

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

924



FROM: Economic Development Agency

SUBMITTAL DATE:
June 15, 2004

SUBJECT: Workforce Investment Act (WIA) Title I Funding for Workforce Development Board (WDB) and Council for Youth Development (CYD) Continuous Quality Improvement Consultant

RECOMMENDED MOTION: That the Board of Supervisors approve Program Year 2004-05 WIA Title I funding for \$117,005 for 24 months of consulting services to assist the WDB with strategic Planning and implementing a quality assurance and certification system, and authorize the Chairman to execute the agreement with Strumpf Associates for the services.

BACKGROUND: On February 2, 2004, an RFQ was released to secure services to assist the WDB and the CYD and staff with strategic planning, implementation, system building and quality assurance. One proposal was received by the deadline of March 2, 2004. The proposal was reviewed and scored on March 11, 2004 and the evaluation committee recommended Strumpf Associates for the project. Because there was only one bid received, the award is made in accordance with the Workforce Development Center (WDC) policy #18-01 as a failed competition resulting in a sole source procurement. Justification for the sole-source award is contained in the procurement file in the Program and Development Unit.

Strumpf Associates has been working with the WDB and CYD since 2001. In that time, Continuous Quality Improvement (CQI) has been initiated at the Youth Opportunity Centers and WDCs. In addition, the WDB requested Strumpf Associates' assistance with completing their Strategic Plan. The WDB Executive Committee approved the recommendation for Strumpf Associates on April 21, 2004.

Bradley J. Hudson

Bradley J. Hudson/Assistant CEO/EDA

Departmental Concurrence

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 58,505	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	04/06

SOURCE OF FUNDS: Federal Workforce Investment Act Title I	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:
APPROVE

County Executive Office Signature *Bhonda King*

- Dep't Recomm.: Consent Policy
- Per Exec. Ofc.: Consent Policy

Prev. Agn. Ref.: 3.25 (6/04/02) | **District:** | **Agenda Number:**

3.8