

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

918B



FROM: TLMA-PLANNING DEPT.

SUBMITTAL DATE:
June 10, 2004

SUBJECT: AMENDMENT TO THE MULTI-YEAR PROFESSIONAL SERVICES AGREEMENT FOR CONTRACT PLANNERS SERVICES, (PLANNING DEPARTMENT).

RECOMMENDED MOTION: That the Board of Supervisors:

Pursuant to the applicable California Code;

1. That the Board of Supervisors approve the recommended amendment to the multi-year professional services agreement with Hogle-Ireland Inc.
2. Exercise the County's option to renew the contract annually for the second of three (3) one-year periods beginning July 1, 2005; and,
3. Approve the change in contract total amount to \$5,000,000.00 over the next two (2) years with Fiscal Year 05 expenditures estimated at \$2,700,000.00 and FY06 at \$2,300,000.00

BACKGROUND: On January 10, 2003, the Planning Department issued an RFP to secure Contract Planner services to assist in processing an increasing number of development cases. The Board approved a multi-year contract with the most technically qualified vendor on September 23, 2003 as agenda item 3.37.

Robert C. Johnson, Planning Director
(continued on attached page)

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 550,000	In Current Year Budget:	No
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No for FY: 04/05
	Annual Net County Cost:	\$ 2,700,000	For Fiscal Year:	2004-05

SOURCE OF FUNDS: Deposit Based Fees (DBF)	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:
APPROVE

County Executive Office Signature

- Policy
- Consent
- Dept't Recomm.:
- Per Exec. Ofc.:

Prev. Agn. Ref.: **District:** **Agenda Number:**

9/23/03 3.37

3.24

The Honorable Board of Supervisors

RE: AMENDMENT TO THE MULTI-YEAR PERSONNEL AGREEMENT FOR CONTRACT
PLANNER SERVICES, (PLANNING DEPARTMENT)

June 10, 2004

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Because the contract is structured on an as-needed basis, the department has gained increased flexibility in responding to the upturn in development activity by quickly adding resources as such conditions dictated. Results of the contract over the past year have been favorable, and in fact, assisted the department in strengthening its departmental revenues to meet targets by year-end.

Development activity remains very high and no letup in this strong demand for services is anticipated through the end of FY05. The concurrent demand for the timely processing of cases continues to be a challenge the department is committed to meet. Attached is a recent article from the L.A. Times about the benefits of reduced cases backlog and how another county is coping with the current development boom.

The Department does not want to risk the possibility of long term (permanent positions) overstaffing, in the face of uncertainties regarding future years general fund availability, as well as continuing problems with the State budgetary restrictions. Instead, the Department proposes to increase the use of Hogle-Ireland's services in FY05 to meet the cyclical nature of the current high demand. Should an economic slowdown unexpectedly occur, the terms the contract allow the department to quickly adjust its need for such services downward in response to the of reduced level of activity.

The cost of this contract is paid for entirely by development cases being processed through the County's development review process (Deposit Based Fees) without impact to the County general fund.

REVIEW / APPROVAL: County Counsel has reviewed and approved the language in the amendment.