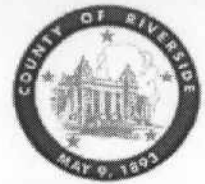


**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



FROM: Auditor-Controller

SUBMITTAL DATE:
August 24, 2004

SUBJECT: Fiscal Year 2003/04 Reserve For Encumbrance

RECOMMENDED MOTION: 1) Authorize establishment of Reserve For Encumbrance, Fiscal Year 2003/04, for County General Fund and Special Revenue Funds (Attachment A).

BACKGROUND: At the end of the year, departments were instructed to submit to the Executive Office, lists of outstanding encumbrances. These encumbrances were reviewed by the Executive Office and subsequently by the Auditor-Controller's Office and are being submitted to the Board of Supervisors for approval. The reserve for recommended encumbrance totaled \$5,880,925 for General Fund, and \$486,338 for Special Revenue Funds. The year-end balance will be restricted by the amount approved by the Board of Supervisors to provide for payment of these encumbrances in the following fiscal year.

Departmental Concurrence

Robert E. Byrd

Robert E. Byrd
Auditor-Controller

FINANCIAL DATA	Current F.Y. Total Cost:	\$	In Current Year Budget:
	Current F.Y. Net County Cost:	\$	Budget Adjustment:
	Annual Net County Cost:	\$	For Fiscal Year:

SOURCE OF FUNDS:	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION: APPROVE.

County Executive Office Signature

Dennis C. Harden

Policy Policy

Consent Consent

Dept's Recomm.:
Per Exec. Ofc.:

Prev. Agn. Ref.:

District:

Agenda Number:

3.89 b

RECEIVED WIREBRISE COUNTY
AUG 24 2004
11:30 AM

ROBERT E. BYRD, Auditor-Controller
BY *Robert E. Byrd* Deputy

Attachment A
Reserve for Encumbrance Recommended
Fiscal Year 2003-2004

Fund	DeptID	Dept Name	Appr 2	Appr 3	Appr 4	Amount	Reserve For Encumbrance Recommended
10000	1100100000	Executive Office	520000			100,000	100,000
10000	1130100000	Human Resources	520000			117,162	117,162
10000	1200100000	Assessor-County Clerk-Recorder	520000			10,992	10,992
10000	1200200000	Assessor-County Clerk-Recorder	520000			471,340	471,340
10000	1400100000	Treasurer-Tax Collector	520000			50,000	50,000
10000	2500200000	Sheriff	520000		540000	17,240	263,679
10000	2500300000	Sheriff	520000		540000	416,364	526,508
10000	2500400000	Sheriff	520000			10,584	10,584
10000	2500700000	Sheriff	520000		540000	89,395	445,799
10000	2600200000	Probation	520000	530000		449,950	449,950
10000	2700200000	Fire Protection	520000		540000	324,587	1,275,733
10000	3110100000	Building & Safety	520000			154,923	154,923
10000	3110200000	Code Enforcement	520000			22,568	22,568
10000	3130200000	Surveyor	520000			25,016	25,016
10000	4200100000	Community Health Agency	520000		540000	36,800	870,264
10000	4200200000	Community Health Agency	520000		540000	379,881	379,881
10000	4200300000	Community Health Agency	520000			647,333	647,333
10000	4200400000	Community Health Agency	520000			49,197	49,197
10000	5400100000	Veteran's Services	520000			9,996	9,996
Total				449,950		909,402	5,880,925
			4,521,573				
20000	3130700000	Transportation Equipment			540000	58,600	58,600
21750	4200100000	Public Health	520000			118,018	118,018
22700	4200100000	Public Health	520000			5,625	5,625
22250	2505100000	Sheriff	520000		540000	100,406	101,906
23625	906001	CSA	520000		540000	125,985	125,985
24100	910401	CSA	520000			54,665	54,665
24375	912801	CSA	520000			21,539	21,539
Total				201,347		284,991	486,338