

**SUBMITTAL TO THE BOARD OF DIRECTORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

605



FROM: Regional Park & Open-Space District

SUBMITTAL DATE:
4/29/04

SUBJECT: Hurkey Creek Park – Group Campground Restroom Improvements – District III

RECOMMENDED MOTION: That the Board:

- 1) Approve the attached Agreement for Consultant Services between the District and Ray Martinez and Associates Architects, Inc., Yucapia, California in the amount of \$47,500 for plans and specifications to construct the group campground rest room at Hurkey Creek Park in Garner Valley, California;
- 2) Authorize the Chair of the Board to execute five (5) copies of the Agreement;
- 3) Instruct the Clerk of the Board to return four (4) executed copies of the Agreement documents to the District for transmittal and file; and
- 4) Authorize the General Manager to take all actions necessary to administer the Agreement.

BACKGROUND: On November 20, 2003, the District advertised the Request for Proposals for Professional Consulting Services to develop plans, specifications, and contract documents for the construction of a group campground rest room. District staff distributed 33 proposal packets to various architects throughout the region. Three firms submitted proposals, and staff evaluated them in conformance with County Policy H-7.

(continued on page 2)

Departmental Concurrence

FORM APPROVED
COUNTY COUNSEL

MAY 11 2004

Hurkey Creek Park Campground Restroom Improvements

[Signature]
Paul Frandsen, General Manager

FINANCIAL DATA

Current F.Y. Total Cost:	\$ 47,500	In Current Year Budget:	Yes
Current F.Y. Net County Cost:	\$ -0-	Budget Adjustment:	No
Annual Net County Cost:	\$ -0-	For Fiscal Year:	2004/2005

SOURCE OF FUNDS: Developer Mitigation Funds from District III, 33100 931105 542100 PK-7500

Positions To Be Deleted Per A-30	<input type="checkbox"/>
Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

[Signature]

County Executive Office Signature

- Dep't Recomm.: Consent Policy
- Per Exec. Ofc.: Consent Policy

Prev. Agn. Ref.: 5.30 9/17/96 | District: III | Agenda Number:

**ATTACHMENTS FILED
WITH THE CLERK OF THE BOARD**

13.2

SUBJECT: Hurkey Creek Park – Group Campground Restroom Improvements – District III

The firm of Ray Martinez and Associates, Inc., Yucaipa, California ranked the highest, based on technical approach, experience, project personnel, written response, interview, and overall compliance with the Request for Proposals.

The consultant will:

- 1) provide research and planning based on the District's project program;
- 2) prepare preliminary designs;
- 3) develop a final site plan with utilities and an estimate of probable cost; and
- 4) provide all developed plans, final cost estimations and contract documents (plans and specifications).

Additionally, the consultant will coordinate its work with all reviewing agencies, provide consultation and assistance during the bid period, and provide construction monitoring services and a final inspection at project completion.

The office of County Counsel has approved the agreement as to legal form.

COMPLA DE BUREAU
MAY 13 11 51 AM '04
OFFICE
EXECUTIVE

ES: IMA & IYAN
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