  
**SUBJECT:** Agreement with Solutions West for C-IV  
Implementation Training for Support Staff

**DATE:** 5/7/04  
**PAGE:** 2

**BACKGROUND:**

The Statewide Automated Welfare System (SAWS) Consortium-IV (C-IV) is a consortium of California counties founded as a result of the statewide mandate for an automated welfare system. Counties in this consortium include Merced, Riverside, San Bernardino, and Stanislaus counties.

The C-IV System is a user-friendly, customer-based, on-line and fully integrated information system designed to manage the data for the following social service programs:

- California Work Opportunity and Responsibility to Kids (CalWORKs)
- Food Stamps
- Medi-Cal
- Foster Care
- Adoption Assistance Program (AAP)
- Cash Assistance Program for immigrants (CAPI)
- Child Care Programs
- Emergency Assistance (EA)
- Employment Services (WtW, FSET)
- Kinship Guardianship Assistance Program (KinGAP)
- Refugee Assistance Program

Solutions West is a consulting agency that provides social service staff which understand and have experience in public assistance programs, and is a contractor for the State of California. This vendor is best qualified to provide this service because they are currently working for the State on the C-IV project. DPSS estimates that they will need the temporary staff to help handle the increased volume of questions related to application usage and processes. The goal is to enable the County to experience a smooth transition in using the new C-IV system and processes. Since this will be a short term need for staff, it is imperative to hire staff knowledgeable in public assistance programs, familiar with public assistance data and social services processes and procedures.

In the interest of a seamless transition from the current DPSS data tracking system to the new C-IV system, DPSS requests the Board approve the Agreement between DPSS and Solutions West for the term May 18, 2004 through August 31, 2004, not to exceed \$312,704.

**FINANCIAL IMPACT:** No County General funds will be required. Sufficient funds exist in the current year budget to support these activities.

**CONCUR/EXECUTE:** County Counsel