

448

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**FROM:** TLMA-Transportation Department

**SUBMITTAL DATE:**  
July 12, 2004

**SUBJECT:** Approval of a Personal Service Agreement for Landscape and Weed Abatement Services for the Transportation Department

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve and execute the multi-purpose personal service agreement from the lowest responsive/responsible vendor based on competitive bids plus the 5% local preference differential for landscape services for the Transportation Department, and;
2. Authorize the Chairman of the Board of Supervisors to execute the agreement on behalf of the County with the option to renew annually for up to two (2) additional one-year periods, and;
3. Approve the annual amount of \$41,635.00 for FY 2004-2005.

**BACKGROUND:** The service required is for landscape maintenance and weed abatement of multi-purpose trails along Limonite Ave., Etiwanda Ave., Wineville Rd., Bellegrave Ave. and the interior streets in the Sky Country subdivision in the Mira Loma area known as Zone 5 of Landscaping and Lighting Maintenance District No. 89-1-Consolidated (L&LMD No. 89-1-C).

Juan C. Perez  
Deputy Director of Transportation

(Continued on Page 2)

*[Signature]*  
George A. Johnson  
Director of Transportation

<b>FINANCIAL DATA</b>	2004/05 F.Y. Total Cost	\$41,635	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	2004/05

<b>SOURCE OF FUNDS:</b> L&LMD No 89-1-C assessments	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:** **APPROVE**

**County Executive Office Signature**

*[Signature]*

Dep't Recomm.:  Consent  Policy  Policy

Per Exec. Ofc.:  Consent  Policy

3004 700 51 6M 15: 25  
RECEIVED RIVERSIDE COUNTY

Prev. Ag. Ref. **ATTACHMENTS FILED** | District: 2 | Agenda Number: 3.61  
WITH THE CLERK OF THE BOARD

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Page 2 of 2

The maintenance for this project is funded by a special annual assessment levied against all assessable parcels within Zone 5 of L&LMD No. 89-1-C.

Transportation Dept. issued a formal Request for Proposal (RFP). Solicitations were sent to twenty-one vendors and advertised on the Internet. Four (4) responses were received with a cost range of \$37,850.00 to \$65,989.00 per year. Earthscaping of Costa Mesa was the lowest responsive/responsible bidder at \$37,850.00 annually. Earthscaping provided a proposal to fulfill the necessary requirements mandatory for landscaping and weed abatement services. Local preference was applied and did not affect the low bid. This bid includes prevailing wage rates. Representatives from the Transportation Department evaluated all proposals and recommend that the lowest vendor, Earthscaping, receive the award.

The annual amount of \$41,635.00 includes a contractual contingency amount not to exceed \$3,785.00 annually for costs outside the scope of regular maintenance, including but not limited to replacement of broken sprinklers, plant damage due to vehicle accidents and other like items. Consultant shall submit a written request to the County for any costs outside the regular maintenance described in Exhibit A.

County Counsel has approved the Agreement as to form.