

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

522



FROM: Community Health Agency/
Environmental Health **SUBMITTAL DATE:** May 11, 2004

SUBJECT: Fee Revisions within the Environmental Health Service Fee
Section of the Riverside County Code

RECOMMENDED MOTION:

1. That the Board introduce and set for Public Hearing the adoption of Ordinance 640.8 an Ordinance relating to Environmental Health Service fees;
2. That the Board authorize the Clerk to place an advertisement for the Public Hearing in the appropriate local publications;
3. That, upon the close of the Public Hearing, the Board adopt Ordinance 640.8.

BACKGROUND:

The Department of Environmental Health has a legal mandate to conduct specific activities, as defined, and may levy and collect fees to support the cost of these activities. Board of Supervisors' Policy B-4 directs those departments that have the ability to generate revenue from fees shall do so. The Department of Environmental Health has demonstrated success in offsetting its operating costs through the implementation of fee-for-service programs. With the exception of Vector Control (\$345,530) and four positions on our Hazardous Materials Response Team (\$380,461) the Department receives no general funds.

(Continued)

Gary Root, Director
Environmental Health

GR:rz

FINANCIAL DATA:

CURRENT YEAR COST:	\$ NA	ANNUAL COST:	\$ NA
NET COUNTY COST:	\$ NA	IN CURRENT YEAR BUDGET:	No
		BUDGET ADJUSTMENT FY: 04/05	NA

SOURCE OF FUNDS:

C.E.O. RECOMMENDATION:

APPROVE

FORM APPROVED
COUNTY COUNSEL

MAY 05 2004

County Executive Officer Signature

BY

Prev. Agn. ref. 3.61 7/15/03

Dist. All

AGENDA NO.

**ATTACHMENTS FILED
WITH THE CLERK OF THE BOARD**

3.36

FISCAL PROCEDURES APPROVED
ROBERT E. BYRD, Auditor-Controller
BY Deputy

Policy
 Policy

Consent
 Consent

Department Recommendation:
Per Executive Office:

Since last year's fee increase, salaries have increased by a 4% COLA and an additional 2.75% step this September, benefit costs have increased by 25% and workers compensation increased approximately 43%. The fee increases in this proposal and projected increases in service will generate sufficient revenue to cover projected costs through FY 04/05.

Summary of Fee Changes

A strike-out version (Attachment 1) and a final version (Attachment 2) of the code changes, as well as a Fee Comparison Chart (Attachment 3) are attached for your review. The fees contained in these documents are in the same order as the activities described below. Except for Underground Storage Tanks fees, as indicated below, all fees have been increased 10%.

Public Swimming Pool Plan Check

A new fee category has been added for minor remodeling of public pools and spas. It will allow us to charge a smaller fee for pool/spa modifications requiring plans.

Underground Storage Tank Permits

The permit fees for underground storage tanks have been raised 10% (\$365) for the first tank and 20% (\$300) for the second and subsequent tanks at each location. We have found, as have other counties, that the time involved in inspecting the first tank is nearly equivalent to inspecting each subsequent tank, we are therefore proposing to bring the fees closer to the level charged for the first tank.

FINANCIAL DATA

These proposed fees have been reviewed and approved by the County Auditor/Controller. If approved, the fee adjustments will result in an increase in revenue to the Department of approximately \$716,257 annually.