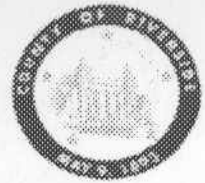


SUBMITTAL TO THE BOARD OF SUPERVISORS
 COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

433



FROM: Purchasing and Fleet Services

SUBMITTAL DATE:
 June 21, 2004

SUBJECT: APPROVE THE AWARD TO WORLDWIDE SECURITY INC., FOR SECURITY GUARD SERVICES FOR THE ASSESSOR CLERK RECORDER

RECOMMENDED MOTION: Move that the Board of Supervisors:

1. Approve and execute the personal service agreement with WorldWide Security in the annual amount of \$145,374, for three (3) years, renewable in one-year increments; and,
2. Authorize the Purchasing Agent to sign amendments and exercise renewal options for an amount not to exceed the contract maximum; and,
3. Direct the Clerk of the Board to file one executed copy and return three (3) original signed copies to Purchasing and Fleet Services.

BACKGROUND: Unarmed security guard services are required to ensure public safety and provide assistance to those visiting the Assessor-County Clerk-Recorder offices located at the Gateway facility in Riverside, CA. Therefore, Purchasing issued a formal Request for Proposal (RFP) for security guard service for the Assessor-County Clerk-Recorder. Solicitations were sent to 25 vendors and advertised on the Internet.

(Continued on Page 2)

ROBERT HOWDY SHELL, Director
 Purchasing and Fleet Services

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 145,374	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 145,374	For Fiscal Year:	FY 04/05

SOURCE OF FUNDS: Department Budget	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

County Executive Office Signature

Policy Policy

Consent Consent

Dep't Recomm.: Per Exec. Ofc.:

Prev. Agn. Ref.: District: ALL Agenda Number:

ATTACHMENTS FILED
 WITH THE CLERK OF THE BOARD

3.43

Gary S. Orso
 Assessor-Clerk Recorder

Departmental Concurrence

COUNTY OF RIVERSIDE
 OFFICE OF THE CLERK OF THE BOARD OF SUPERVISORS
 EXECUTIVE OFFICE

BOARD OF SUPERVISORS

**FORM 11: APPROVE THE AWARD WORLDWIDE SECURITY INC., FOR SECURITY
GUARD SERVICES FOR THE ASSESSOR CLERK RECORDER**

PAGE 2

BACKGROUND (CONTINUED)

Nine responses were received, ranging from an hourly rate of \$12.58 to \$15.75. The proposals were evaluated on their overall responsiveness, cost, experience, guard training, and references. WorldWide Security was the lowest responsive/responsible vendor. Purchasing contacted WorldWide Security and negotiated a lower per hour rate from \$12.58 to \$11.47. As the incumbent, WorldWide Security (Local Vendor) has provided unarmed security guard services for several County facilities for a number of years and has provided excellent customer service.

PRICE REASONABLENESS: Purchasing recommends the award be given to WorldWide Security as the lowest responsive/responsible vendor at an hourly rate of \$11.47 for a total annual amount of \$145,374.

REVIEW/APPROVAL: Purchasing and the Assessor-Clerk Recorder are in mutual agreement with this request.