



SUBMITTAL TO THE FLOOD CONTROL AND WATER CONSERVATION DISTRICT BOARD COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

FROM: General Manager-Chief Engineer

SUBMITTAL DATE:
October 19, 2004

SUBJECT: Ordinance No. 18 Relating to Encroachment Permit Fees

RECOMMENDED MOTION:

Set November 23, 2004 as the date for holding a Public Hearing regarding Ordinance No. 18 relating to Encroachment Permit Fees.

Direct the Clerk to the Board to publish the Notice of Public Hearing twice in a newspaper of general circulation, once by October 26, 2004 and then again no later than November 16, 2004.

BACKGROUND:

Implementation of Ordinance No. 18 would result in fees paid for services rendered. The recommended fee schedule would require that fees be deposited in individual accounts upon submission of a permit application and expenses tracked specifically for each application.

FINANCIAL:

N/A
FORM APPROVED
COUNTY COUNSEL
OCT 07 2004
BY *[Signature]*
ASSISTANT COUNTY COUNSEL

[Signature]
WARREN D. WILLIAMS
General Manager-Chief Engineer

FINANCIAL DATA	Current F.Y. District Cost:	N/A	In Current Year Budget:	N/A
	Current F.Y. County Cost:	N/A	Budget Adjustment:	N/A
	Annual Net District Cost:	N/A	For Fiscal Year:	N/A

SOURCE OF FUNDS: N/A	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION: APPROVE

County Executive Office Signature *[Signature]*

- Policy
- Policy
- Consent
- Consent
- Dep't Recomm.:
- Per Exec. Ofc.:

1 should be depleted, the 2nd deposit shall be made prior to continuing work under the subject
2 permit.

3 **Section 4. DEPOSITS.** The Initial Deposit for Filing required by this Ordinance shall
4 be paid at the time the application is filed. Additional Deposits (if required) shall be paid prior to
5 continuing to work under the subject permit. Said deposits for permits shall be as follows:

Type of Permit	Initial Deposit for Filing	Additional Deposit
801 – Storm Drain Connections	\$2000	\$1000
802 – Access to Adjacent Properties	\$750	\$500
803 – Utility Crossing – Underground	\$2000	\$1000
804 – Utility Crossing – Aerial	\$2000	\$1000
805 – Parallel Utility – Underground	\$2000	\$1000
806 – Parallel Utility – Aerial	\$2000	\$1000
807 – Major Construction	\$3000*	\$1000*
808 – Surplus Material Removal	\$2000	\$1000
809 – Miscellaneous Encroachment	\$2000	\$1000
810 – Government	\$2000	\$1000

13 * Major Construction Encroachment Permits may be required to deposit a greater amount if it is
14 determined by the General Manager-Chief Engineer that the project is large enough and that the
15 standard \$3000 deposit will not be sufficient to complete the review of the project, compliance
16 with CEQA, issuance of the encroachment permit and inspection of work to be performed under
17 said encroachment permit.

17 **Section 5. PENALTIES.** Work commencing prior to obtaining permit authorization will
18 pay a \$1000 penalty (non-refundable) in addition to other fees which will be required as
19 stipulated herein. (No public entity applicant shall be liable for payment of the penalties set forth
20 herein.)

20 **Section 6. UNUSED FUNDS.** Once a project is finished and the final inspection is
21 completed, a Notice of Completion will be prepared and all unused funds in the applicant's
22 account will be refunded within 60 days.
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Section 7. DATE OF EFFECT. This Ordinance shall take effect thirty (30) days after the date of its adoption.

Adopted and approved this 23rd day of November 2004.

RIVERSIDE COUNTY FLOOD CONTROL
AND WATER CONSERVATION DISTRICT

By: _____
JAMES A. VENABLE, Chairman
Board of Supervisors
Riverside County Flood Control
and Water Conservation District

ATTEST:

Nancy Romero
Clerk to the Board

By: _____
Deputy

(SEAL)

FORM APPROVED
COUNTY COUNSEL

OCT 07 2004

BY 
ASSISTANT COUNTY COUNSEL