

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

101



FROM: Department of Information Technology

SUBMITTAL DATE:
July 13, 2004

SUBJECT: APPROVAL OF A CONSULTANT SERVICES PURCHASE ORDER WITH A COUNTY APPROVED VENDOR, IN PROVIDING INFORMATION TECHNOLOGY RESOURCE SERVICES. ANNUAL AMOUNT NOT TO EXCEED \$700,000.00.

RECOMMENDED MOTION: Move that the Board of Supervisors:

1. Approve and execute the personal service agreement with VivaUSA in the maximum annual amount of \$700,000 for two (2) years, renewable in one-year increments, and;
2. Authorize the Purchasing Agent to sign amendments and exercise renewal options for an amount not to exceed the contract maximum, and;
3. Direct the Clerk of the Board to file one executed copy and return three (3) original signed copies to the Information Technology Department.

BACKGROUND: VivaUSA Corporation has been providing I. T. consulting services for software development of Enterprise Applications (OASIS Data Warehouse, Sheriff Data Warehouse, and IVR) as a subcontractor to another County awarded vendor. The company has recently been granted a county award by the County Purchasing Department. The previous vendor has used VivaUSA as their subcontractor and added mark-up fees to the hourly rates for consultants used by the County. By going

(Continued on Page 2)

Matthew W. Frymire
Chief Information Officer

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 700,000	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	04/05

SOURCE OF FUNDS: ISF Rates	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:
APPROVE

County Executive Office Signature

Policy
 Policy
 Consent
 Consent
 Dep't Recomm.:
 Per Exec. Ofc.:

Prev. Agn. Ref.: | **District:** | **Agenda Number:**

**ATTACHMENTS FILED
WITH THE CLERK OF THE BOARD**

3 . 31

Purchasing:
 ASST. Director

Departmental Concurrence

SEP 02 2004

FORM APPROVED
COUNTY COUNSEL

BOARD OF SUPERVISORS

FORM 11: APPROVAL OF A CONSULTANT SERVICES PURCHASE ORDER WITH A COUNTY APPROVED VENDOR, IN PROVIDING INFORMATION TECHNOLOGY RESOURCE SERVICES. ANNUAL AMOUNT NOT TO EXCEED \$700,000.00.

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BACKGROUND (Continued)

directly to VivaUSA, the hourly rate for consultant services decreases by five dollars (\$5) per hour resulting in an estimated annual cost savings to the County of \$70,000. VivaUSA provides subject matter experts to augment the I. T. Department and meet the County's enterprise projects technology needs. Upon completion of the project developments, the maintenance is transferred to internal I. T. staff for post production support.

PRICE REASONABLENESS: Pricing of the services offered by VivaUSA has been determined to be fair and reasonable by competition through a formal Request for Proposal effort by the Purchasing Department. Task descriptions were provided by the Information Technology Department as general task requirements to meet the needs of the most common requirements anticipated for the County. Of some 14 vendors selected to receive awards for consulting services, VivaUSA had the lowest rate for this category of expertise requested by the Information Technology Department for their immediate needs. Their performance, as a subcontractor provided to the County under previous contracts, proved their ability to meet and exceed the requirements set forth by County. Based on this, the price is deemed to be fair and reasonable.