

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

379



**FROM: DEPARTMENT OF PUBLIC SOCIAL SERVICES**

**SUBMITTAL DATE:**  
June 30, 2004

**SUBJECT:** HOMELESS MANAGEMENT INFORMATION SYSTEM HOUSING AND URBAN DEVELOPMENT GRANT AGREEMENT—RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES

**RECOMMENDED MOTION:** That the Board of Supervisors approves and:

1. Authorizes the Chairman of the Board to sign the attached Grant Agreement between DPSS and the U.S. Department of Housing and Urban Development (HUD) to implement and manage the Homeless Management Information System (HMIS) from the date of execution by HUD through (2) years after the start of supportive services, in an amount not to exceed \$520,998; and
2. Authorizes the Director of DPSS to administer the HMIS program with homeless service providers.

Departmental Concurrence

(CONTINUED – 2 Pages in total)

*[Signature]*  
for

Dennis J. Boyle, Director

<b>FINANCIAL DATA</b>	<b>Current F.Y. Total Cost:</b>	\$ 363,673	<b>In Current Year Budget:</b>	Yes
	<b>Current F.Y. Net County Cost:</b>	\$ 0	<b>Budget Adjustment:</b>	No
	<b>Annual Net County Cost:</b>	\$ 0	<b>For Fiscal Year:</b>	04/05—05/06
<b>SOURCE OF FUNDS:</b> 75% Federal Funds—HUD Supportive Housing Program 25% Departmental Fund Balance			<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
			<b>Requires 4/5 Vote</b>	<input type="checkbox"/>

**C.E.O. RECOMMENDATION: APPROVE**

**County Executive Office Signature**

*[Signature]*

Policy	<input checked="" type="checkbox"/>
Policy	<input checked="" type="checkbox"/>
Consent	<input type="checkbox"/>
Consent	<input type="checkbox"/>
Dep't Recomm.:	<input type="checkbox"/>
Per Exec. Ofc.:	<input type="checkbox"/>

COUNTY OF RIVERSIDE  
OFFICE OF THE CLERK OF THE BOARD OF SUPERVISORS  
CLERK OF THE BOARD OF SUPERVISORS  
RECEIVED RIVERSIDE COUNTY

**Prev. Agn. Ref:** (10/29/02, #3.21) | **District:** 1 | **Agenda Number:**

**ATTACHMENTS FILED  
WITH THE CLERK OF THE BOARD**

3.35

**TO: BOARD OF SUPERVISORS**

**DATE:** June 30, 2004

**PAGE:** 2

**SUBJECT: HOMELESS MANAGEMENT INFORMATION SYSTEM  
HOUSING AND URBAN DEVELOPMENT GRANT AGREEMENT -  
RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES**

**BACKGROUND:**

Last year HUD mandated that all counties receiving homeless funding must implement a Homeless Management Information System by October 1, 2004. As a plan to meet this requirement, on July 1, 2003, (Agenda Item 3.49), your Honorable Board authorized DPSS to submit an application for funding to HUD to expand its existing countywide Homeless Management Information System known as Identification Across Internet Service Technology (I-XIST). Consequently, HUD recently approved the attached HMIS funding agreement on May 20, 2004, and has allocated \$520,998 to DPSS for a 2-year period.

I-XIST is a client-server based system that was custom developed by DPSS-IT specifically to track homeless services. In order to fulfill HUD's new HMIS system requirements, DPSS-IT would need to rearchitect the entire I-XIST system. The costs associated with modifying and redeploying I-XIST in a form that would meet HUD's requirements proved to be prohibitive. Additionally, HUD's funding specifications would not support redevelopment of an existing application, such as I-XIST, however, the funding could be used to acquire a new, commercially developed system as a replacement to I-XIST. As a result, DPSS, with the concurrence of HUD, is planning to implement a commercially developed web-based HMIS system that can be regularly updated according to HUD's most current specifications and requirements, while also providing DPSS with a more cost-effective, secure and readily deployable solution to support its homeless services needs.

To identify a commercial HMIS system vendor to fill this requirement, DPSS conducted a competitive selection process, which has resulted in the selection of ServicePoint, a vendor that is currently utilized by many homeless service providers. The terms and conditions of the contract are currently being finalized with the vendor and will be available for review in the near future.

The new web-based HMIS system will allow the County to more effectively assess homeless needs, allocate resources, and coordinate services through its enhanced tracking and reporting capabilities.

**FINANCIAL DATA:**

The County's financial requirement is a 25% cash match for HMIS funding only. There is no match requirement for Administration.

The budget for the two (2) fiscal years is broken down as follows:

Year 1—HMIS: \$349,686; Cash Match: \$69,937; Administration: \$13,987; Total Year 1: \$363,673

Year 2—HMIS: \$270,550; Cash Match: \$54,110; Administration: \$10,822; Total Year 2: \$281,372

The total two-year agreement amount is \$645,045, including match and administration.

**CONCUR/EXECUTE:** County Counsel

**ATTACHMENTS:**

Grant Agreement (4 copies) between the County of Riverside and Housing and Urban Development

**DJB:jh**