

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

447



FROM: TLMA-Transportation Department

SUBMITTAL DATE:
July 19, 2004

SUBJECT: Approval of a Personal Service Agreement for Landscape Maintenance Services for the Transportation Department

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve and execute the multi-purpose personal service agreement from the lowest responsive/responsible vendor based on competitive bids for landscape services for the Transportation Department, and;
2. Authorize the Chairman of the Board of Supervisors to execute the agreement on behalf of the County with the option to renew annually for up to two (2) additional one-year periods, and;
3. Approve the annual amount of \$138,138.00 for FY 2004-2005.

BACKGROUND: The service required is for landscape maintenance of parkways on County maintained roads in thirty (30) locations in the Nuevo, Sun City, Menifee and Wildomar areas known as Zone 3 of Landscaping and Lighting Maintenance District No. 89-1-Consolidated (L&LMD No. 89-1-C).

Juan C. Perez
Deputy Director of Transportation

[Signature]

(Continued on Page 2)

George A. Johnson
Director of Transportation

FINANCIAL DATA	2004/05 F.Y. Total Cost	\$138,138.00	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	2004/05

SOURCE OF FUNDS: L&LMD No 89-1-C assessments	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION: **APPROVE**

County Executive Office Signature

[Signature]

Dep't Recomm.: Consent Policy
Per Exec. Ofc.: Consent Policy

SUBMITTED BY: [Signature]
RECEIVED BY: [Signature]
COUNTY OF RIVERSIDE

Prev. Agn. Ref.: **District: 3** **Agenda Number:**

**ATTACHMENTS FILED
WITH THE CLERK OF THE BOARD**

3.60

SUBJECT: Approval of a Personal Service Agreement for Landscape Maintenance Services for the Transportation Department

August 2, 2004
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The maintenance for this project is funded by a special annual assessment levied against all assessable parcels within Zone 3 of L&LMD No. 89-1-C.

Transportation Dept. issued a formal Request for Proposal (RFP). Solicitations were sent to twenty-one vendors and advertised on the Internet. Two (2) responses were received with a cost range of \$125,580.00 to \$137,820.00 per year. Excel Landscape of Corona was the lowest responsive/responsible bidder at \$125,580.00 annually. Excel Landscape provided a proposal to fulfill the necessary requirements mandatory for landscaping services. This bid includes prevailing wage rates. Representatives from the Transportation Department evaluated all proposals and recommend that the lowest vendor, Excel Landscape, receive the award.

The annual amount of \$138,138.00 includes a contractual contingency amount not to exceed \$12,558.00 annually for costs outside the scope of regular maintenance, including but not limited to replacement of broken sprinklers, plant damage due to vehicle accidents and other like items. Consultant shall submit a written request to the County for any costs outside the regular maintenance described in Exhibit A.

County Counsel has approved the Agreement as to form.