

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



122

FROM: Purchasing & Fleet Services

SUBMITTAL DATE:
June 22, 2004

SUBJECT: APPROVAL OF AGREEMENT WITH ANGELICA TEXTILE SERVICES, INC.

RECOMMENDED MOTION:

1. Pursuant to applicable California Code: That the Board of Supervisors approve the two (2) year Independent contractor agreement listed below, and authorize the Chairman of the Board to execute the agreement on behalf of the County and return two copies of the executed agreement to the Purchasing Dept.
2. Authorize the Director of Purchasing to exercise the options to renew the contract annually for up to two (2) additional years providing the unit price increases do not exceed the Consumer Price Index of these services.

Departmental Concurrence

<u>Vendor</u>	<u>Service</u>	<u>Annual Dollar Amount</u>
Angelica Textile Services Inc.	Laundry & Linen Rental Services	\$620,000.00

(Continued on Page 2)



 for ROBERT J. HOWDYSHELL, Director
 Purchasing and Fleet Services Dept.

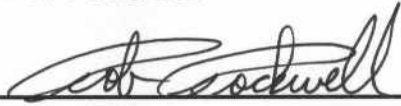
FINANCIAL DATA	Current F.Y. Total Cost:	\$620,000	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$120,000.	Budget Adjustment:	No
	Annual Net County Cost:	\$120,000.	For Fiscal Year:	2004/2005

SOURCE OF FUNDS: RCRM 40050, PROBATION 10000, SHERIFF 25100, MENTAL HEALTH 10000	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

County Executive Office Signature



Dept't Recomm.: Consent Policy
 Per Exec. Ofc.: Consent Policy

Prev. Agn. Ref.: | District: ALL | Agenda Number:

**ATTACHMENTS FILED
WITH THE CLERK OF THE BOARD**

3.22

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BACKGROUND:

For the past five (5) years RCRMC has contracted with another vendor to pick up and launder soiled linens and garments owned by the hospital, return County owned linens and garments properly laundered, and replenish inventory on rented linens and garments. The vendor also provided laundry carts to set aside soiled linens for pickup and RCRMC provided an on-site trailer to store their inventory of clean linens that were returned by the vendor. Riverside Juvenile Hall, Southwest Juvenile Hall, Van Horn Youth Center, Mental Health Inpatient Treatment Facility, Mental Health's Children's Evaluation Services Unit, and the Coroner do not own their own linens, and therefore utilized the linens and garments that were provided by the vendor. The vendor was responsible for pickup of soiled linens and delivery of clean linens. In some instances, the vendor was responsible for performing inventory in linen rooms and replenishing the stock accordingly. Because the contract was due to expire before the end of this fiscal year, an RFP was required to put a new agreement in place.

PRICE REASONABLENESS:

On August 19, 2003, County Purchasing issued Request for Proposal (RFP) #PUARC246, posted it on the County web page, and sent it out to ten (10) potential bidders. Three (3) vendors attended the non-mandatory pre-bid conference held on September 9, 2003. Three (3) responsive bids were received. The bids ranged from \$620,000 to \$737,607.81. These bid ranges do not reflect adjustments made after the RFP closed for the inclusion of laundry services for the additional departments. Angelica was the lowest responsive/responsible bidder.

A team of evaluators comprised of RCRMC, Probation, and Purchasing personnel was selected to review the RFP responses. The criteria used for the evaluation was the cost of service, along with the proposers' ability to provide laundry services for RCRMC, and the quantity of linens required for rental by the remaining departments, in a timely and well-organized manner. The evaluation team performed site visits to each proposer's place of business and also verified references provided by the proposers'. In addition, proposers were asked to provide additional information clarifying their invoice method and questioned extensively about the business plan proposed to the County in implementing cost saving methods. After a thorough review of all of the proposals present, the review panel determined that Angelica Healthcare Services was best suited to provide the necessary laundry service and linen rental to the departments within the County. Angelica provided a clear-cut and all-inclusive proposal outlining obtainable annual cost savings, the lowest fee schedule, and impressive references.

REVIEW/APPROVAL:

This procurement was reviewed and approved by the County Purchasing Agent.