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3 ORDINANCE NO. 654.10
 4 AN ORDINANCE OF THE COUNTY OF RIVERSIDE
 5 AMENDING ORDINANCE NO. 654
 6 RELATING TO THE FEE SCHEDULE FOR SERVICES RENDERED
 7 BY THE OFFICE OF THE TREASURER-TAX COLLECTOR

8 The Board of Supervisors of the County of Riverside ordains as follows:

9 Section 1. Ordinance 654 is amended in its entirety to read as follows:

10 A. Purpose. The purpose of the Ordinance is to establish a schedule of fees, otherwise
 11 authorized by law, in the amount reasonably necessary to recover the cost incurred by the County
 12 Treasurer-Tax Collector on behalf of the County in providing the products or services enumerated herein.

13 B. Authority. The authority for the fees established herein is found in the California
 14 Government Code, Sections 6157, 54985, 54986, 66010 et seq., 66016, and 66451.2, and the California
 15 Revenue and Taxation Code, Sections 162, 2188.8(g), 2509.1, 2511.1, 2706, 2922, 4217, 4674, 4837.5 and
 16 5832.

17 C. Fee Schedule. The Treasurer-Tax Collector will hereafter collect the following fees
 18 for the services or product rendered:

<u>Product/Services</u>	<u>Fee</u>
1. Certified Copy of Assessment	\$ 2.75
2. Microfiche Copy (Per Assessment)	\$ 5.50
3. Microfilm Copy (Per Assessment)	\$ 11.00
4. Photocopy-First Page	\$ 2.75
Each Additional Page	\$.75
5. Duplicate Tax Bill	\$ 3.25
6. Computer Copy	\$ 2.75
7. Processing Unpaid Negotiable Paper	\$ 75.00
8. Processing Final Sub-Division Maps (Per Map)	\$ 48.00
9. Subsequent Tax Clearance Certificates	\$ 27.00
10. Review of Excess Proceeds	\$176.00

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11.	Installment Payment Plan Start Up	\$ 32.25
12.	Installment Payment Plan Annual Maintenance Fee	\$ 40.75
13.	Unsecured Collection Fee	\$ 43.25
14.	Bulk Transfers (Per Transfer)	\$ 52.25
15.	Four Year Payment Plan Start Up	\$ 50.00
16.	Four Year Payment Plan Maintenance Fee (Yr. 2-4)	\$ 50.00
17.	Preparation of Delinquent Tax Record	\$ 20.00
18.	Merchant Chargebacks	\$ 12.00
19.	Timeshare Separate Assessment Fee	\$ 7.68
20.	Unsecured Partial Payment	\$ 10.25
21.	Unsecured Inventory	\$ 70.50

Section 2. Severability. Should any fee herein established be held to be invalid or otherwise unenforceable, such determination shall not affect the validity of all remaining provisions.

Section 3. This Ordinance shall take effect 30 days after the date of adoption.

BOARD OF SUPERVISORS OF THE COUNTY
OF RIVERSIDE, STATE OF CALIFORNIA

By: _____
Chairman

ATTEST:
Nancy Romero
Clerk of the Board

By: _____
Deputy
(SEAL)

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**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



FROM: Paul McDonnell, Treasurer/Tax Collector

SUBMITTAL DATE:
June 16, 2004

SUBJECT: Proposed amendment to County Ordinance No. 654.9 relating to the fee schedule for services rendered by the Office of the Treasurer-Tax Collector.

RECOMMENDED MOTION: That the Board of Supervisors:

- 1) Introduce proposed Ordinance No. 654.10 amending Ordinance 654.9, relating to the Fee Schedule for services rendered by the Office of the Treasurer-Tax Collector.
- 2) Set the proposed ordinance amendment for public hearing and adoption.

BACKGROUND: The proposed ordinance adjusts and updates certain fees originally established in 1992, and amended in 1994, 1999, 2001, 2002, and 2003. Documentation of the department's costs relating to these fees is provided on the attachments and is available for public inspection during normal business hours.

Departmental Concurrence

FINANCIAL PROCEDURES APPROVED
 ROBERT E. BYRD, Auditor-Controller
 BY: *The Mayor* 6/17/04
 Deputy

FORM APPROVED
 COUNTY COUNSEL
 JUN 17 2004
 HENRI

Paul McDonnell, Treasurer/Tax Collector

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 0	In Current Year Budget:	NO
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	NO
	Annual Net County Cost:	\$ 0	For Fiscal Year:	2004-2005

SOURCE OF FUNDS:	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION: **APPROVE.**

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Buster, seconded by Supervisor Tavaglione and duly carried by unanimous vote, IT WAS ORDERED that the above ordinance is approved as introduced with waiver of the reading, and is set for public hearing on Tuesday, July 27, 2004 at 9: 30 a.m.

Ayes: Buster, Tavaglione, Venable, Wilson and Ashley
 Noes: None
 Absent: None
 Date: June 29, 2004
 xc: Treasurer, COB

Nancy Romero
 Clerk of the Board
 By: *N. Romero*
 Deputy

Prev. Agn. Ref.: | **District:** | **Agenda Number:**

Dep't Recomm.: Consent Policy
 Per Exec. Ofc.: Consent Policy

SUMMARY OF FEE MODIFICATIONS: Nineteen (19) existing fees were reviewed to determine the cost of providing those services. Two (2) new fees of the proposed amended ordinance have been added. These costs have been established by 2922 (e) of the Revenue and Taxation Code. Eleven of the existing fees increased, reflecting the increased costs of agreements with the county's employee unions and other operating costs. Of the remaining ten, five decreased, despite those higher costs, as a result of more efficient processing procedures, three remained the same and two are new proposed fees, which have been identified as item numbers 20 and 21.

POLICY EXCEPTION:

In accordance with Board Policy B-4, the existing fees have been calculated to recover the full cost of providing the enumerated services. Two existing fees that have been set below their full costs are for the establishment of non-interest bearing installment payment plans. These plans are established under State law when the Assessor produces an "escape" assessment for one or more prior years. In many cases, the "escape" comes as a shock to the taxpayer. We have set these fees at a level, which we believe to be reasonable, given the nature of the associated service. In addition, two additional fees to the proposed amended ordinance have been calculated to recover the costs expended to satisfy the requirements of Revenue and Taxation Code Section 2922 (e).