

**SUBMITTAL TO THE BOARD OF DIRECTORS OF THE
REDEVELOPMENT AGENCY
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

506



FROM: Redevelopment Agency

SUBMITTAL DATE:
April 9, 2004

SUBJECT: Approval of Contract Award for Mobilehome Abatement Services

RECOMMENDED MOTION: That the Board of Directors 1) approve a contract award to Duran's Farming, Top West End, Inc., and Exclusive Recovery, Inc. to provide mobile home abatement services countywide with a maximum of \$450,000 for all contracts; and 2) authorize the Executive Director or his designee to sign the contracts and any amendments thereto.

BACKGROUND: On September 24, 2003 an RFP was issued for mobile home abatement services required by the Redevelopment Agency for the County of Riverside (Agency) in Districts I, II, III, IV and V. One proposal was received by the October 6, 2003 submission deadline, and staff extended the proposal submission period in order to obtain competitive proposals. A total of four proposals were received. The proposal submitted by Duran's Farming is for mobile home abatement services within District IV only. The remaining three proposals are for mobilehome abatement services countywide.

The proposals were reviewed based on the proposer's responsiveness and general understanding of (Cont'd)

Bradley J. Hudson

Bradley J. Hudson, Executive Director

Departmental Concurrence

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 450,000.00	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	2003/04

SOURCE OF FUNDS: RDA	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:
APPROVE
FORM APPROVED
COUNTY COUNSEL
APR 20 2004

County Executive Office Signature *Bronda King*
BY *Lee A. J...*

- Dep't Recomm.: Policy
- Per Exec. Ofc.: Policy
- Consent
- Consent

Prev. Agn. Ref.: NA | **District:** All | **Agenda Number:**

BACKGROUND (Cont'd):

the scope of services, quality of the work plan, demonstrated success with accounts similar to the scope of services, experience and ability to perform the work, areas of service and the overall cost to the Agency. Most of the mobilehomes to be abated are located within District IV, although abatement services will also be required within other parts of the County. The proposals submitted by Duran's Farming and Top West End, Inc. were determined to be the most responsive proposals for District IV based on the review criteria. The proposals submitted by Exclusive Recovery, Inc. and Top West End, Inc. were determined to be the most responsive countywide proposals based on the review criteria. Staff has concluded that a contract with more than one company is advantageous to the Agency due to the number of work orders (75-100) expected to be issued during the contract period, the prompt response time required for completion of work orders and the large geographic area to be covered under the scope of services. The execution of the three contracts will ensure that no less than two abatement contractors are available to provide services for each portion of the County.

The contract period is 12 months, with a 12-month extension upon mutual agreement by Agency and the contractor. Staff estimates that the total cost of abatement services during the contract period is not expected to exceed \$450,000. The maximum amounts for each contract will be \$200,000 for Duran's Farming, \$150,000 for Top West End, Inc., and \$100,000 for Exclusive Recovery, Inc., with no contractual obligation by the Agency to purchase any specified amount of services. The contract amounts are based on the anticipated amount of services required in District IV and countywide, although these amounts may need to be modified during the contract period depending on contractor performance and the need for services within a specific area of the County. The total amount of all contracts will not exceed \$450,000.

The form of the contracts have been reviewed and approved by County Counsel.