

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

777



**FROM:** Treasurer-Tax Collector; Auditor-Controller; Assessor-County Clerk-Recorder

**SUBMITTAL DATE:**  
May 20, 2004

**SUBJECT:** Approval in concept to issue an RFP for hosting services for the Property System.

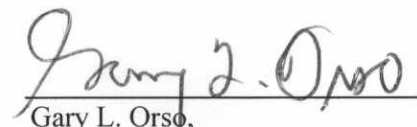
**RECOMMENDED MOTION:** That the Board of Supervisors approve in concept releasing an RFP for hosting services for the Property System.

**BACKGROUND:** Beginning on July 1, 2004, the Department of Public Social Services (DPSS) will move its applications off the County's IBM mainframe, maintained by the Department of Information Technology, to a new State-wide system. As a result, Information Technology has indicated that it will increase charges to the Property Departments for the remaining application.

The Treasurer-Tax Collector, Auditor-Controller, and Assessor-County Clerk-Recorder, and Executive Office have been looking at options to reduce costs, taking into consideration the County's budgetary situation. One option is to transfer the Property System application to a computer hosting service, as is done in a number of other counties. An RFP would identify if cost savings are possible, and if standards of security and reliability could be met.

  
Paul McDonnell,  
Treasurer-Tax Collector

  
Robert E. Byrd,  
Auditor-Controller

  
Gary L. Orso,  
Assessor-County Clerk-Recorder

Departmental Concurrence

IT DEPT

|                       |                               |       |                         |    |
|-----------------------|-------------------------------|-------|-------------------------|----|
| <b>FINANCIAL DATA</b> | Current F.Y. Total Cost:      | \$ NA | In Current Year Budget: | NA |
|                       | Current F.Y. Net County Cost: | \$ NA | Budget Adjustment:      | NA |
|                       | Annual Net County Cost:       | \$ NA | For Fiscal Year:        | NA |

|                         |                                  |                          |
|-------------------------|----------------------------------|--------------------------|
| <b>SOURCE OF FUNDS:</b> | Positions To Be Deleted Per A-30 | <input type="checkbox"/> |
|                         | Requires 4/5 Vote                | <input type="checkbox"/> |

**C.E.O. RECOMMENDATION:** **APPROVE.**

**County Executive Office Signature** 

- Dep't Recomm.:  Consent  Policy
- Per Exec. Ofc.:  Consent  Policy

**Prev. Agn. Ref.:** | **District:** | **Agenda Number:** 3.56

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If a company is selected as a result of the RFP, the Department of Information Technology has advised the Property Departments that it may require restructuring of its IT operations, which could result in the elimination of some positions. Board Policy has generally required conceptual approval prior to the release of an RFP, which upon award would result in position loss.

The Human Resources Department has notified the affected employee groups and advised them that any final decision regarding hosting services will be made by the Board. Such an award would be based upon a number of considerations, including cost savings, security and reliability and workforce impact.

The Purchasing Department, the Information Technology Department, County Counsel and the Human Resources Department, have all participated in the preparation of the RFP.