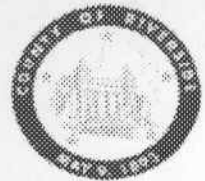


521

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



FROM: Purchasing and Fleet Services

SUBMITTAL DATE:
July 19, 2004

SUBJECT: APPROVE THE AWARD FOR UNARMED SECURITY GUARD SERVICES WITH GENERAL SECURITY SERVICES, INC. FOR THE DEPARTMENT OF CHILD SUPPORT SERVICES

RECOMMENDED MOTION: Move that the Board of Supervisors;

1. Approve and execute the personal service agreement with General Security Services Inc. in the annual amount of \$183,268; and,
2. Authorize the Purchasing Agent to sign amendments and exercise renewal options for two (2) additional years, renewable in one-year increments for a an amount not to exceed the contract maximum; and,
3. Direct the Clerk of the Board to file one executed copy and return three (3) original signed copies to Purchasing and Fleet Services.

BACKGROUND: The Department of Child Support Services provides child support establishment and enforcement services to ensure parents share the obligation to support their children. The security guard service is required to ensure public safety and provide assistance to those visiting and working at the department. A change in the current services is required from an armed to unarmed security guard service.

(Continued on Page 2)

[Signature]
ROBERT HOWDYSHELL, Director
Purchasing and Fleet Services

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 183,268	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 183,268	For Fiscal Year:	FY 04/05
SOURCE OF FUNDS: 66% Federal, 34% State, 0% General Funds				Positions To Be Deleted Per A-30 <input type="checkbox"/>
				Requires 4/5 Vote <input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

County Executive Office Signature

[Signature]

Policy
 Policy
 Consent
 Consent
 Dep't Recomm.:
 Per Exec. Ofc.:

Prev. Agn. Ref.:

District: ALL

Agenda Number:

3.63

BOARD OF SUPERVISORS

**FORM 11: APPROVE THE AWARD FOR UNARMED SECURITY GUARD SERVICES
WITH GENERAL SECURITY SERVICES, INC. FOR THE DEPARTMENT OF
CHILD SUPPORT SERVICES**

PAGE 2

BACKGROUND (CONTINUED)

Purchasing issued a formal Request for Proposal (RFP) for unarmed security guard service for the Department of Child Support Services. Solicitations were sent to 35 vendors and advertised on the Internet. Fifteen responses were received, ranging from an annual rate of \$186,268 to \$281,882.

PRICE REASONABLENESS:

Proposal evaluations were based on experience, references, guard training/safety, credentials/license requirements, uniform appearance and overall cost to the County. General Security provided a comprehensive proposal necessary to fulfill the requirements mandatory for unarmed guard services. Based on an overall summation of the proposals submitted, General Security Services Inc., (Hawthorne, CA), at a rate of \$12.49 per hour for a total annual amount of \$183,268, was the lowest responsive/responsible vendor, even taking into consideration the 5% Local Preference with the local vendors.

REVIEW/APPROVAL: Purchasing concurs with this request.