

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

574



FROM: Department of Public Social Services

SUBMITTAL DATE:

SUBJECT: Agreement #CP1718-00 with Norchem Drug Testing Laboratory for Random Drug Testing and Specimen Collection Services

RECOMMENDED MOTION: That the Board of Supervisors approve and:

- 1) Authorize the Chairman of the Board to sign the attached Agreement #CP1718-00 between Norchem Drug Testing Laboratory and the Department of Public Social Services (DPSS) to provide random drug testing and specimen collection services for the term August 1, 2004 through June 30, 2005, in the amount of \$265,000;
- 2) Authorize the Purchasing Agent to sign any Amendments not to exceed \$265,000 annually, and exercise renewal options for years 2 and 3; and
- 3) Authorize the Director of DPSS to administer the Agreement.

For Random D

Dennis J. Boyle
Dennis J. Boyle, Director

FINANCIAL DATA	Current F.Y. Total Cost:	\$265,000	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$55,650	Budget Adjustment:	No
	Annual Net County Cost:	\$ 55,650	For Fiscal Year:	FY 04/05

SOURCE OF FUNDS: 30% Federal; 49% State; 21% County	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION: **APPROVE**

County Executive Office Signature *Bronda King*

- Dep't Recomm.: Consent Policy
- Per Exec. Ofc.: Consent Policy

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BACKGROUND:

Random drug testing continues to be an important tool for DPSS to ensure that children are living in a safe environment. The current Agreement with Norchem Drug Testing Laboratory terminated June 30, 2004. Consequently, in accordance with County Purchasing procurement requirements, DPSS conducted a Request for Proposal to secure a vendor to provide random drug testing services and specimen collection.

Three proposals were received and found responsive. The proposals were evaluated by DPSS staff and an outside subject matter expert. Scoring, with a maximum possible score of 100, was as follows:

- Norchem Drug Testing Laboratory – 76.00
- Bio-Tox Laboratories – 66.33
- American Forensic Nurses – 27.50

At the conclusion of the bid process, Norchem Drug Testing Laboratory was determined to be the most responsive and responsible bidder, and was recommended by DPSS for contract award.

FINANCIAL IMPACT: The total cost of the Agreement is \$265,000. The County contribution is \$55,650, which is currently budgeted for FY 04/05.

CONCUR/EXECUTE: County Counsel
County Purchasing

DB:SL:mf